

**MINUTES  
VILLAGE OF LAKE PARK COUNCIL MEETING  
3801 LAKE PARK ROAD, LAKE PARK, NC  
REGULAR SESSION  
7 PM**

**OCTOBER 9, 2018**

**ATTENDING:** Mayor David Cleveland  
Council Members: John Barnes, Kristen Bowman, James Record and Fabian Szarko  
Village Administrator: Cheri Clark  
Finance Officer: Cheryl Bennett  
Attorney: Ken Swain

**CALL TO ORDER:** Mayor David Cleveland called the October 9, 2018 Regular Session Council meeting to order.

**INVOCATION:** James Record gave the invocation.

**PLEDGE OF ALLEGIANCE:** Mayor Cleveland led the Pledge of Allegiance.

**PUBLIC COMMENT:** There was no Public Comment.

**APPROVAL OF MINUTES:** James Record made the motion to approve the September 11, 2018 Regular Session Council Minutes as presented. Kristen Bowman seconded the motion. Vote – Unanimous.

**CHANGES TO THE AGENDA:** John Barnes made the motion to adopt the October 9, 2018 Council Meeting Agenda as presented. Pam Jack seconded the motion. Vote – Unanimous.

**SECURITY REPORT:** Deputy Rucker shared that there were 69 calls for service in September and four alarm calls. There were 3 burglary to vehicles – all 3 cars were unlocked and one burglary to home – which did not occur, 3 suspicious vehicles and 22 traffic stops.

**VOLP FIVE YEAR DEVELOPMENT PLAN:** Mayor Cleveland shared that the Safety Committee has received the Radar Speed Limit Sign and it has been installed on Faith Church Road. Deputy Rucker and Mayor David Cleveland shared that they saw several locations to place the sign but would like to add two 25 MPH signs in the community. Allegra has provided a quote for the two signs including installation - \$292. John Barnes made a motion to approve the purchase and installation of the two signs. James Record seconded the motion. Vote – Unanimous.

Curb Appeal Chairman Fabian Szarko shared that in the Five Year Development Plan, the main items that residents list as needing improvement were as follows:

1. Better care of the trees and grass in the common areas and parks.
2. More common area and street maintenance.
3. Highlight well-kept yards.
4. Home exteriors need repair.

The Village of Lake Park action items are spread out over a five year period to reduce the impact of the Village budget and acquire funding if needed.

In looking at better care of trees and grass in common areas, the following solutions were considered: remove all of the grass between curb and pavement, Landscaping at the four corners of Creft and Lake Park Road, and Community Center Landscaping.

In most common areas and street maintenance, the Village has an ongoing process of maintaining the upkeep of sidewalks by repairing or replacing damaged panels. The Village is also in the process of repairing the main streets thru-out the Village.

For exteriors and well-keep yards, the Village is working together with Property Management Company (HOA) to monitor the exterior ground and structural maintenance of homes within the Village to the CC&R contractual agreement.

The Communication Commission Chairman Kristen Bowman shared that increasing communication is the top request from the residents of Lake Park for the 5 Year Development Plan. Currently, the village operates a website, e-notify, a newsletter, and a nominal presence on Facebook. Finding new ways to disseminate information to the residents that they respond to is key to fulfilling the perceived void.

Social Media is the principal opportunity Lake Park has to provide engagement, information, and promote the village. Municipalities large and small have a strong online presence in North Carolina, including in Union County. Facebook, Instagram, Nextdoor, and Twitter are the primary platforms used, but Pinterest, Snapchat, and other up-and-coming sites have potential application. Twitter is not a recommended platform as the village is late in the game joining. Instagram is where Social Media is currently heading, but Facebook has a strong foothold. Creating a revised Social Media policy for Lake Park and actively posting on Facebook, Instagram, and Nextdoor will increase visibility both in and outside the village.

E-Notify has been helpful in updating residents on short-term information like trash pick-ups and road closures. Unfortunately, many residents don't see these emails. Receiving updates by text, like one would from the doctor office or retailers, is the direction outreach is moving. It is a direct line to the resident, doesn't get lost in inboxes, and provides instant gratification. Companies who provide this service integrate it into the entity's website. The website could be transferred as-is or updated, something else we have received feedback on. Indian Trail, Monroe, and Union County all use the text communication service.

The Newsletter receives excellent responses to being read both online and paper copies. Increasing information, including pictures, and creating an interactive web version are next steps.

