

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
NOVEMBER 28, 2016**

Commission Members Present: David Cleveland, Fabian Szarko, Kris Kirwan and Will Ortiz

Clerk: Cheri Clark

Call to Order: Mayor David Cleveland called the November 28, 2016 Parks and Recreation meeting to order.

Public Comments: There was no public comment.

Approval of Minutes: Wil Ortiz made the motion to adopt the September 26, 2016 minutes as presented. Kris Kirwan seconded the motion. Vote – Unanimous.

Changes to the Agenda: Kris Kirwan made the motion to approve the agenda as presented. Wil Ortiz seconded the motion. Vote – Unanimous.

Council Actions: Council approved \$2455 to remove pine trees from Barnett Park and \$1410 for the Union County Urban Forester.

Budget Report: Mayor David Cleveland shared that following budget information:

1. Seasonal Decorations – change the seasonal banners - \$348.
2. Events – Chili Cook-off - \$93.60
3. Landscaping – pine needles and mulch – \$810.
4. Landscaping contract – Fall flowers - \$1750.
5. Park Maintenance – Tree & Shrubbery addition - \$540.
6. Park Maintenance – Tree removal & stump grinding - \$2,456.
7. Park Maintenance – Urban Forester - \$1,409.
8. Electric Maintenance – Pool Lights - \$1,810.

The clock tower chimes are not working. John Barnes has sent the chimes to be evaluated.

P&R reviewed their proposed 2017 calendar. Wil Ortiz made the motion to approve the 2017 Calendar. Kris Kirwan seconded the motion. Vote – Unanimous.

Banners: Wil Ortiz made a motion to approve the new patriotic banners from Conder Flag - \$3,300. Kris Kirwan seconded the motion. Vote – Unanimous.

Facilities: The basketball and tennis courts have been resurfaced. The tennis court bench needs to be replaced. Six foot composite benches are \$239 each. Wil Ortiz made the motion to approve the purchase of two six foot benches - \$600. Kris Kirwan seconded the motion. Vote – Unanimous.

Wil Ortiz has been working to design a screening structure for the Community Center trash cans. P&R discussed the two ideas and decided that they liked the design that has a 6” gate on each end of the enclosure and would like the structure to be made of composite wood. Wil Ortiz plans to meet with a welder to discuss pricing.

Landscaping: Lucas Lawn and Landscaping has mulched the cul-de-sacs but are waiting on planting the plants until it rains.

The trees have been removed from Barnett Park. There is a tree in the Esther/Hoover common area that needs to be removed.

In September, P&R discussed fall plantings at Lake Charles and Veterans Pond and the placement of trees that would provide color to the areas. Lucas Lawn and Landscaping provided a quote for 15 gallon – about an inch and a half in diameter – Crepe Myrtles - \$150 each. P&R decided that due to budgetary restraints, to plant eight Crepe Myrtles at Lake Charles. There will be three on one side of the pier and five on the other. The trees will be Natchez (white) and Catawba (purple). Wil Ortiz made the motion to approve the eight Crepe Myrtles at Lake Charles. Fabian Szarko seconded the motion. Vote – Unanimous.

The bows on the light pole wreaths need to be replaced. There are eight wreaths with bows on both side, four bows on the clock tower and two bows for the front door at the Community Center. Approximately 100 yards of ribbon will needed to replace all of the bows.

With the removal of the pine trees in Barnett Park, there is a need to add some screening between residents and the park. Lucas Landscaping has provided a quote for seven Nellie Stevens Hollies – 4’ to 5’ - \$125 each and three Dogwoods - 6’ - \$125 each. Wil Ortiz suggested that P&R look at Japonica Camellias since Nellie Stevens require full sun. Concerns were also expressed about the need for water for the plantings.

Playground mulch needs to be added at Russell Park and Founders Park. Lucas Landscaping has provided a quote of \$67/yard - \$2,680. Fabian Szarko made a motion to approve the playground mulch for Russell Park and Founders Park. Wil Ortiz seconded the motion. Vote – Unanimous.

Pools: Carolina Pool Company (CPM) has provided a new contract for P&R review. The increase for the next 3 years would be less than 1% per year. The contract per year would be:

2017 - \$51,180	2018 - \$51,180	2019 - \$52,200
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Kris Kirwan made the motion to approve the CPM contract. Wil Ortiz seconded the motion. Vote – Unanimous.

Ponds: There is a muskrat problem in the front entrance pond. Mayor David Cleveland is trying to contact the trapper P&R used a couple of years ago.

Events: Fabian Szarko shared that there was a good crowd (about 70 people) for the Chili Cook-off. P&R appreciates Gordo’s donation for the prizes. The first place winner this year was

Brad Swanson – “Bad Brad’s NW Chili”, second prize went to Jeff Gorton – “Jeff’s Inferno Chili” and Vicki Cleveland received third prize for her chili – “Sneaky Chili.”

The Christmas Tree lighting ceremony on December 4th will begin at 5:40 and end about 6:20. Willie Caldwell, 2016 Hometown Hero, will light the tree at 6pm. The HOA carriage rides will start at 6 and refreshments and Santa’s visit will be at the Community Center.

Common Heart would like to hold their annual Fourth of July 5k and 10k race. Wil Ortiz made a motion to approve the Fourth of July event. Kris Kirwan seconded the motion. Vote – Unanimous.

Mayor David Cleveland shared that there is an opening on P&R since Ashley Dance has resigned.

P&R decided to not meet in December.

Adjourn: Fabian Szarko made the motion to adjourn. Wil Ortiz seconded the motion. Vote – Unanimous.

Respectfully Submitted,

Cheri Clark
Village Administrator