

**MINUTES
VILLAGE OF LAKEPARK COUNCIL MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
REGULAR SESSION**

7 PM

SEPTEMBER 13, 2016

ATTENDING: Mayor David Cleveland
Mayor Pro-Tem Sandy Coughlin
Council Members: John Barnes, Pam Jack and Ashley Dance.
Village Administrator Cheri Clark
Finance Officer Cheryl Bennett
Attorney Ken Swain

CALL TO ORDER: Mayor David Cleveland called the September 13, 2016 Regular Session Council meeting to order.

INVOCATION: Pam Jack gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Cleveland led the Pledge of Allegiance.

PUBLIC COMMENT: Janey Doerner – 6201 Creft Circle – would like to see some type of recognition in the Community Center building for Lake Park’s Founder Chris Mathisen. The HOA has discussed placing a portrait and plaque in the Community Center.

Claudia Flagg – 5309 Creft Circle – requested that the Village close Meeting Street between Creft and Creft for the Fall Yard Sale. The HOA will also have a donation truck parked at Town Center for collections. Mayor David Cleveland shared that Council would discuss the request under Park and Recreation Events.

Mrs. Flagg also shared that the community does not feel that the Mayor and Council are taking seriously the juvenile concerns such as kids at bus stops trashing people’s yards and the children’s lack of respect for the community; all of which is being expressed on social media. Ms. Flagg proposed that next summer we have a recreation center for the tweens and middle schoolers to hang out at. Mayor David Cleveland shared that every community has issues and as the Mayor of Lake Park, the safety of every resident is his top priority. Three years ago Council passed a no loitering ordinance to help address kids loitering and damaging private property. Pam Jack stated that residents need to call 911 and report incidents when they are happening not just posting them on social media. The Sheriff’s office cannot address issues that occur after the fact. Ashley Dance also shared that information called in can be reported anonymously. Deputy Rucker stated that if you look at the monthly reports, the Sheriff’s office is only receiving one or two calls a month concerning juveniles. Deputy Rucker also shared that the Village emails are not monitored 24 hours a day. Please call 911 or the non-emergency number if you need immediate response.

APPROVAL OF MINUTES: John Barnes made the motion to approve the August 9, 2016 Regular Session Council Minutes. Sandy Coughlin seconded the motion. Vote – Unanimous.

CHANGES TO THE AGENDA: Pam Jack made the motion to adopt the September 13, 2016 Council Agenda as presented. Ashley Dance seconded the motion. Vote – Unanimous.

SECURITY REPORT: Deputy Rucker shared that there were 90 calls for service including 8 alarm calls, 6 animal complaints, 2 burglary to vehicle, 1 property damage vandalism mischief, 6 suspicious person, 16 traffic stops and 273 self-initiated calls.

UCPS BOND PRESENTATION FOR NOVEMBER BALLOT: District 4 Representative and Facility Chair Melissa Merrell and Dr. David Clarke, Deputy Superintendent for Human Resources discussed the upcoming UCPS Bond 2016. Mrs. Merrell discussed each of the seven bond projects and the distribution of funds for the projects. The bond package would provide funding for six school renovation/addition projects and a new transportation facility. The list of bond projects include Monroe High School, Piedmont High School, Porter Ridge Middle, Porter Ridge High, Western Union Elementary, Sun Valley High and a Transportation Facility. Total funds requested \$54 million. For additional information please go to the UCPS website www.ucps.k12.nc.us.

VOLP FIVE YEAR DEVELOPMENT PLAN: Pam Jack shared that the committee met on Thursday, August 11th and Thursday, August 25th. Pam Jack read into the minutes the Vision and Mission statements. Vision Statement – The Village of Lake Park...A safe, clean and friendly community to live, work and raise a family. Mission Statement – To enhance the quality of living by continuing to create a harmonious environment among neighborhoods, businesses, HOAs and Village government. The committee will meet again on Thursday, September 15th to hopefully finalize the survey. Sean Lowther and Pam Jack will do 1 on 1 interviews with Council and the HOAs about what they would like to see in Lake Park.

FINANCE OFFICER’S REPORT: Cheryl Bennett shared that all the expense accounts look good and that the 2016 ad valorem payments have started.

