

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
SEPTEMBER 23, 2013**

Commission Members Present: David Cleveland, Wayne Daniels, Kris Kirwan and Cathy MacArthur.

Clerk: Cheri Clark

Call to Order: David Cleveland called the September 23, 2013 Parks and Recreation meeting to order.

Public Comments: There was no public comment.

Approval of Minutes: Cathy MacArthur made the motion to approve the August 26, 2013 Regular Session minutes as presented. Kris Kirwan seconded the motion. Vote – Unanimous.

Changes to the Agenda: No changes to the agenda.

Council Actions: David Cleveland shared that Council approved the following:

1. Pool Contract.
2. Pool Drain Repairs.
3. Recommendations for Fall Festival – Street closings, no parking around Russell Park and handicap parking at the Community Center.
4. Christmas tree lighting moved to December 8th.
5. Bermuda Sod - \$3,000.
6. Locations for the Swallow birdhouses at Connie's Pond, Alden Pond, Veterans Pond, Lake Charles, Normandy Pond and between Balsam Pond and the Garden Pond. We tried to keep the houses out of the mowing lanes.

Budget Report: David Cleveland discussed the Budget Report. We have committed funds in the following areas: Community Center Maintenance – carpet & floor cleaning - \$425; Pool Operations – repairs and misc - \$2,425; Seasonal Decorations - \$11,268; Landscaping – mulch and fall flowers – \$5,750; Park Maintenance – Bermuda sod - \$3,000; Park Maintenance – miscellaneous - \$590 clean up underbrush and concrete behind Veterans Pond; Pond Maintenance – chemical treatment - \$1,488 and Repairs of Common Areas – vandalism - \$940 electrical repairs at the clock tower and \$315 for park vandalism.

Ponds: David Cleveland shared that Connie's Pond front aerator is not working. He will check the breaker and timer.

Cheri Clark and David Cleveland met with John Ross, Eagle Engineering to determine if we need engineering services for the excavation of Russell Park pond and we do not need engineering services for this project. Cheri Clark has reached out to NCDENR and to Union County and we do not need permits from either one of them. We are going to modify the project timeline in order to allow for weather delays.

Vandalism: The Lake Charles fishing pier has been vandalized with graffiti and the pier needs to be resealed. Cheri Clark will call Mike Wienecke to get a price to reseat the pier. Cathy MacArthur suggested providing a spot for graffiti expression which may reduce the vandalism in the parks.

Pool: Council approved a three year contract with Carolina Pool Management.

Events: Council approved no on-street parking on Creft Circle around Russell Park from Lake Park Road to Lake Park Road during the Fall Festival on Saturday until 6 pm; the closure of Lake Park Road between Creft and Creft; all available spaces in the Community Center lot be handicap only and the HOA have off-duty officers to help direct local traffic around Russell Park and to enforce their no parking request.

The Shredding Event was tabled until next month.

Wayne Daniels will head up the Chili Cook-off on November 2nd at the Community Center.

Council approved moving our Christmas tree lighting event to December 8th. The Salvation Army Brass Band will be here from 5:30 to 6:30, Faith United Methodist will read scripture and lead carols and Greg and Lisa Crosby will light the tree as our Home Town Heroes. David Cleveland made a motion to take to Council the Christmas Lighting quote - \$10,572. Cathy MacArthur seconded the motion. Vote – Unanimous. Cathy MacArthur made a motion to approve changing the seasonal flags - \$348. Wayne Daniels seconded the motion. Vote – Unanimous.

Cathy MacArthur asked if we were planning on participating in National Night Out next year because if the Village is participating, then we should go ahead and reserve some of the stations such as the smoke house. The Parks and Rec Commission decided that they would like to participate in National Night Out. Cathy MacArthur will be coordinating the event.

Common Heart has expressed an interest in hosting a 5k in the early spring and doing the July 4th events in 2014. Parks and Rec discussed the idea and decided that hosting the events is a great way to bring people in the Village. David Cleveland will take Parks and Rec's recommendation to Council. Due to the excavation of Russell Park Pond, the event will need to be held in mid to late February.

Landscaping: David Cleveland stated that Lucas Landscaping has provided us with a quote for Bermuda sod to be installed on Mother Teresa between Conifer and Creft, Lake Charles Park, Sages Pond and Garden Pond banks where grass will not grow - \$3,000. Council

approved \$3,000 for sod in various areas throughout the Village. Other identified locations will need to be addressed in next year's budget

Urban Forrester Bill Smith, Scott Staub and David Cleveland will be meeting on Wednesday at noon to look at some of the Maples at Lake Charles, the new Oak tree in Russell Park and several trees at the front entrance.

With the installation of new playground mulch at Founder's Park, Parks and Rec needs to have an additional layer of timbers added to help retain the mulch. Wayne Daniels made a motion to approve up to \$750 for the installation of the timbers. Cathy MacArthur seconded the motion. Vote – Unanimous.

Margaret Phillips brought to Parks and Rec's attention that there are nails in a post at Barnett Park that needs to be removed. Wayne Daniels will take care of this.

David Cleveland is meeting with Cardinal Construction to discuss sidewalk repairs at Sages Pond and in Russell Park that need to be addressed.

It is time to starting planning for fall flowers. Cathy MacArthur made a motion to approve \$1,250 for fall flowers. Kris Kirwan seconded the motion. Vote – Unanimous.

Mulch is replenished in the Village twice a year. Cathy MacArthur made a motion to approve \$4,500 for mulch replenishment. Kris Kirwan seconded the motion. Vote – Unanimous.

Community Center: The sound system has not been evaluated and was tabled until next month along with the cleaning service discussion.

Adjourn: Cathy MacArthur made the motion to adjourn. Wayne Daniels seconded the motion. Vote – Unanimous.

Respectfully Submitted,

Cheri S. Clark
Clerk