

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
MARCH 28, 2016**

Commission Members Present: David Cleveland, Fabian Szarko, Ashley Dance, Kris Kirwan and Wil Ortiz.

Clerk: Cheri Clark

Call to Order: Mayor David Cleveland called the March 28, 2016 Parks and Recreation meeting to order.

Public Comments: Doug Lucas thanked Parks and Rec for awarding Lucas Landscaping the new three year landscaping contract. Doug Lucas also shared that he is always available to answer any questions that may come up. Lucas Landscaping's goal is to offer the best value for the dollar.

Approval of Minutes: Fabian Szarko made the motion to adopt the February 22, 2016 minutes as presented. Fabian Szarko seconded the motion. Vote – Unanimous.

Changes to the Agenda: Ashley Dance made the motion to approve the agenda as presented. Kris Kirwan seconded the motion. Vote – Unanimous.

Council Actions: Council approved the following P&R expenditures and requests.

1. Lucas Landscaping three year contract.
2. Spring flowers - \$1,750.
3. Mulch, pine straw and playground mulch - \$8,775.
4. Pool gates - \$3,755.
5. Street closings for events.
6. Kris Kirwan's appointment to the P&R Commission.

Budget Report: Mayor David Cleveland shared that we spent \$1,100 for storm cleanup caused by wind damage. Funds are committed for spring flowers, mulch, pool gates and Connie Pond's fountain.

FYI2016/2017 Budget: Mayor David Cleveland discussed the proposed 2016/2017 budget. The revenue projection has a \$1,000 increase in pool memberships and a \$100 increase in program fees. P&R decided to place three sign at the entrances to sell Pool Memberships. On the expense side: Banner replacements - \$3,076.50; the Community center maintenance amount includes funds for carpet in the rental room and painting; Carolina Pool Management contract decreased because there is one less week this year in the season; increased Seasonal decorations to have the Christmas lights removed and replaced from the Meeting Street tree; Cul-de-sac renovations increased \$2,000; Tennis and basketball court renovations \$41,000; Pond maintenance contract \$16,578.

Jo Waybright requested P&R look into hosting a shredding event for the Village.

Ashley Dance shared that she would like to see a fountain in Veterans Pond. P&R discussed the size of Veterans Pond and the need for two fountains in the pond. There is also the additional electrical expense. A half horse power pump uses \$500 of electricity per year. Wil Ortiz suggested that P&R wait a year in order to see how the algae management goes this year since we have treated the ponds for an entire year. Sean Lowther suggested that we put fountains in the strategic planning surveys for residential feedback.

Electrical maintenance is requesting an increase to \$11,000.

Facilities: Fabian Szarko shared that the pool gates have been ordered. Fabian Szarko has also been doing additional research on umbrellas and based on feedback has determined that crank and tilt umbrellas are not recommended for commercial use. It is also recommended that umbrellas over 7 feet wide have a base to anchor the umbrella. Kris Kirwan made the motion to approve \$2,000 for umbrellas and stands. Wil Ortiz seconded the motion. Vote – Unanimous.

The castle repair is on hold until the spire comes in. The spire was ordered three weeks ago.

Cheri Clark provided pricing information for the purchase of flags – US 5’x8’ - \$60 each, 4’x6’ - \$40, NC 4’x6’ - \$42 and 12 Lake Park flags - \$684. Six 5’x8’ and six 4’x6’ US flags, six 4’x6’ NC flags and an order of 12 Lake Park flags - \$1,536. Wil Ortiz made the motion to purchase flags for the next year. Kris Kirwan seconded the motion. Vote – Unanimous.

Fabian Szarko has received three bids for the tennis court and basketball court renovations. P&R received bids from Carolina Courtworks, Court One and Quality Seal Coating & Sport Surfaces. Carolina Courtworks recommended reconstruction of the tennis courts and replacing the fencing - \$62,600. Court One had two proposals for the tennis courts. The first was the reconstruction - \$77,161 or install Titan Trax Shield - \$47,902. Quality Seal Coating & Sport Surfaces proposed Armor crack repair - \$31,100 or Titan Trax Shield - \$45,300. Quality Seal Coating & Sport Surfaces also provided a quote for the basketball court using Armor Crack repair - \$8,575. Sean Lowther suggested that P&R get a quote from SportMaster.net. Ashley Dance stated that the courts are in bad shape and that we should have both the tennis courts and basketball court repaired - \$39,675.

Mayor David Cleveland shared that earlier in the year, John Barnes had presented a quote to upright the Founders Park gazebo - \$1,394. P&R decided at that time to wait until later in the fiscal year to determine if funding was available since the project had not been budgeted. P&R has the money in the budget to do the project. Kris Kirwan made the motion to spend \$1,500 to have the Founders Park gazebo lit. Wil Ortiz seconded the motion. Vote – Unanimous.

Landscaping: Mayor David Cleveland discussed the significant loss of playground mulch at the Founders Park playground. There is potentially an area that need timbers to help hold the mulch based upon the erosion patterns. Lucas Landscaping has provided a quote of \$500 to install 10 treated timbers. P&R decided to go to Founders Park in a rain event and look at the drainage.

Lucas Landscaping should be installing the plants on the Meeting Street sidewalk. The stormwater runoff from the park has been resolved.

Mayor David Cleveland shared that the Village had over a \$1,000 worth of storm damage due to downed or damaged trees.

Mayor David Cleveland removed the graffiti from the clock tower and surrounding area. The wall at Veterans playground was vandalized two weeks ago. Brickmasters has provided a quote to repair the wall at the playground along with repairs to the clock tower steps and pavers - \$775. P&R had already approved \$275 for the clock tower step repair. Additional cost of repairs - \$500. Fabian Szarko made a motion to have Brickmasters repair the wall, clock tower steps and pavers. Wil Ortiz seconded the motion. Vote – Unanimous.

The new trees at the front entrance will need water for the first year. Union Power will have Lucas Landscaping install a drip irrigation system to water the new trees as part of the tree relocation agreement with the Village.

The playground equipment needs pressure washing. Ashley Dance also requested that the neighborhood signs be included in the pressure washing. Ashley Dance made the motion to approve up to \$2,500 for pressure washing. Wil Ortiz seconded the motion. Vote – Unanimous.

The spring flowers for the Village were approved by Council and we are going to hold off on playground mulch replenishment pending further review of Founders Park.

Mayor David Cleveland shared that the Lucas Landscaping Contract has been approved and finalized by all parties.

Ponds: Mayor David Cleveland shared that Foster Lake & Pond has provided the Village with a renewal agreement for aquatic/SCM maintenance on the 13 ponds. There is an option for a (3) year term with a 10% discount on services - \$16,578 per year. Wil Ortiz made the motion to extend the Foster Lake & Pond contract for three years. Kris Kirwan seconded the motion. Vote – Unanimous.

Events: Ashley Dance provided a flyer for the Litter Sweep to be attached to the April newsletter. The Litter Sweep is May 7th from 9 to 11 am.

Planning for Memorial Day is in progress. Ashley Dance has commitments for the music and two of the three speakers.

DJ Dizzel will be the DJ for Fourth of July and National Night Out.

Adjourn: Kris Kirwan made the motion to adjourn. Wil Ortiz seconded the motion. Vote – Unanimous.

Respectfully Submitted,



Cheri S. Clark
Village Administrator