	Aug 16	Jul - Aug 16	Budget	% of Budget
General Fund				
Income				
Property Taxes				
Ad valorem current year	32,418.3 1	32,771.13	543,767.00	6.03%
Utility ad valorem	0.00	0.00	6,740.00	0.0%
Motor vehicle tax	6,754.25	6,754.25	70,587.00	9.57%
Ad valorem prior years	117.64	535.48	2,500.00	21.42%
Prior years motor vehicle tax	0.00	0.00	50.00	0.0%
Penalties and interest	97.07	181.19	2,800.00	6.47%
Total Property Taxes	39,387.2 7	40,242.05	626,444.00	6.42%

Other Taxes				
Stormwater Fees- current year	3,310.00	3,340.00	42,830.00	7.8%
Stormwater fees - prior years	30.00	90.00	150.00	60.0%
Total Other Taxes	3,340.00	3,430.00	42,980.00	7.98%
State Shared Revenues				
Alcoholic Beverage Tax	0.00	0.00		
Sales and use tax	0.00	0.00	180,000.00	0.0%
Telecom. Sales Tax	0.00	0.00	2,000.00	0.0%
Elec. Sales Tax	0.00	0.00	105,000.00	0.0%
Video Prog. Sales Tax	0.00	0.00	20,000.00	0.0%
Piped Gas Sales Tax	0.00	0.00	7,900.00	0.0%
Solid Waste Disposal Tax	574.75	574.75	3,300.00	17.42%
Total State Shared Revenues	574.75	574.75	318,200.00	0.18%
Parks & Recreation Revenue				
Program Fees	26.00	1,071.75	1,400.00	76.55%
Facility Rentals	365.00	430.00	3,000.00	14.33%
Daily swim fees	4,484.00	8,731.80	12,000.00	72.77%
Season pass pool fees	205.00	1,550.00	49,000.00	3.16%
Total Parks & Recreation Revenue	5,080.00	11,783.55	65,400.00	18.02%
Other revenues				
Zoning Permits	200.00	400.00	500.00	80.0%
Approp. Fund Bal. Stormwater	0.00	0.00	32,370.00	0.0%
Approp. Fund Balance	0.00	0.00	77,383.00	0.0%
Civil Penalties	60.00	60.00	500.00	12.0%
Investment revenue	54.80	585.11	800.00	73.14%
Miscellaneous	368.29	468.29	1,000.00	46.83%
Total Other revenues	683.09	1,513.40	112,553.00	1.35%
Total Income	49,065.11	57,543.75	1,165,577.00	4.94%
Expense				
General Government				
Other Expenditures				
Economic Development	535.00	535.00	8,500.00	6.29%
Contingency	0.00	0.00	10,000.00	0.0%
Stormwater Expense				
Advertising	0.00	0.00	100.00	0.0%
Dues and Permits	0.00	0.00	250.00	0.0%

Prof. Fees - Engineering	93.75	93.75	15,000.00	0.63%
Repairs & Maint. Services	0.00	0.00	60,000.00	0.0%
Total Stormwater Expense	93.75	93.75	75,350.00	0.12%
Total Other Expenditures	628.75	628.75	93,850.00	0.67%
Planning and Zoning				
Zoning Admin. Services	919.42	1,838.84	11,033.00	16.67%
Code Enforcement Services	0.00	0.00	1,300.00	0.0%
Consulting Fees	0.00	0.00	1,600.00	0.0%
Legal Services	0.00	0.00	3,000.00	0.0%
Advertising	0.00	0.00	220.00	0.0%
Postage	0.00	0.00	80.00	0.0%
Supplies	0.00	0.00	300.00	0.0%
Training	0.00	300.00	500.00	60.0%
Total Planning and Zoning	919.42	2,138.84	18,033.00	11.86%
Gen. Govt. Personal Services				
Adm Assistant	746.25	1,185.00	7,890.00	15.02%
Clerk/Tax Collector	5,351.16	10,702.32	64,214.00	16.67%
Council	0.00	0.00	12,555.00	0.0%
Finance Officer	1,386.58	2,773.16	16,639.00	16.67%
Mayor	0.00	0.00	5,150.00	0.0%
Payroll Expenses	642.87	1,262.18	9,042.00	13.96%
Total Gen. Govt. Personal Services	8,126.86	15,922.66	115,490.00	13.79%
Professional Fees				
Engineering Fees	0.00	0.00	400.00	0.0%
Auditing Services	0.00	0.00	4,600.00	0.0%
Legal Services	40.00	40.00	15,000.00	0.27%
Total Professional Fees	40.00	40.00	20,000.00	0.2%
Supplies and Materials				
Office	332.07	1,010.75	6,000.00	16.85%
Total Supplies and Materials	332.07	1,010.75	6,000.00	16.85%
Services				
Advertising	0.00	0.00	200.00	0.0%
Membership and dues	0.00	4,585.00	5,000.00	91.7%
Bank charges	83.66	195.29	860.00	22.71%
Elections	0.00	0.00	0.00	0.0%
Insurance/bonds	0.00	7,090.23	8,200.00	86.47%
Miscellaneous oper. exp.	0.00	0.00	700.00	0.0%

