

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
AUGUST 25, 2014**

Commission Members Present: David Cleveland, Fabian Szarko, Ashley Dance and Kris Kirwan

Clerk: Cheri Clark

Call to Order: David Cleveland called the August 25, 2014 Parks and Recreation meeting to order.

Public Comments: There was no Public Comment.

Approval of Minutes: Kris Kirwan made the motion to approve the July 28, 2014 Regular Session minutes as presented. Fabian Szarko seconded the motion. Vote – Unanimous.

Changes to the Agenda: Add: Under 9. Landscaping I. Fall Flowers and Fall Mulch. Fabian Szarko made the motion to approve the agenda as amended. Kris Kirwan seconded the motion. Vote – Unanimous.

Council Actions: David Cleveland shared that Council approved the following:

1. Playground mulch for Founder's Park and Azalea Park - \$2,300
2. Union County Forester - \$1,374.10

Budget Report: Mayor David Cleveland shared that the Pool furniture that was ordered last year has been delivered - \$1,387.75. The exterior painting of the Community Center which was approved last year is being done in September, P&R did not budget for this in the 2014 – 2015 budget. The pier caps at Queens and Hoover were to come out of the 2013 – 2014 budget; however we could not get the work accomplished before the end of the fiscal year. Founder's Park Gazebo repairs were not completed last year and P&R did not budget for these repairs this year.

Common Area Repairs: The VOLP has experienced a substantial amount of vandalism in the last month around Russell Park, the pools, the obelisk and Queens and Hoover. Before the obelisk was cleaned, Mayor David Cleveland talked to the monument company to learn how to clean off the graffiti. You can still see the imprint of the black spray paint. Mayor David Cleveland will contact the monument company for an estimate to have them clean the obelisk. Fabian Szarko made a motion to approve having the obelisk cleaned if the cost is less than \$1,000. Ashley Dance seconded the motion. Vote – Unanimous.

Community Center: Fabian Szarko made a motion to ask Council to appropriate from the Pond Maintenance line item \$2,427.50 to Community Center Maintenance for painting the exterior of the Community Center. Kris Kirwan seconded the motion. Vote – Unanimous.

Landscaping: The Founder's Park Gazebo has some cracking and small pieces from the roof and columns have broken off. We have received a couple of different quotes on repairing the gazebo.

1. John Laurents - \$1,800
2. Hood Masonry - \$1,500 (does not include painting)
3. Swim Specialties – recommended that a structural engineer evaluate the structure before any repairs are made.

Cheri Clark has contact Arp Engineering to evaluate the gazebo. Arp Engineering is a structural engineering firm out of Monroe - \$500. Safety is our primary concern before aesthetics. Kris Kirwan made the motion to contact Arp Engineering for a structural evaluation. Ashley Dance seconded the motion. Vote – Unanimous.

Queens & Hoover Pier Caps: P&R decided that since the caps were not budgeted in the current fiscal year, they will defer this project until the spring to determine if funds are available.

Clock tower fountains: The south fountain is still not working. Carolina Pool Management (CPM) has caulked around every orifice and the fountain will not hold water. All of the lines passed a pressure test. CPM will continue to work on the problem.

Founders & Azalea Playgrounds: As of Friday, the installation of playground mulch at Founders Park had been completed by Lucas Landscaping and they had started on the Azalea playground. The mulch installation should be completed in the next couple of days.

Veterans Pond Flag Illumination: P&R has received quotes from Jons Electric LLC - \$2,900 and Johnathan Baucom's Electric - \$1,780. Johnathan Baucom's quote does not include fixtures. Tabled until September meeting.

Conifer Circle Trees: Mayor David Cleveland met with Union County Forester Bill Smith to survey all Bradford Pear trees from Creft/Conifer to Lake Park Road – 45 trees. The trees have just about completed their life cycles and should never have been planted between the street and the sidewalks. The trees need to be either removed or pruned to a 12' canopy. It is Bill Smith's recommendation to remove 23 trees and have the stumps ground. Kiker Tree Service has provided a quote of \$4,200 for this work.

Jo Waybright wanted to know if the two trees at the corner of Conifer and Balsam were on the list. Patty Dunn wanted to know the plan to replace trees within the Village. One suggest for replacement trees is the Trident Maple. Several years ago P&R started planting trees on the other side of the sidewalk. P&R needs to determine locations to plant additional trees and shrubs.

Ashley Dance shared that the Village Christmas Tree needs some tender loving care. Bill Smith recommended that the lights be removed and the tree shaped after the holidays.

Ashley Dance made a motion to approve the quote from Kiker Tree Service. Kris Kirwan seconded the motion. Vote – Unanimous.

Sidewalks: Mayor David Cleveland discussed three options concerning sidewalk repairs, replacement, grinding or raising. Traditionally P&R has replaced sidewalks that have become uneven or broken. There is a new process that uses a horizontal saw to remove the raised portion of the sidewalk panel. Precision Safe Sidewalk has offered to come into the Village and do a survey of our sidewalks at no charge and evaluate all of the panels. The price is determined by how much of the panel has to be sawed to level the panel.

Mayor David Cleveland shared that this appears to be a viable solution to our problem. We need to be addressing the sidewalk panels. There are 32 panels that can be sawed therefore a ballpark for common area sidewalks would be \$2,880. P&R has \$5,000 for sidewalk additions. Fabian Szarko made a motion to approve approximately \$3,000 for sidewalk repair. Kris Kirwan seconded the motion. Vote – Unanimous.

Mayor David Cleveland stated that P&R budgeted money this year to improve the front entrance. One idea would be to do a water feature in front of the brick wall similar to the Davis Trace entrance. Discussion tabled until September.

Fall flowers and mulch: In the landscaping contract we have \$1,200 for fall flowers. Fabian Szarko made a motion to approve the planting of fall flowers. Kris Kirwan seconded the motion. Under discussion, Ashley Dance inquired as to why fall flowers were not planted in the Chvrchill planter but were planted across the street. Mayor David Cleveland will talk to Lucas Landscaping about this. Vote – Unanimous.

Ashley Dance made a motion to approve \$6,000 for fall mulch. Fabian Szarko seconded the motion. Vote – Unanimous.

Ponds: Mayor David Cleveland shared that there is another round of treatments scheduled this week. Russell Park Pond has Duckweed in it that will need to be treated separately - \$650 to \$700. Fabian Szarko made a motion to treat the pond. Ashley Dance seconded the motion. Vote – Unanimous.

The rear fountain at Connie's Pond is not working and cannot be repaired. The cost to replace the fountain is around \$3,000. P&R decided to wait till spring to determine if there are funds available.

Sean Lowther requested that P&R look at the outflow end of Lake Charles and consider extending the riprap an additional 30 to 50 feet.

Pool: Carolina Pool Management (CPM) will be covering our pools on Tuesday, September 2nd.

Events: Ashley Dance shared that National Night Out's budget was \$1,000. P&R spent \$865.90 hosting the event. We had between 200 and 250 people. Ashley Dance thanked everyone that volunteered for the event.

Lake Park Live hosted by Central Academy at Lake Park had a pretty good turnout.

Adjourn: Kris Kirwan made the motion to adjourn. Fabian Szarko seconded the motion. Vote – Unanimous.

Respectfully Submitted,

Cheri S. Clark
Village Administrator