

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
JANUARY 28, 2013**

Commission Members Present: David Cleveland, Royetta Trull and Cathy MacArthur

Clerk: Cheri Clark

Call to Order: Royetta Trull called the January 28, 2013 Parks and Recreation meeting to order.

Public Comments: No Public Comment.

Approval of Minutes: David Cleveland made the motion to approve the November 26, 2012 Regular Session minutes as presented. Cathy MacArthur seconded the motion. Vote – Unanimous.

Changes to the Agenda: Move Events from number 9 to number 6.

Council Actions: Council approved the pool repairs and furniture re-strapping. Council also approved the survey, mapping and preparation for Sages Pond. A large portion of the funding for the Sages Pond will come from Stormwater.

Openings on P&R Commission: Wayne Daniels, Kris Kirwan and Kevin Pimentel have expressed interest in the two openings available on the P & R Commission. Wayne Daniels has lived in the VOLP for almost 10 years on Courtland Street. He is an avid fisherman in the Lake Park ponds, retired and he would like to help make a difference.

Kris Kirwan has lived in Lake Park for 9 years on Mimosa Street. Kris works for the Department of Veterans Affairs and has two children. Kris and his family spend a lot of time out in the parks and he is interested in being involved in Lake Park.

Kevin Pimentel was not at the meeting.

Events: Keith Adams and Doug Shipley with Common Heart, a grassroots nonprofit organization located in Indian Trail has requested approval to hold a 5k and 10k race in Lake Park on July 4th. They are expecting somewhere between 300 to 500 people for both races. Parks and Rec discussed running the 10k race starting at either 7:30 or 8 a.m. and then having the 5k race at 9 or 9:30. Common Heart would need to follow the same guidelines that Girls on the Run follows with off duty deputies, nurses, port-a-johns and trash receptacles. David Cleveland made the motion to allow the

Common Heart to run a 5k and 10k race in Lake Park on July 4th. Cathy MacArthur seconded the motion. Vote – Unanimous.

Cathy MacArthur made the motion to approve the Girls on the Run annual 5k race on April 27th. David Cleveland seconded the motion. Vote – Unanimous.

Pool: Paul Figiel with the Swim Team came to Parks and Rec to request use of the Pools for Swim Team. Swim team practice will start the week of May 13th and they will have a boot camp for new swimmers. While school is in session, practice will be Monday thru Thursday from 6 p.m. to 8 p.m. Once school is out, practice will be from 8 a.m. – 10 a.m. and 7 p.m. - 8 p.m. Monday thru Thursday. The annual Swim-a-thon will be held during practice time. The Swim Team banquet will be on July 14th from 6 p.m. to 8 p.m. Registration for the Swim Team will be on April 11th and April 23rd from 6:30 p.m. to 8 p.m. The dates for Swim Meets are not available. Currently the pool closes at 2 p.m. on meet days. Parks and Rec requested that the Pool close at 3 p.m. on Swim Meet days. With membership changes in Crismark, we may see an increase in the size of the team and in pool memberships.

Royetta Trull stated that before the start of Swim Practice, written guidelines will be provided to the Swim Team. Currently guidelines are just verbal.

Royetta Trull discussed the Pool Membership fees for 2013. Cathy MacArthur asked if we need to increase the rates. Royetta Trull and David Cleveland both expressed concerns about increasing the pool rates for 2013. David Cleveland made the motion to recommend to Council that we maintain the rates for 2013. Cathy MacArthur seconded the motion. Vote – Unanimous.

Budget Report and Park & Rec Projects: David Cleveland reviewed the budget. We have purchased 5 new trash receptacles that have been installed and 5 new benches that we are waiting to install once the concrete pads are poured. We have replaced missing scrubs and completed refreshing the cul-de-sacs. The sidewalks at Veterans Pond and Alden Pond will be completed in the next four to six weeks depending on weather.

Parks and Rec will be working on the 2013-2014 budget at the February and March meetings. Items to be discussed include fountains, waste receptacles, picnic tables, tennis courts and painting of the Community Center. Girls on the Run would like to donate another park bench to the VOLP.

Cathy MacArthur and David Cleveland met with Lucas Landscaping to discuss the proposed butterfly garden in Veterans Park. The flowers and plants are not an issue however a retaining wall would need to be built to hold the dirt and plants. Estimated cost of the project is between \$4,000 and \$5,000. Cathy MacArthur requested that we table the garden discussion. The wildlife habitat was also tabled due to location concerns. At a later date maybe we can discuss combining the butterfly habitat and wildlife habitat.