Website/flyers	0.00	0.00	1,500.00	0.0%
Printing & Delivery Newsletter	175.00	285.00	2,400.00	11.88%
Postage	0.00	0.00	500.00	0.0%
Property Tax	46.59	229.79	600.00	38.3%
Strategic Planning	0.00	0.00	1,000.00	0.0%
Tax collection	207.98	207.98	2,800.00	7.43%
Telephone	477.60	955.32	5,200.00	18.37%
Training	0.00	0.00	800.00	0.0%
Travel	0.00	24.30	1,500.00	1.62%
Total Services	990.83	13,572.91	31,260.00	43.42%
Capital Outlay				
Laptop	0.00	0.00	1,500.00	0.0%
Sidewalk repairs	0.00	0.00	20,290.00	0.0%
Reserve for Capital Replacement	0.00	0.00	10,000.00	0.0%
Total Capital Outlay	0.00	0.00	31,790.00	0.0%
Total General Government	11,037.93	33,313.91	316,423.00	10.53%
Parks & Recreation				
Parks/Rec. Supplies & Materials				
Flags	0.00	0.00	3,500.00	0.0%
Janitorial /Cleaning Supplies	0.00	0.00	250.00	0.0%
Food/Provisions - events	421.02	997.00	2,500.00	39.88%
Pool Supplies	0.00	0.00	3,000.00	0.0%
Total Parks/Rec. Supplies & Materials	421.02	997.00	9,250.00	10.78%
Parks/Rec Services				
Pool Attendant Salaries	0.00	0.00	1,100.00	0.0%
Pool management fee	2,520.50	12,602.50	50,610.00	24.9%
Pool Operations	2,045.00	2,145.00	8,100.00	26.48%
Comm. center maintenance	199.00	604.66	9,800.00	6.17%
Seasonal Decorations	0.00	0.00	14,400.00	0.0%
Events Services	0.00	275.00	1,200.00	22.92%
Water/Sewer	760.12	1,938.82	8,000.00	24.24%
Natural Gas	27.21	54.42	800.00	6.8%
Total Parks/Rec Services	5,551.83	17,620.40	94,010.00	18.74%
Maintenance of Common Areas				
Landscaping	10,833.33	21,666.66	148,550.00	14.59%
Park maintenance	28.82	278.82	36,410.00	0.77%
Pond maintenance	1,381.50	2,763.00	22,600.00	12.23%

