

**MINUTES**  
**VILLAGE OF LAKE PARK**  
**PARK AND RECREATION COMMISSION MEETING**  
**3801 LAKE PARK ROAD, LAKE PARK, NC**  
**SEPTEMBER 22, 2014**

**Commission Members Present:** David Cleveland, Ashley Dance, Wayne Daniels and Kris Kirwan

**Clerk:** Cheri Clark

**Call to Order:** Mayor David Cleveland called the September 22, 2014 Parks and Recreation meeting to order.

**Public Comments:** There was no Public Comment.

**Approval of Minutes:** Wayne Daniels made the motion to approve the August 25, 2014 Regular Session minutes as presented. Ashley Dance seconded the motion. Vote – Unanimous.

**Changes to the Agenda:** Wayne Daniels made the motion to approve the agenda as presented. Kris Kirwan seconded the motion. Vote – Unanimous.

**Council Actions:** Mayor David Cleveland shared that Council approved the following:

1. To paint the exterior of the Community Center, \$2500 was moved from Pond Maintenance to Community Center Maintenance.
2. Kiker Tree Service - \$4,200.
3. The replacement of sidewalk panels within the common areas - \$1,275 from Park Maintenance.
4. Lucas Landscaping - \$1,200 for fall flowers and \$6,000 for mulch.

**Budget Report:** Mayor David Cleveland shared that the Union County Urban Forester fee has been paid for the year - \$1,374.10; funds are committed for Aquatic Resources - \$2,248 and Cardinal Construction for sidewalk repairs - \$1,275.

**Common Area Repairs:** Winecoff Memorials is coming in the next week to remove the residual graffiti on the Howard Circle Monument.

**Community Center:** The painters are waiting for good weather to paint the exterior of the Community Center.

**Landscaping:** Founders Park Gazebo – ARP Engineering plans to evaluate the gazebo within the next week and provide a report to P&R.

The Clock tower fountain has been repaired. The leak was at the base of the return valve.

Veterans Pond Flag illumination – Jonathan Baucom’s Electric - \$2,380 and Jons Electric - \$2,900. P&R decided to defer until April to see if funds would be available to light the American Flag since the illumination was not part of the 2014-2015 budget.

Sidewalks – Precision Safe Sidewalks evaluated all the sidewalks on Creft Circle and on the common area side of Conifer Circle to Lake Park Road. There are 196 panels that need to be repaired at a cost of \$22,879. P&R is not responsible for sidewalks outside of the parks. Council will be discussing the repairs at the October Council meeting. Funding could come from either the General Fund or Powell Bill. Cardinal Construction will be replacing the 5 or 6 panels that cannot be repaired.

Front Entrance – P&R has received a rough layout from Lucas Landscaping for upgrading the shrubbery. If we are going to enhance the front entrance in this budget year, we need to be deciding in the next few months how we want to enhance the area.

Trees and shrubs – Lucas Landscaping has provided a quote of \$806 to restore our cul-de-sacs. Fourteen cul-de-sacs need plants and/or mulch. Wayne Daniels made a motion to approve the cul-de-sac improvements. Kris Kirwan seconded the motion. Vote – Unanimous.

Lucas Landscaping also provided a quote for \$4,775 for tree and shrub replacements. The price includes 41 trees and 49 shrubs. Wayne Daniels made a motion to approve the trees and shrub replacements throughout the Village. Kris Kirwan seconded the motion. Vote – Unanimous.

Christmas Lights – P&R budgeted \$11,000 and the 2014 quote is for \$12,835. The difference is \$1,200 for garland and wreaths for the safety fence at Sages Pond, changing the lights at Veterans Pond to red, white and blue and maintenance items. A price has not been provided for the removal of all of the lights from the Christmas tree on Meeting Street after Christmas. Kris Kirwan made the motion to approve the additional funds to decorate the safety fence at Sages Pond. Wayne Daniels seconded the motion. Vote – Unanimous.

**Ponds:** Mayor David Cleveland shared that Aquatic Resources treated the ponds including a special treatment to kill the duckweed in Russell Park Pond. There are three ways to eliminate duckweed:

1. Cold weather kills duckweed.
2. Skim the duckweed from the water surface.
3. Chemically treat the duckweed.

Aquatic Resources recommended chemically treating the pond. Grass carp can also help reduce the duckweed. The duckweed is clogging the filter of one of the fountains in the Russell Park Pond which is why it is not working.

**Pool:** Carolina Pool Management has provided a list of items that will need to be repaired or replaced before the 2015 pool season - \$7,790.

1. 16 equalizers - \$35 each.
2. Coping patches - \$1,000.

3. Old pump room - \$6,000.
4. Battery blower - \$75.
5. Leaf rake - \$35.
6. 1 ring buoy - \$120.

Wayne Daniels made the motion to approve the repairs. Kris Kirwan seconded the motion.  
Vote – Unanimous.

**Events:** Mayor David Cleveland asked Wayne Daniels to lead the Chili-Cook Off on November 1<sup>st</sup> at 6 pm. Kris Kirwan and Ashley Dance agreed to help with the event.

The Christmas tree lighting is December 7<sup>th</sup>. Last year the Salvation Army brass band came and played and Faith United Methodist Church led singing of Christmas carols and scripture. The program was from 5:30 to 6:30, with the Christmas tree being lit a 6 pm. Kris Kirwan is going to check with Union Academy to see if the band can perform for the event.

Mayor David Cleveland asked the audience about the large screen television. Jo Waybright stated that she would rather hear what was being discussed than to have visual aids. Doyle Waybright shared that you will not be able to see spreadsheets on the monitor.

**Adjourn:** Kris Kirwan made the motion to adjourn. Wayne Daniels seconded the motion. Vote – Unanimous.

Respectfully Submitted,

Cheri S. Clark  
Village Administrator