Creating Outreach Programs is another venue to reaching the residents. The New Resident Welcome Tote program has been adopted from the former Economic Development Program and is receiving favorable feedback. Organizing quarterly new resident mixers at the Community Center is the next step in that program. Also, we would like to partner with businesses and organizations to provide seminars and DIY classes to residents. Carolina Waterfowl and the Small Business Center of NC have already agreed to provide resources. These meetings would be inexpensive ways to provide information to residents, encourage community involvement, and increase the village's visibility.

**COMMUNICATIONS:** Kristen Bowman provided information from the Social Media class she attended earlier this year for Council to review and discuss. Lake Park needs to decide if we are going to be an active social media community. If so, then Council needs to develop the policies concerning the posting site such as who will post, archiving, government employees posting, frequency of posting, etc. Kristen Bowman provided a proposed Social Media Comments Policy for the Council to review and acknowledged that it is a challenge for a small community to figure out the best way to manage social media.

**STORMWATER:** Cheri Clark shared that the Kristofer/Hoover Channel experienced some erosion due to Hurricane Florence. Lucas Landscaping has provided a quote to repair the damage \$2,000. Pam Jack made the motion to approve \$2,000 from Stormwater to address the erosion in the channel. James Record seconded the motion. Vote – Unanimous.

**PARKS AND RECREATION:** James Record shared that all of the pools have been covered and the buildings winterized. The new chairs and re-strapped furniture have been delivered and are put up for the winter.

During Hurricane Florence, the Community Center developed a leak around the copula. WaynCo Roofing quoted \$850 to repair the leak.

The video camera 6 terabyte memory should be installed in the next two weeks.

The Chili Cook-off is scheduled for November 3<sup>rd</sup>. Currently we have 2 entries. P&R will be collecting a toy or monetary donations for "Toys for Tots" to enter the tasting.

The Christmas Tree lighting is December 2<sup>nd</sup> at 6pm. The Toys for Tots Drive is October 22<sup>nd</sup> thru December 14<sup>th</sup>. Boxes will be at the Community Center for donations.

The Community Center Blood Drive is November 27<sup>th</sup>. The mobile unit will be parked in front of the Community Center from 3 to 7 pm.

Turning Point Paper Goods Drive is from November 1 – 30<sup>th</sup>. A specific list of items will be published for the community and will be sent out by Social Media and the November newsletter.

Girls on the Run has requested Saturday, May 4, 2019 for their annual GOTR event in Lake Park. P&R has approved the date.

Carlos McEntire, a new resident in Lake Park came to P&R to discuss putting together an adult non-competitive soccer group. The games will be held at Fred Kirby Park on Tuesday nights and Saturday mornings.

James Record shared that one of the fountain in Russell Park is not working. It was sent out for repairs and P&R was notified that the cost to fix it is more than the price to replace it. James Record made a motion to approve up to \$2,000 from Park Maintenance to replace the fountain in Russell Park. There is a five year warranty on parts and labor. Kristen Bowman seconded the motion. Vote – Unanimous.

James Record shared that P&R is working on a RFP for the Landscaping Contract which expires on March 1, 2019.

Union Power behind 4016 Logan Circle and Normandy Pond, would like to remove 18 trees and grind the stumps. The pines should not have been planted under the power lines. The trees would be removed under the “Tree Replacement Program” and the Village would receive credit toward tree replacements. The replacement trees can be planted anywhere in the Village.

**FINANCE OFFICER’S REPORT:** Cheryl Bennett shared that the Village had \$43,259 that went back into the General Fund for the 2017 – 2018 fiscal year not including Powell Bill.