Electric Maintenance	260.00	260.00	10,500.00	2.48%
Repairs of Common Areas	85.00	85.00	2,000.00	4.25%
Total Maintenance of Common Areas	<u>12,588.65</u>	<u>25,053.48</u>	<u>220,060.00</u>	<u>11.39%</u>
Parks/Rec Capital Outlay				
Tennis court resurfacing	0.00	0.00	32,000.00	0.0%
Basketball court resurfacing	0.00	0.00	9,000.00	0.0%
Council chambers video system	0.00	0.00	0.00	0.0%
Benches, Tables etc.	0.00	0.00	2,000.00	0.0%
Total Parks/Rec Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>43,000.00</u>	<u>0.0%</u>
Total Parks & Recreation	<u>18,561.50</u>	<u>43,670.88</u>	<u>366,320.00</u>	<u>11.92%</u>
Public Services/Safety				
Electric bills	8,990.63	18,190.31	109,600.00	16.6%
Street Signs	0.00	0.00	12,900.00	0.0%
Waste Collection	15,279.82	15,279.82	189,000.00	8.09%
Law enforcement	0.00	0.00	171,334.00	0.0%
Total Public Services/Safety	<u>24,270.45</u>	<u>33,470.13</u>	<u>482,834.00</u>	<u>6.93%</u>
Total Expense	<u>53,869.88</u>	<u>110,454.92</u>	<u>1,165,577.00</u>	<u>9.48%</u>
Net General Fund	<u>-4,804.77</u>	<u>-52,911.17</u>	<u>0.00</u>	<u>100.0%</u>
Powell Bill				
Other Income				
Interest - Powell Funds	0.00	8.87	0.00	100.0%
Powell Bill Revenue	0.00	0.00	96,800.00	0.0%
Total Other Income	<u>0.00</u>	<u>8.87</u>	<u>96,800.00</u>	<u>0.01%</u>
Other Expense				
Street Exp. - Powell Bill	0.00	71,600.00	96,800.00	73.97%
Total Other Expense	<u>0.00</u>	<u>71,600.00</u>	<u>96,800.00</u>	<u>73.97%</u>
Net Powell Bill	<u>0.00</u>	<u>-71,591.13</u>	<u>0.00</u>	<u>100.0%</u>
Net Excess of Income over Expense	<u><u>-4,804.77</u></u>	<u><u>124,502.30</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

Cheri Clark requested that Council release 2014 personal property taxes in the amount of \$63.25. Union County is releasing 2015 taxes in the amount of \$63.25 and 2016 taxes in the amount of \$63.25. The business is not located in the Village. Sandy Coughlin made a motion

to release the 2014 taxes in the amount of \$63.25. Pam Jack seconded the motion. Vote – Unanimous.

PARK AND RECREATION BUSINESS: Mayor David Cleveland shared that P&R would like to request approval for the fall flower planting by Lucas Landscaping per their landscaping contract - \$1500. Ashley Dance made a motion to approve the fall flowers. John Barnes seconded the motion. Vote – Unanimous.

Quality Seal Coating & Sport Surfaces is scheduled to start with the tennis court and basketball court renovations in late September or early October.

P&R approved a proposal from JT's Drain Service & Plumbing Repairs for \$5100 to remodel the two pool bathrooms in the brick building to include: Replace 3 toilets, create new door vents in bathroom doors, install non-skid floor tile, replace sink faucets if necessary, install new exhaust fans, install new mirrors. P&R would like to request Council approval for this project which will be funded out of Pool Operations. Ashley Dance made the motion to approve the bathroom renovations by JT's Drain Service & Plumbing Repairs. Sandy Coughlin seconded the motion. Vote – Unanimous.

The Chili Cook-off is scheduled for Saturday, November 12th.

John Barnes made the motion to close Meeting Street for the Fall Yard Sale, October 1st from 7 am to noon. Pam Jack seconded the motion. Vote – Unanimous.

ECONOMIC DEVELOPMENT: Sandy Coughlin shared that Lucas Lawn & Landscaping is expanding. Doug Lucas has purchased eleven acres around the Faith Church Road location. Lucas Lawn & Landscaping is also opening an office in Greenville, SC. The next EDC meeting is Thursday, September 15th.

MATHISEN MEMORIAL: Mayor David Cleveland shared that Chris Mathisen, the Founder of Lake Park passed away on Saturday, August 27th. Janey Doerner, representing the HOA has suggested a portrait and plaque to be placed in the Community Center. Sandy Coughlin would also like Council to consider some type of memorial to honor Chris Mathisen. Mayor David Cleveland requested that Council think about the type of memorial that they would like to do, how they would fund the project and email suggestions to him a week before the October Council meeting.