Park & Recreation Budget Report -January 2013

	2012 -2013	As of 12/31/12		As of 1/28/13
	Budget	Spent	Committed	Available
Parks & Recreation				
Supplies and Materials				
Janitorial/Cleaning Supplies	\$2,000.00	\$79.05		\$1,920.95
Food / Provisions (events)	\$917.00	\$961.08		-\$44.08
NNO Food/supplies	\$1,000.00			\$1,000.00
Pool Supplies	\$1,000.00			\$1,000.00
Park Materials and Supplies	\$1,000.00	\$182.90		\$817.10
Benches, Tables, Etc.				
Five Benches (EcoPlay)		\$2,000.00		
Install Bench Pads			\$750.00	
Assembly & Installation of Benches			\$250.00	
Total Benches, Tables, Etc.	\$6,000.00	\$4,468.00	\$1,000.00	\$532.00
Total Supplies and Materials	\$11,917.00	\$5,691.03	\$1,000.00	\$5,225.97
Services				
Landscaping				
Lucas General Contract	\$126,300.00	\$63,150.00	\$63,150.00	
Mulch	\$9,000.00	\$4,000.00	\$462.00	
Spring & Fall Flowers	\$2,400.00	\$1,200.00	\$1,200.00	
Total Landscaping	\$137,700.00	\$68,350.00	\$64,812.00	\$4,538.00
Park maintenance				
Fountain Maintenance (CPM)			\$1,750.00	
Veterans & Alden Pond				
Sidewalks			\$11,400.00	
Total Park Maintenance	\$39,000.00	\$9,517.75	\$13,150.00	\$16,332.25
Pond maintenance	\$43,300.00	\$1,768.00		\$41,532.00
Electric Maintenance	\$5,000.00	\$2,124.83		\$2,875.17
Repairs of Common Areas				
Fix Basketball Goal			\$80.00	
Total Repairs of Common Areas	\$2,000.00	\$543.86	\$80.00	\$1,376.14
Water/Sewer	\$4,250.00	\$3,079.64	\$1,170.36	\$0.00
Natural Gas	\$1,000.00	\$223.02	\$776.98	\$0.00
Comm. center maintenance				
Cleaning Service			\$1,200.00	
Black Pest Control			\$294.00	
Security System			\$154.00	

Total Comm. Center				
Maintenance	\$6,500.00	\$2,419.49	\$1,648.00	\$2,432.51
Pool management fee	\$48,570.00	\$12,142.50	\$36,427.50	\$0.00
Pool Operations				
 Restrapping Chairs			\$2,765.00	
 Total Pool Operations	\$11,500.00	\$260.00	\$2,765.00	\$8,475.00
Seasonal Decorations				
 Change Seasonal Flags			\$288.00	
 Total Seasonal Decorations	\$10,250.00	\$8,395.00	\$288.00	\$1,567.00
Events Services	\$583.00			\$583.00
Total Services	\$309,653.00	\$108,824.09	\$121,117.84	\$79,711.07
Capital Outlay				
 Pool Renovations	\$22,000.00		\$19,600.00	\$2,400.00
 Security/Camera Systems	\$700.00	\$549.00		\$151.00
 Flags and Banners	\$4,500.00	\$4,443.00		\$57.00
Total Capital Outlay	\$27,200.00	\$4,992.00	\$19,600.00	\$2,608.00
Total Park & Recreation	\$348,770.00	\$119,507.12	\$141,717.84	\$87,545.04

Ponds: Plans are available at Eagle Engineering for the Sages Pond stabilization project. We do not know what to expect as far as the number of bidders. The project was advertised in the Enquirer Journal on Sunday, January 27th. Question concerning the project need to be submitted by February 8th, Answers will be e-mailed to everyone on February 13th and bids close on February 19th at 2 p.m. Stormwater will be paying for the majority of the project. Parks and Rec will be discussing the bids at the February meeting.

Landscaping: Lucas Landscaping received approval to mulch the common area at Carol and Courtland – 16 trees - \$400 and Alden Street and Conifer - \$180. David Cleveland made the motion to spend \$580 for mulch out of the Landscaping line item. Royetta Trull seconded the motion. Vote – Unanimous.

Lucas Landscaping has proposed removing the Junipers at both ends of the clock tower and in the street island - \$3,500. The area would have sod, flowers and perennials. Cathy MacArthur asked about the types of plants and flowers to be installed. David Cleveland will request that Lucas submit a plan for approval. Cathy MacArthur made the motion to replace the Junipers at the clock tower. Royetta Trull seconded the motion. Vote – Unanimous.

Cathy MacArthur would like to see the Village do a Litter Sweep. Cathy also requested that we have an article in the newsletter about Hummingbirds being attracted to the color red which is the color of most emergency pull down cords in garages. The Hummingbirds get trapped in the garages and die.

Community Center: David Cleveland shared that he has an appointed with Mr. Holloway of Holloway's Music Center on February 13th at 10 a.m. to discuss an audio system for chambers.

The new banners have been installed on Creft Circle. The banners go the entire length of Creft Circle.

David Cleveland thanked the visitors for coming out and Paul Figiel thanked Parks and Rec for their continued support of the Swim Team.

Adjourn: David Cleveland made the motion to adjourn. Cathy MacArthur seconded the motion. Vote – Unanimous.

Respectfully Submitted,

Cheri S. Clark,
Clerk