|                                      | <u>Sep 18</u>    | <u>Jul - Sep<br/>18</u> | <u>YTD<br/>Budget</u> | <u>% of<br/>Budget</u> |
|--------------------------------------|------------------|-------------------------|-----------------------|------------------------|
| <b>General Fund</b>                  |                  |                         |                       |                        |
| <b>Income</b>                        |                  |                         |                       |                        |
| <b>Property Taxes</b>                |                  |                         |                       |                        |
| <b>Ad valorem current year</b>       | 32,472.59        | 33,704.68               | 571,266.00            | 5.9%                   |
| <b>Utility ad valorem</b>            | 0.00             | 0.00                    | 7,134.00              | 0.0%                   |
| <b>Motor vehicle tax</b>             | 8,620.52         | 15,508.72               | 83,545.00             | 18.56%                 |
| <b>Ad valorem prior years</b>        | 0.00             | 709.46                  | 3,000.00              | 23.65%                 |
| <b>Penalties and interest</b>        | 79.94            | 201.51                  | 2,500.00              | 8.06%                  |
| <b>Total Property Taxes</b>          | <u>41,173.05</u> | <u>50,124.37</u>        | <u>667,445.00</u>     | <u>7.51%</u>           |
| <b>Other Taxes</b>                   |                  |                         |                       |                        |
| <b>Stormwater Fees- current year</b> | 4,660.00         | 4,795.00                | 62,137.00             | 7.72%                  |
| <b>Stormwater fees - prior years</b> | 0.00             | 0.00                    | 250.00                | 0.0%                   |
| <b>Total Other Taxes</b>             | <u>4,660.00</u>  | <u>4,795.00</u>         | <u>62,387.00</u>      | <u>7.69%</u>           |
| <b>State Shared Revenues</b>         |                  |                         |                       |                        |
| <b>Alcoholic Beverage Tax</b>        | 0.00             | 0.00                    | 14,000.00             | 0.0%                   |
| <b>Sales and use tax</b>             | 3,145.60         | 3,145.60                | 200,000.00            | 1.57%                  |
| <b>Telecom. Sales Tax</b>            | -39.34           | -39.34                  | 1,825.00              | -2.16%                 |

|   |                  |                  |                     |               |
|---|------------------|------------------|---------------------|---------------|
| Elec. Sales Tax                             | 189.30           | 189.30           | 101,000.00          | 0.19%         |
| Video Prog. Sales Tax                       | -298.60          | -298.60          | 20,100.00           | -1.49%        |
| Piped Gas Sales Tax                         | 608.52           | 608.52           | 7,100.00            | 8.57%         |
| Solid Waste Disposal Tax                    | 0.00             | 518.33           | 3,750.00            | 13.82%        |
| <b>Total State Shared Revenues</b>          | <b>3,605.48</b>  | <b>4,123.81</b>  | <b>347,775.00</b>   | <b>1.19%</b>  |
| <b>Parks &amp; Recreation Revenue</b>       |                  |                  |                     |               |
| Program Fees                                | 0.00             | 156.00           | 1,500.00            | 10.4%         |
| Facility Rentals                            | 460.00           | 955.00           | 2,500.00            | 38.2%         |
| Daily swim fees                             | 339.10           | 9,408.10         | 12,000.00           | 78.4%         |
| Season pass pool fees                       | -95.00           | 385.00           | 50,000.00           | 0.77%         |
| <b>Total Parks &amp; Recreation Revenue</b> | <b>704.10</b>    | <b>10,904.10</b> | <b>66,000.00</b>    | <b>16.52%</b> |
| <b>Other revenues</b>                       |                  |                  |                     |               |
| Zoning Permits                              | 125.00           | 381.00           | 1,200.00            | 31.75%        |
| Approp. Fund Bal. Stormwater                | 0.00             | 0.00             | 55,000.00           | 0.0%          |
| Approp. Fund Balance                        | 0.00             | 0.00             | 58,983.00           | 0.0%          |
| Civil Penalties                             | 20.00            | 40.00            | 500.00              | 8.0%          |
| Investment revenue                          | 742.54           | 2,197.62         | 3,600.00            | 61.05%        |
| Miscellaneous                               | 2,082.90         | 2,084.90         | 1,500.00            | 138.99%       |
| <b>Total Other revenues</b>                 | <b>2,970.44</b>  | <b>4,703.52</b>  | <b>120,783.00</b>   | <b>3.89%</b>  |
| <b>Total Income</b>                         | <b>53,113.07</b> | <b>74,650.80</b> | <b>1,264,390.00</b> | <b>5.9%</b>   |
| <b>Expense</b>                              |                  |                  |                     |               |
| <b>General Government</b>                   |                  |                  |                     |               |
| <b>Other Expenditures</b>                   |                  |                  |                     |               |
| Economic Development                        | 0.00             | 0.00             | 0.00                | 0.0%          |
| Contingency                                 | 0.00             | 0.00             | 15,000.00           | 0.0%          |
| <b>Stormwater Expense</b>                   |                  |                  |                     |               |
| Advertising                                 | 0.00             | 0.00             | 100.00              | 0.0%          |
| Dues and Permits                            | 0.00             | 750.00           | 750.00              | 100.0%        |
| Cap.Outlay- Pet Waste Stations              | 0.00             | 0.00             | 0.00                | 0.0%          |
| Prof. Fees - Engineering                    | 93.96            | 917.41           | 18,000.00           | 5.1%          |
| Repairs & Maint. Services                   | 3,140.00         | 89,688.88        | 98,537.00           | 91.02%        |
| <b>Total Stormwater Expense</b>             | <b>3,233.96</b>  | <b>91,356.29</b> | <b>117,387.00</b>   | <b>77.83%</b> |
| <b>Total Other Expenditures</b>             | <b>3,233.96</b>  | <b>91,356.29</b> | <b>132,387.00</b>   | <b>69.01%</b> |
| <b>Planning and Zoning</b>                  |                  |                  |                     |               |
| Zoning Admin. Services                      | 1,089.08         | 3,267.24         | 13,069.00           | 25.0%         |
| Code Enforcement Services                   | 0.00             | 0.00             | 600.00              | 0.0%          |
| Consulting Fees                             | 0.00             | 0.00             | 4,000.00            | 0.0%          |
| Legal Services                              | 0.00             | 0.00             | 7,000.00            | 0.0%          |
| Advertising                                 | 0.00             | 0.00             | 220.00              | 0.0%          |
| Postage                                     | 0.00             | 0.00             | 80.00               | 0.0%          |
| Supplies                                    | 0.00             | 0.00             | 300.00              | 0.0%          |
| Training                                    | 0.00             | 0.00             | 800.00              | 0.0%          |

