

AGENDA
VILLAGE OF LAKE PARK
HEMBY BRIDGE FIRE DEPARTMENT
REGULAR SESSION

7:30 P.M.

MARCH 11, 1997

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. APPROVAL OF MINUTES: FEBRUARY 11, 1997 - REGULAR SESSION
FEBRUARY 25, 1997 - WORK SESSION
4. CHANGES TO AGENDA.
5. FINANCE/BUDGET OFFICERS REPORT.
6. SECURITY REPORT.
7. PARKING DISCUSSION.
8. LIGHTS UPDATE.
9. DOT INFORMATION.
10. LETTERHEAD STATIONERY SAMPLES.
11. REVIEW WORK SESSION AGENDA FOR MARCH 25, 1997.
12. COUNCIL COMMENTS.
13. PUBLIC COMMENTS.
14. ADJOURNMENT.

**MINUTES
VILLAGE OF LAKE PARK
HEMBY BRIDGE FIRE DEPARTMENT
REGULAR MEETING
MARCH 11, 1997**

PRESENT: Mayor Pro-tem Bob Saks; Village Council Members Mac Cochrane, Rob Bowlin, Tom Miller, and Dara Young; Village Attorney Lewis Fisher; Finance Officer/Tax Collector Breck H. Smith.

ABSENT: Mayor Scott Howard; Village Clerk Sarah Barbour.

CALL TO ORDER

Mayor Pro-tem Bob Saks called the meeting to order at 7:30 p.m. Mac Cochrane gave the Invocation.

PLEDGE OF ALLEGIANCE

The Council and public stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

Rob Bowlin made a motion to approve the regular meeting minutes of February 11, 1997. The motion carried unanimously.

Dara Young made a motion to approve the work session minutes of February 25, 1997. The motion carried unanimously.

CHANGES TO AGENDA

Mr. Bob Saks stated that he wanted to add the following items to the agenda:

- 1) Vehicle Taxes (collected by Union County), and
- 2) Solid Waste Collection Contract and RFP (Request For Proposals).

Rob Bowlin made a motion to accept the agenda as amended. The motion carried unanimously.

SECURITY REPORT

Village Councilman Rob Bowlin gave the security report and spoke on the Radar School which Lake Park Deputy Luke is now attending.

FINANCE REPORT

Finance Officer/Tax Collector Breck H. Smith gave the Finance Report. He reported that 93.3% of 1996 taxes had been collected.

PARKING DISCUSSION

The parking issue was discussed among council members. Dara Young stated that she was to meet with Rick Mason (NCDOT) on March 21, 1997.

Dara Young made a motion to table this issue until the next work session (after her meeting with Mr. Mason on March 21st). The motion carried unanimously.

STREET LIGHT UPDATE

Mr. Bob Saks stated that the street lights to be erected on private property in the back alleys have been eliminated from the Town's street light plan. Mr. Saks reported that approximately forty-three (43) new street lights will be erected during FY 97-98. The cost of street lights will increase from \$25,000.00 (FY 96-97) to \$36,000.00 (FY 97-98).

DOT INFORMATION

The DOT information was already discussed during the parking discussions.

LETTERHEAD SAMPLES

Rob Bowlin showed several letterhead samples to the council. Dara Young made a motion to choose Sample #1 as the Town's stationery. The motion carried unanimously.

MOTOR VEHICLE TAXES

Bob Saks reported that many Lake Park residents were not receiving tax bills on their vehicles.

Mr. Saks stated that he had spoken with Sybil Gaddy (Union County Data Processing Department) about the problem.

The County will begin sending Breck Smith a monthly scroll on vehicle taxes whereas he can verify tax accounts and correct any missed residents.

SOLID WASTE COLLECTION CONTRACT AND RFP

Village Attorney Lewis Fisher gave the council the "Request for Proposals" document and the "Specifications and Agreement" document. The following items were discussed:

- Terms of the contract - collection can start in October, 1997 and run until June, 1998
- Payment of service will be quarterly and in arrears - the first payment to be made after December 31, 1997.
- Need to have a monthly accounting of homes serviced (and "true-up")
- Uniform price to be established for disposition of "white goods" (Town will not pay for for this)
- Need to specify what size collection container (90 gallon cart)
- Uniform price for "backyard" pick-up
- Need to prohibit demolition and construction materials
- Provision for annexation
- Holiday day collection will be the next business day
- Need for contractor to provide office hours (and answering service) for questions, complaints, etc.
- Performance bond should be one and a half the cost of providing service - need to provide a bond form
- Once a month yard waste pickup
- Provision for contract to renew automatically unless the Village gives a sixty (60) day notice - no more than 4% increase in service fees per year
- Bids to be opened on April 15, 1997.

REVIEW WORK SESSION

It was the general consensus of the Board to add the Solid Waste Collection Contract and RFP to the March 25, 1997 work session.

The annexation of the concrete factory was briefly discussed. Village Attorney Lewis Fisher stated that the Village could hold a Public Hearing at 7:30 p.m. prior to the regular meeting of

April 10, 1997. He stated that the Village Clerk needed to advertise this Public Hearing at least ten (10) days prior to the set date.

Mr. Bob Saks stated that he would like the council to discuss storm drainage at the next work session.

Mr. Saks also wanted to discuss the Village meeting facilities. It was the general consensus of the Board to delay discussing this since the work session agenda was full.

COUNCIL COMMENTS

There were no council comments at this meeting.

PUBLIC COMMENTS

There were no public comments at this meeting.

ADJOURNMENT

Rob Bowlin made a motion to adjourn the meeting at 9:30 p.m. The motion carried unanimously.

Respectfully Submitted,

Breck H. Smith
Finance Officer/Tax Collector