Sandy Coughlin shared that the September Villager will have a tribute to Chris Mathisen. Some of the memorials that have been done in the past include the naming of the pool complex and tennis courts in honor of Paul Wolfcale and the naming of chambers in honor of Mack Currence. The Lake Park Garden Club also established Mack's Garden in Mack Currence's honor. Pam Jack suggested that the memorial be something that is an enhancement to the Village. Sandy Coughlin stated that since the HOA was donating a portrait and plaque, that Council consider naming the clock tower after Chris Mathisen. Mayor David Cleveland asked Shannon Dance if the HOA was donating the portrait or suggesting the memorial. Shannon Dance shared that the HOA would like to partner with Council on the portrait and plaque.

Judy Taul and Doyle Waybright shared that when plans were made for the Mack Currence memorial, Gazebo Park was discussed in reference to honoring Chris Mathisen.

PUBLIC SERVICES: Mayor David Cleveland shared that Cheri Clark attended an Introduction to Zoning Class last week. There is a more in depth Zoning Class at the UNC School of Government, October 5th to the 7th. The class is \$375. Sandy Coughlin made a motion to move \$200 from General Training to Zoning Training and to approve Cheri Clark attending the Zoning class. Pam Jack seconded the motion. Vote – Unanimous.

Mayor David Cleveland shared that Precision Safe Sidewalks completed the major trip hazard sidewalk repairs in the Village and then addressed some severe trip hazards on Creft Circle.

Mayor David Cleveland discussed the thirty street signs for the alleys that Council budgeted for in this fiscal year. The alleys needs to be marked by street signs for the safety of our residents. Banner Signs has provided a quote for two bladed signs - \$12,300 and one bladed signs - \$9,750. Sandy Coughlin made a motion to purchase the two bladed alley signs - \$12,300. John Barnes seconded the motion. Ashley Dance asked if more than one quote was received. Sandy Coughlin shared that our relationship with one vendor has been beneficial to the Village. When the EDC requested bids on the directional signs, Banner Signs was the only quote received. Vote – Unanimous.

Indian Trail has done a Faith Church Road Extension Feasibility Study. The scope of the study appears to limit itself to areas southeast of Highway 74, omitting areas northeast of Highway 74 which traverses four residential neighborhoods in the Village of Lake Park. Relevant concerns to be considered before the extension is approved include the following:

1. Current traffic volumes on Highway 74, Unionville Indian Trail Road and Secrest Shortcut Road.
2. Projected volume of traffic for Faith Church Road on the above intersections and the three intersections within the Village of Lake Park.
3. The developed residential population and church properties on Faith Church Road.
4. The proximity of the Monroe Bypass interchanges.

The Town of Indian Trail is accepting Public Comment until September 20th. By Council consensus, Mayor David Cleveland will send Adam McLamb, Engineering Project Manager for Indian Trail, an email from the Village addressing the concerns expressed by Council.

Pam Jack requested that an article be placed in the next Villager requesting that anyone that would like a recycle cart, contact the Village in the next two weeks.

COMMUNICATION: The deadline for articles and information for the September newsletter is Friday, September 16th at 5 p.m. Topics to be included: Alarm calls, Waste Collection, UCPS bond, Vision & Mission statements for the 5 Year Plan Committee, Mathisen tribute, Garden Club, Community Toy Drive starts September 26th and P&R.

CLOSED SESSION TO CONSULT WITH LEGAL COUNCIL {NCGS 143-318.11(a) (3)}:

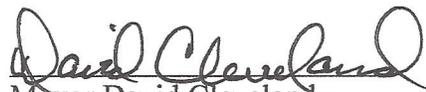
Ashley Dance made the motion to go into Closed Session. John Barnes seconded the motion.
Vote – Unanimous.

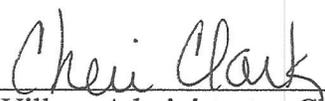
Mayor David Cleveland called the Regular Session September 13, 2016 Council meeting back to order. No action was taken during Closed Session.

COUNCIL COMMENTS: Mayor David Cleveland reminded Council that Thursday, September 15th is “Paint the Village Purple” – Alzheimer’s awareness day.

ADJOURN: Ashley Dance made the motion to adjourn. Pam Jack seconded the motion. Vote – Unanimous.

Respectfully submitted,


Mayor David Cleveland


Village Administrator, Cheri Clark