|  |                  |                   |            |        |
|--|------------------|-------------------|------------|--------|
| <b>Total Planning and Zoning</b>           | 1,089.08         | 3,267.24          | 26,069.00  | 12.53% |
| <b>Gen. Govt. Personal Services</b>        |                  |                   |            |        |
| <b>Adm Assistant</b>                       | 798.00           | 3,325.00          | 13,300.00  | 25.0%  |
| <b>Clerk/Tax Collector</b>                 | 5,731.08         | 17,193.24         | 68,773.00  | 25.0%  |
| <b>Council</b>                             | 3,201.50         | 3,201.50          | 12,806.00  | 25.0%  |
| <b>Finance Officer</b>                     | 1,514.17         | 4,542.51          | 18,170.00  | 25.0%  |
| <b>Mayor</b>                               | 1,313.25         | 1,313.25          | 5,253.00   | 25.0%  |
| <b>Payroll Expenses</b>                    | 1,044.00         | 2,512.46          | 10,150.00  | 24.75% |
|  | <u>13,602.00</u> |                   |            |        |
| <b>Total Gen. Govt. Personal Services</b>  | 0                | 32,087.96         | 128,452.00 | 24.98% |
| <b>Professional Fees</b>                   |                  |                   |            |        |
| <b>Auditing Services</b>                   | 0.00             | 0.00              | 4,820.00   | 0.0%   |
| <b>Legal Services</b>                      | 0.00             | 0.00              | 12,000.00  | 0.0%   |
| <b>Total Professional Fees</b>             | 0.00             | 0.00              | 16,820.00  | 0.0%   |
| <b>Supplies and Materials</b>              |                  |                   |            |        |
| <b>Office</b>                              | 743.88           | 1,159.34          | 6,100.00   | 19.01% |
| <b>Total Supplies and Materials</b>        | 743.88           | 1,159.34          | 6,100.00   | 19.01% |
| <b>Services</b>                            |                  |                   |            |        |
| <b>Communications</b>                      | 0.00             | 513.00            | 3,000.00   | 17.1%  |
| <b>Advertising</b>                         | 0.00             | 0.00              | 300.00     | 0.0%   |
| <b>Membership and dues</b>                 | 0.00             | 5,082.00          | 5,200.00   | 97.73% |
| <b>Bank charges</b>                        | 54.62            | 214.17            | 950.00     | 22.54% |
| <b>Elections</b>                           | 0.00             | 0.00              | 0.00       | 0.0%   |
| <b>Insurance/bonds</b>                     | 0.00             | 9,879.15          | 9,900.00   | 99.79% |
| <b>Miscellaneous oper. exp.</b>            | 0.00             | 0.00              | 1,000.00   | 0.0%   |
| <b>Website/flyers</b>                      | 0.00             | 0.00              | 1,500.00   | 0.0%   |
| <b>Printing &amp; Delivery Newsletter</b>  | 175.00           | 497.68            | 2,350.00   | 21.18% |
| <b>Postage</b>                             | 9.25             | 209.25            | 660.00     | 31.71% |
| <b>Property Tax</b>                        | 25.00            | 213.40            | 400.00     | 53.35% |
| <b>Tax collection</b>                      | 210.98           | 402.14            | 2,000.00   | 20.11% |
| <b>Telephone</b>                           | 454.28           | 1,482.42          | 5,760.00   | 25.74% |
| <b>Training</b>                            | 0.00             | 0.00              | 600.00     | 0.0%   |
| <b>Travel</b>                              | 27.96            | 103.76            | 1,200.00   | 8.65%  |
| <b>Total Services</b>                      | 957.09           | 18,596.97         | 34,820.00  | 53.41% |
| <b>Capital Outlay</b>                      |                  |                   |            |        |
| <b>Furniture/Office</b>                    | 0.00             | 0.00              | 7,000.00   | 0.0%   |
| <b>Sidewalk repairs</b>                    | 0.00             | 0.00              | 25,000.00  | 0.0%   |
| <b>Reserve for Capital Replacement</b>     | 0.00             | 0.00              | 10,000.00  | 0.0%   |
| <b>Total Capital Outlay</b>                | 0.00             | 0.00              | 42,000.00  | 0.0%   |
|  | <u>19,626.01</u> | <u>146,467.80</u> |            |        |
| <b>Total General Government</b>            | 1                | 0                 | 386,648.00 | 37.88% |
| <b>Parks &amp; Recreation</b>              |                  |                   |            |        |
| <b>Parks/Rec. Supplies &amp; Materials</b> |                  |                   |            |        |
| <b>Flags</b>                               | 0.00             | 0.00              | 1,000.00   | 0.0%   |

