

**MINUTES  
VILLAGE OF LAKE PARK  
PARK AND RECREATION COMMISSION MEETING  
3801 LAKE PARK ROAD, LAKE PARK, NC  
JANAURY 27, 2014**

**Commission Members Present:** David Cleveland, Fabian Szarko, Wayne Daniels, Kris Kirwan and Cathy MacArthur.

**Clerk:** Cheri Clark

**Call to Order:** David Cleveland called the January 27, 2014 Parks and Recreation meeting to order.

**Public Comments:** There was no public comment.

**Approval of Minutes:** Cathy MacArthur made the motion to approve the November 25, 2013 Regular Session minutes as presented. Kris Kirwan seconded the motion. Vote – Unanimous.

**Changes to the Agenda:** Delete – 13a. National Night Out. Cathy MacArthur made a motion to accept the agenda as amended. Kris Kirwan seconded the motion. Vote – Unanimous.

**Swim Team:** Paul Figiel, President of the Lake Park Swim Team formally requested the use of the pool for the Swim Team season. Practice will begin in mid May and the season will end the first week in July. Greater Charlotte Swim League will not announce the schedule until mid to late March. Kris Kirwan made a motion to recommend to Council the use of the pool facilities for the 2014 Swim Team. Cathy MacArthur seconded the motion. Vote – Unanimous.

**Landscaping Contract:** David Cleveland shared that Council did approve a two year extension on the current Lucas Landscaping contract. David Cleveland has reviewed the contract with Cheri Clark, Doug Lucas and Scott Staub. Attorney Ken Swain will also be reviewing the contract. The contract is made up of the Service Contract plus Appendix A, Maintenance Specifications, and Appendix B, Insurance Requirements. Significant changes to the contract are as follows:

- A. The Service Agreement makes up most of the legal documentation and has been updated to reflect the changes in the date and length of the contract. We have also added compliance with e-verify and provisions for the Contractor's assets being purchased or merged into another entity.
- B. The second document is the Appendix "A" Exterior Landscape Maintenance Specification and Appendix "B" Insurance Requirements. Significant changes to Appendix "A" are as follows:

1. We combined Seasonal Plant Installation and Maintenance, Categories B & C, into a single Category B.
2. We added season long, blanket Fire Ant insecticide application for Founders Park and the Community Center surroundings.
3. We changed some of the requirements for tree pruning under Tree Maintenance.
4. We added Hardwood Mulching in addition to Pine Straw Mulching.
5. We added Pet Waste Station service in addition to Trash Can service.

Lucas's new pricing for 2014 and 2015 has been added at various places in the agreement. Their new pricing for the base landscaping services is \$130,210 which is only 1% higher than their pricing for 2011 – 2013. Their pricing for spring & fall flowers remains the same at \$2400, and their pricing for mulch has dropped from \$21,600 to \$12,900 due to the conversion of pine straw mulch to more hardwood mulch.

Fabian Szarko made the motion to recommend to Council the approval of the new contract with Lucas Lawn & Landscaping for the next two years. Kris Kirwan seconded the motion. Vote – Unanimous.

**Council Actions:** David Cleveland shared that Council approved up to \$2500 for the Community Center painting.

**Budget Report:** David Cleveland discussed the Budget Report. The following areas of the budget were impacted since our November 2013 P&R meeting:

1. Pool Operations - \$518.00 credit for lifeguard hours, VGB and coping repairs to the pool - \$3,664.46.
2. Seasonal Decorations - \$9274.35.
3. Landscaping - Mulch \$4,500 and Spring Fall Flowers - \$1,200.
4. Park Maintenance - \$2,267 for shrubbery replacements and additions, \$1,345 Tree Removal & Stump Grinding, \$3,000 Bermuda Sod, \$2,685 Sidewalk additions and \$3590.00 Miscellaneous.
5. Pond Maintenance - \$2,976 Chemical Treatments.

**Vandalism:** Mike Wienecke removed graffiti from one of the picnic tables in Russell Park. We incurred damage to the Christmas Lights due to vandalism - \$200. In the last couple of months nine bench slats have been broken.

**Community Center:** David Cleveland shared that we have received three quotes to paint the following areas inside the Community Center: Foyer, Halls, Bathrooms, Kitchen, and Community Meeting Room – plus interior doors and trim. The quotes were as follows:

MVO Painting	\$4500.00
RC Painting	\$2175.00
Southend Painting	\$2007.34

Council has approved up to \$2500 for this painting at the January Council meeting. The funds will come out of Community Center Maintenance. Wayne Daniels made the motion to accept SouthEnd Painting's quote of \$2,007.34. Kris Kirwan seconded the motion. Vote – Unanimous.

**Landscaping:** David Cleveland shared that both Will Ortis, Union Power Arborist and Bill Smith, Union County Urban Forester have participated in the selection of trees to be pruned or removed from the Village tree canopy. There are a total of 35 trees that represent conflict with the street lights within the Village. The bids were as follows:

Union Power	\$4659.97
Kiker Tree Service	\$3000.00
Lucas Landscaping	\$2950.00

Wayne Daniels made the motion to have Kiker Tree Service perform the work since they are a professional tree service and their bid included the grinding of additional stumps in the cul-de-sacs. Cathy MacArthur seconded the motion. Vote – Unanimous.

**Ponds:** David Cleveland requested that Doug Lucas explain the way that Lucas Landscaping proposed doing the Russell Park Pond Dredging project to P&R. The Invitations to Bid for the Russell Park Pond Restoration project were sent out on January 2nd to five prospective bidders. We received four bids for this project as follows:

Royal Landscape	\$122,877.00
Baker A. R., LLC	\$ 52,405.00
J. B. Presslar	\$ 49,400.00
Lucas Lawn & Landscaping	\$ 29,042.00

David Cleveland provided a detailed breakdown of the bids for P&R review. Funding for the project will come from Stormwater. Cathy MacArthur made a motion to accept Lucas Landscaping's bid for Russell Park Pond. Fabian Szarko seconded the motion. Vote – Unanimous.

The muskrats have been trapped out of Russell Pond and the Front Entrance Pond. There were a total of 9 muskrats removed.

**Events:** Fabian Szarko shared that he wanted to contact the DJ from the Fall Festival and the one from National Night Out. The Common Heart Love in Motion 5K Run/Walk will be February 22<sup>nd</sup> and Fourth of July will also start out with a 5k, 10k, firecracker run prior to the Village festivities.

**Adjourn:** Wayne Daniels made the motion to adjourn. Kris Kirwan seconded the motion. Vote  
– Unanimous.

Respectfully Submitted,

Cheri S. Clark  
Clerk