

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
April 3, 2019**

Commission Members Present: Fabian Szarko, Wil Ortiz, Kevin Pimentel and Julian Mercer.

Events Coordinator: Angie Figiel

Village Administrator: Cheri Clark

Call to Order: Fabian Szarko called the April 3, 2019 Parks and Recreation meeting to order.

Public Comments: Carmela Pauline – start up program for community members and neighbors for support of Cancer diagnosis and treatments. Carmela is requesting use of the Community Room at no-charge to hold these meetings. This is a non-profit support group. The group will start on April 18, 2019 and meet from 6 pm to 7pm every other Thursday. Commissioners approved. Wil Ortiz made a motion – any non-profit Community Based “service” will be allowed to use Community Center without paying rental fee or deposit. Any “vendor” will be required to pay rent. Vendor defined as a person or company selling products, services or assistance for a fee. Kevin Pimentel seconded the motion. Vote – Unanimous

Pam Jack – requested that the Tree Lighting Celebration be moved from December 1st, to December 8th to coordinate with the Christmas Tea the Garden Club is hosting. Parks and Recreation Commission did not have a conflict and will reach out to HOA for partnership on the new date.

Doug Lucas with Lucas Landscaping. Doug values the business Lake Park has given him for the past 25 years. He wanted to be present to answer any questions concerning the landscaping bid proposal. Doug has added an HR department to his business to assist with required documents for hiring his work force and feels he will be staffed appropriately for upcoming year. He thanked the Village of Lake Park for their many years of customer service. He is hoping to have many more years of service with Lake Park.

Approval of Minutes: Wil Ortiz made the motion to approve the February 25th, 2019 P&R minutes as presented. Julian Mercer seconded the motion. Vote – Unanimous.

Changes to the Agenda: Julian Mercer made the motion to approve the April 3rd, 2019 Agenda as presented. Wil Ortiz seconded the motion. Vote – Unanimous.

Council Actions: None

Contract: Cheri provided a summary recap of each company's bid proposal and estimates. Each summary sheet was reviewed and discussed with Commissioners. Contract bids were discussed in depth with the Commissioners. Wil Ortiz made a motion to recommend to Council to accept the bid from Lucas Landscaping for the next three years. If a contract cannot be reached, they recommend C&D Landscape be offered the contract. Julian Mercer seconded the motion. Vote - Unanimous

Budget Report: April 23rd is the budget meeting with Council to prepare budgets for 2019-2020. Cul-de-sac increase from \$2k to \$3k. Denise cul-de-sac photo was provided for P&R to see the new maintenance free material. The white rock is not attractive, but no neighbors have commented. Budget will also need to have a T&M lines added to the new budget. Jim will have numbers before the annual Budget workshop.

Angie brought up 3 projects to consider for the new budget year for P&R to consider.

1. Upgrade Founders Park – enhance fencing, equipment, add sensory items, \$63k
2. Benches for Basketball Courts – 2 6' benches made of stainless steel - \$369 each
3. Shade structure for the baby pool - \$38k

Pam Jack with strategic Planning also mentioned they may be able to assist with Sensory panels. It was suggested that we research and apply for a Part F grants to support the playground ideas. Part F grants require 50% funding for any project. P&R also puts \$5k aside each year for playgrounds.

Due to the increase in the new landscaping budget it is recommended to get through one season with new landscaping contract and needed projects to catch up before spending additional funds. There are approximately 19 projects to list to the budget.

Needed Repairs for Queens & Hoover quadrant – bricks have been removed from the common area. This will need to be repaired as soon as possible and make it a permanent fix.

Signs to be installed for Carol Avenue and Faith Church Road near the warehouse. Funds were set aside in the budget. This project is to be complete by June 1. The stop sign at Bessant and Sybil needs to be replaced. It is faded and pink.

Banners for the Street signs. \$4,476 for the Sunbrella fabric banners.

Facilities:

Community Rental Room –soundproof acoustic panels were installed. Thank you to Angie and Paul for hanging.

Landscaping: Lucas is to finish mulching

Ponds: Connie's Pond fountain was sent to Coastal Pond Solution for repair. The price to repair the fountain is approximately \$1200k. Due to the shaft wearing out it is a more expensive repair and the fountain is 5 years old. A new fountain is approximately \$2400 without installation. Jim is recommending to not repair the fountain and shop for a new fountain for Connie's pond.

Connie's Pond Walkway – The budget has a Capital Outlay allowance of \$5,000 to concrete the walkway to the pond. Frank Stegall has submitted a bid to concrete the walkway, and a pad for under the bench for \$4,675. Wil motion to put in walkway for Connie's pond. Fabian seconded. Vote – Unanimous.

Wil is researching to add a walkway to the Veterans Playground.

Pools: Fabian is to purchase 10-14 pool umbrellas for this season and a hose caddy for the pool deck.

Events: Clean Sweep event – Partnering with Lake Park animal clinic. Paswistively into Spring. Promoting pet health. Ms. Hazel Kiker has volunteered to purchase snacks and recruit volunteers for the community sweep. Possibly turn this into a neighbor helping neighbor for the future. Pick T&M projects for the future. There are 10 hydrants left to paint this session.

Cheri is requesting light pole patrol to inspect the green light poles with acorn lights for any needed repairs.

April 12th is movie night in the park with our partner Union County. Family fun and games for 6:30 and movie starts at dusk. The movie will be Incredibles 2

Memorial Day Ceremony – need a floating dock for the middle of the pond. Wil is going to build it for me. The theme is; “A Table for Set for One” or “The Fallen Solider”.

Soccer Shots begins this month. They will use Founders Field Park for their 2019 Spring Season. The season is from March 8th thru May 31st and will meet on Fridays from 4:30-5:45.

July 4th of this year is the 25th celebration. Low key, birthday party theme. Angie is trying to reach the first 25 residents that lived in Lake Park. To present them with a certificate at the celebration.

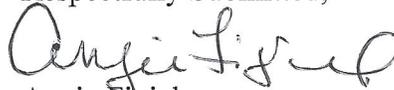
Golden Shoe Scavenger Hunt – We have been invited by Union County Parks and Recreation to participate in a Golden Shoe Scavenger Hunt. The plan is a modified scavenger hunt and each participant take a selfie in front of designated sign in each town. Each Park or Community will be given two or three signs to place around their community. More details to come.

Wil made a motion to spend up to \$300 for prizes for participants of the scavenger hunt. Julian Mercer seconded. Vote - Unanimous

Adjourn: Wil Ortiz made the motion to adjourn. Julian Mercer seconded the motion.

Vote – Unanimous.

Respectfully Submitted,



Angie Figiel
Administrative Assistant