|  |           |            |              |        |
|--|-----------|------------|--------------|--------|
| Janitorial /Cleaning Supplies                    | 0.00      | 64.53      | 250.00       | 25.81% |
| Food/Provisions - events                         | 0.00      | 1,355.82   | 3,500.00     | 38.74% |
| Pool Supplies                                    | 950.00    | 1,017.13   | 6,500.00     | 15.65% |
| <b>Total Parks/Rec. Supplies &amp; Materials</b> | 950.00    | 2,437.48   | 11,250.00    | 21.67% |
| <b>Parks/Rec Services</b>                        |           |            |              |        |
| Pool management fee                              | 0.00      | 12,795.00  | 52,430.00    | 24.4%  |
| Pool Operations                                  | 0.00      | 510.00     | 7,100.00     | 7.18%  |
| Comm. center maintenance                         | 203.06    | 897.58     | 9,400.00     | 9.55%  |
| Seasonal Decorations                             | 1,859.16  | 1,859.16   | 18,000.00    | 10.33% |
| Events Services                                  | 0.00      | 2,485.50   | 3,000.00     | 82.85% |
| Water/Sewer                                      | 0.00      | 1,285.39   | 8,000.00     | 16.07% |
| Natural Gas                                      | 28.43     | 84.48      | 700.00       | 12.07% |
| <b>Total Parks/Rec Services</b>                  | 2,090.65  | 19,917.11  | 98,630.00    | 20.19% |
| <b>Maintenance of Common Areas</b>               |           |            |              |        |
| Landscaping                                      | 11,353.33 | 33,019.99  | 150,550.00   | 21.93% |
| Park maintenance                                 | 1,137.75  | 2,586.14   | 43,425.00    | 5.96%  |
| Pond maintenance                                 | 1,381.50  | 4,144.50   | 19,600.00    | 21.15% |
| Electric Maintenance                             | 0.00      | 255.00     | 10,500.00    | 2.43%  |
| Repairs of Common Areas                          | 0.00      | 0.00       | 2,000.00     | 0.0%   |
| <b>Total Maintenance of Common Areas</b>         | 13,872.58 | 40,005.63  | 226,075.00   | 17.7%  |
| <b>Parks/Rec Capital Outlay</b>                  |           |            |              |        |
| Two Welcome Signs                                | 0.00      | 0.00       | 5,000.00     | 0.0%   |
| Reserve for Tennis Court                         | 0.00      | 0.00       | 10,000.00    | 0.0%   |
| Connies Pond Walkway                             | 0.00      | 0.00       | 5,000.00     | 0.0%   |
| Reserve for Playground                           | 0.00      | 0.00       | 5,000.00     | 0.0%   |
| Pool Cover and Drain                             | 7,795.11  | 7,795.11   | 11,000.00    | 70.87% |
| <b>Total Parks/Rec Capital Outlay</b>            | 7,795.11  | 7,795.11   | 36,000.00    | 21.65% |
| <b>Total Parks &amp; Recreation</b>              | 24,708.34 | 70,155.33  | 371,955.00   | 18.86% |
| <b>Public Services/Safety</b>                    |           |            |              |        |
| Capital Outlay Radar Speed Sign                  | 0.00      | 0.00       | 4,000.00     | 0.0%   |
| Electric bills                                   | 9,280.96  | 28,153.86  | 112,888.00   | 24.94% |
| Street Signs                                     | 5,999.00  | 5,999.00   | 7,500.00     | 79.99% |
| Waste Collection                                 | 15,447.82 | 30,895.64  | 189,000.00   | 16.35% |
| Law enforcement                                  | 0.00      | 48,099.60  | 192,399.00   | 25.0%  |
| <b>Total Public Services/Safety</b>              | 30,727.78 | 113,148.10 | 505,787.00   | 22.37% |
| <b>Total Expense</b>                             | 75,062.13 | 329,771.23 | 1,264,390.00 | 26.08% |
| <b>Net General Fund Powell Bill</b>              | 21,949.06 | 255,120.43 | 0.00         | 100.0% |
| <b>PB Income</b>                                 |           |            |              |        |

