

MINUTES
VILLAGE OF LAKE PARK BUDGET WORKSHOP
3801 LAKE PARK ROAD, LAKE PARK, NC

7:00 P.M.

APRIL 23, 2013

ATTENDING: Mayor Kendall Spence
Council Members: David Cleveland, Sandy Coughlin, Royetta Trull, Mark Phillips and John Barnes.
Finance Officer – Cheryl Bennett
Village Clerk/Tax Collector – Cheri Clark

CALL TO ORDER: Mayor Kendall Spence called the Village of Lake Park Budget Workshop to order.

BUDGET DISCUSSION: Finance Officer Cheryl Bennett discussed the proposed 2013 – 2014 Budget line by line. She stated that the budget was based upon a continued 99% Ad Valorem Tax collection rate and a 91% Motor Vehicle collection rate. New collection procedures for Motor Vehicles may increase revenues slightly or cost the Village some revenue because towns have to pay for credit card usage within their town, we will have to wait and see. Revenues for the budget are based upon the League’s information on growth for state shared revenues. We do have a onetime increase in Investment Revenue since we have three CDs that mature this year.

Economic Development, Parks and Recreation, Electrical and Waste Collection numbers were provided by either the commissions or the Council person responsible for oversight. David Cleveland supplied a summary of Parks and Recreation’s accomplishments for this past year and the plan for next budget year.

Park & Recreation Commission
FY2012/2013 Budget Review

The Park & Recreation Commission has had a very active year. Major projects completed this year included pool deck and coping repairs (\$23,250), new sidewalks at Alden Pond and Veterans Pond (\$11,400), installation of a retaining wall at Sages Pond (paid for with Storm Water funds - \$18,450 plus \$8,100 for engineering services), purchase and installation of five new park benches (\$4,000) and five new waste containers (\$2,775), new landscaping at the Clock Tower (\$4368), and installation of a new security system in the Community Center (\$549).

The Commission worked to improve the landscaping throughout the Village. Dead or dying trees were removed. Approximately 25 new and old tree stumps were removed. New trees and shrubs were planted where plants had died or were missing. The cul-de-sac upgrades were completed. Mulch was refreshed in the fall and the spring and as needed throughout the year.

The long term program to control erosion around the ponds continued this year with the Sages Pond Retention Wall and additional new landscaping around Bobbie Lane Pond. The ponds still require six to seven chemical treatments per year to keep the algae and vegetation in check. The cost per treatment is approximately \$1,500.

The 2012 pool season generated \$58,882 in revenues from season passes and daily passes. Expenditures were \$63,137. In addition to the major renovations to the pools this spring, six new lounge chairs were purchased and 29 were re-strapped (\$2,765 total). As in past years, the P&R Commission sponsored the Fourth of July celebration, the Chili Cook-off, and the Christmas Tree Lighting ceremony.

New seasonal banners were purchased and twelve new banners were added for Creft Circle on the south side of Faith Church Road (\$4,443). Christmas lights were installed and displayed throughout the Village during the holiday season (\$10,402).

We would like to thank the volunteers who served on the Park & Recreation Commission. We would also like to thank the Council and all the residents of Lake Park for their support of the Park & Recreation programs and activities.

Respectfully submitted,
David Cleveland
Park & Recreation Co-Chairman
April 22, 2013

Park & Recreation Commission FY2013/2014 Budget

Park & Recreation Revenues are anticipated to be approximately the same as FY2012/2013 with a slight increase for FY2013/2014 from Seasonal Pool Pass Fees based upon a similar increase seen last year. Total revenues are anticipated to be \$60,700.

The total P&R Expenditures for FY2013/2014 are forecast to be \$351,320 which is less than a 1% increase over FY2012/2013. Major projects included in the FY2013/2014 Budget include the dredging and re-landscaping of Russell Park Pond (\$25,000) and a reserve for future re-plastering of the pools (\$20,000).

The Landscaping contract expires this year, and a 6% increase has been included in the budget for the last six months of the year bringing the Landscaping Budget request to \$140,700. The Park Maintenance budget has been reduced from \$40,000 to \$34,800 since no major sidewalk projects are forecast and most of the shrubbery and tree replacements and cul-de-sac upgrades were completed last year. We have added \$3,500 for Bermuda Sod to be installed in locations where we have been unsuccessful in getting Fescue Grass to grow.

Continuing the long term program to improve the quality of our ponds, we have budgeted \$25,000 to dredge and re-landscape Russell Park Pond. If Storm Water funds are available to support this project, the total amount from the P&R Budget may be less. We will continue to

treat the ponds for algae and vegetation at an anticipated cost of \$9,500. We have also included \$4,000 for cleaning debris and vegetation from all of the ponds similar to what was done two years ago.

In addition to Community Center cleaning services, security system monitoring and pest control, we have added \$2000 for carpet and floor cleaning and \$5,000 for painting. This increases the Community Center budget from \$8,500 to \$12,900.

The Pool Management contract also expires this year; however, it is anticipated that this contract will remain at \$48,570. An additional \$2,350 has been added to the Pool Operations line item to cover repairs and miscellaneous expenses incurred as the pools age. This brings the Pool budget to \$63, 420 compared to \$61,070 last year.

Events and Seasonal Decoration expenses are expected to remain about the same for FY2013/2014.

For Capital Outlay we have included \$4,000 for new park benches and tables, \$4,000 for a Security Camera System, and \$4,000 for a Council Chambers Video System. As previously mentioned, \$20,000 has also been included as a reserve for pool re-plastering. Our pool management company has told us that this will need to be done in 2 – 3 years at a cost of approximately \$50,000. Setting aside a reserve now will help defray the significant cost when this is required.

Respectfully submitted,
David Cleveland
Park & Recreation Co-Chairman

Sandy Coughlin made a motion to go into Closed Session to discuss salaries. David Cleveland seconded the motion. Vote – Unanimous.

Mayor Kendall Spence called the Budget Workshop back in session.

Proposed salaries are as follows:

- Mayor - \$4,340
- Mayor Pro Tem - \$2,390
- Council Members - \$2,390
- Clerk/Village Admin - \$58,200
- Finance Officer - \$15,080
- Payroll Taxes - \$6,835

Appropriation out of Fund Balance to balance the budget - \$88,381 with a proposed budget of \$1,061,951.

COUNCIL COMMENTS: Mark Phillips thanked Parks and Recreation for a job well done and for all of the Commission's hard work.

John Barnes stated that he appreciates all Parks and Recreation does and knows what a job it is having served on P&R.

Sandy Coughlin thanked the Mayor and Council for all that they do and for being able to once again not increase taxes for the Village.

David Cleveland thanked everyone on Council for their dedication to the Village and the support the Council provides to Parks and Recreation.

Mayor Kendall Spence thanked Council and Cheryl Bennett for all the work on the budget this year.

ADJOURN: Sandy Coughlin made the motion to adjourn the meeting. John Barnes seconded the motion. Vote – Unanimous.

Respectfully submitted,

Mayor Kendall Spence

Village Clerk, Cheri Clark