|                              |                  |                   |                   |               |
|------------------------------|------------------|-------------------|-------------------|---------------|
| Fund Bal. from Powell Bill   | 0.00             | 0.00              | 175,000.00        | 0.0%          |
| Interest - Powell Funds      | 0.00             | 322.57            | 200.00            | 161.29%       |
| Powell Bill Revenue          | <u>0.00</u>      | <u>0.00</u>       | <u>96,050.00</u>  | <u>0.0%</u>   |
| Total Other Income           | 0.00             | 322.57            | 271,250.00        | 0.12%         |
| <b>PB Expense</b>            |                  |                   |                   |               |
| Street Exp. - Powell Bill    | <u>0.00</u>      | <u>0.00</u>       | <u>271,250.00</u> | <u>0.0%</u>   |
| Total Other Expense          | <u>0.00</u>      | <u>0.00</u>       | <u>271,250.00</u> | <u>0.0%</u>   |
| Net Powell Bill              | <u>0.00</u>      | <u>322.57</u>     | <u>0.00</u>       | <u>100.0%</u> |
|                              | -                | -                 |                   |               |
| Net Excess of Rev. over Exp. | <u>21,949.06</u> | <u>254,797.86</u> | <u>0.00</u>       | <u>100.0%</u> |

**PUBLIC SERVICES (Street, Waste Collection & Lighting):** Mayor David Cleveland shared that Red Clay Asphalt & Concrete plan to start on Monday, depending on weather, repairing potholes and resurfacing. Mayor David Cleveland has received a quote from Cardinal Construction for 16 sidewalk panels and 2 aprons for McKinley Place Alley between Mother Teresa and Lake Park Road - \$11,700. James Record made a motion to approve the Cardinal Construction quote of \$11,700. John Barnes seconded the motion. Vote – Unanimous.

John Barnes has received one quote to date to replace the metal fabricated roof at the top of the clock tower. John Barnes is also exploring the use of a coating on the roof verses replacement of the roof.

Mayor David Cleveland, James Record and Cheri Clark attended the Union County Fire Service Funding Meeting to discuss how to fund fire service throughout the county. There are 17 fire districts in Union County.

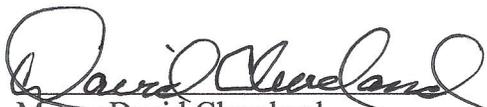
**COMMUNICATION INFORMATION:** Kristen Bowman shared the topics for the next newsletter: Events, New Speed Sign, Soccer Group and Election information.

**COUNCIL COMMENTS:** Kristen Bowman thanked Council for their consideration as they review the Social Media information and proposed policy.

Pam Jack - Happy Halloween.

David Cleveland – Reminded everyone to Vote on November 6<sup>th</sup>.

**ADJOURN:** Fabian Szarko made the motion to adjourn. Kristen Bowman seconded the motion. Vote – Unanimous.

  
 Mayor David Cleveland

Respectfully submitted,

  
 Village Administrator, Cheri Clark

