

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
JULY 25, 2016**

Commission Members Present: David Cleveland, Fabian Szarko, Will Ortiz and Kris Kirwan.

Clerk: Cheri Clark

Call to Order: Mayor David Cleveland called the July 25, 2016 Parks and Recreation meeting to order.

Public Comments: Vicki Cleveland would like to see the Village conduct a toy drive for the Union County Christmas Bureau in conjunction with the Marine Toys for Tots. The drive would run September 26th through December 6th, and Mrs. Cleveland and Angie Figiel would coordinate the drive. There will be both a decorated Christmas barrel and a locked donation box available during regular business hours at the Community Center and 9 to noon on Saturday, December 3rd. There will also be a donation point at the Village Christmas Tree Lighting on December 4th. The toys will need to be unwrapped and envelopes will be provided for donations.

The nine years that David and Lisa Brown did the Lake Park Lights, they contributed over \$24,000 to the Union County Christmas Bureau. Since the Browns have moved from Lake Park, the Union County Christmas Bureau has felt the loss of the donations and this is a way that we as a town can help make a difference in our area. Vicki Cleveland also requested that the Village pay the printing of 1500 flyers to advertise the toy drive.

Wil Ortiz made a motion to approve the Union County Christmas Bureau Toy and Donation Drive and up to \$100 for the printing of flyers. Kris Kirwan seconded the motion. Vote – Unanimous.

Approval of Minutes: Fabian Szarko made the motion to adopt the June 28, 2016 minutes as presented. Kris Kirwan seconded the motion. Vote – Unanimous.

Changes to the Agenda: Add the following items under Facilities – d. Pool Tables and e. Pool Bathrooms. Fabian Szarko made the motion to approve the agenda as amended. Kris Kirwan seconded the motion. Vote – Unanimous.

Council Actions: Council approved P&R's request to have Quality Seal Coating & Sport Surfaces for \$40,000 to resurface the basketball and tennis courts.

Budget Report: Mayor David Cleveland shared that the following end of year budget information:

1. Food/Provisions Events - \$2,212.20
2. Swim Tags - \$480.38

3. Pool Furniture – 2,513.34
4. Pool Operations – Repairs and Misc. - \$8,549.81
5. Event Services – Fourth of July - \$250
6. Landscaping Contract – Spring & Fall Flowers - \$2,950
7. Park Maintenance – Tree Removal & Stump Grinding - \$4,671.88
8. Pressure Washing - \$1,375
9. Park Maintenance Miscellaneous - \$4,617.55
10. Repairs of Common Areas - \$1,821.17

Mayor David Cleveland shared that the Village of Lake Park, Park & Recreation Commission had a budget of \$427,860 for FY 2015/2016 and P&R came in about 10% below our budget for the fiscal year.

Facilities: Fabian Szarko shared that Quality Seal Coating & Sport Surfaces has the Village penciled in to resurface the basketball and tennis courts in September.

Cheri Clark will work on a couple of ideas for new patriotic banners for the Village. The existing banners have dry-rotted and faded after years of use.

Darlene LeClair has requested a refund on her pool membership and has provided a Doctor's note as to why she cannot use the pool. Ms. LeClair joined the pool May 6, 2016 and received the five free guest passes. Her refund will be either the \$95 if she returns the Guest Pass Card or \$60 if the Guest Pass Card is not returned. Kris Kirwan made the motion to approve the refund. Wil Ortiz seconded the motion. Vote – Unanimous.

Fabian Szarko recommended that P&R replace the last six old fiberglass tables at the pool. The tables are not one piece and create a potential safety hazard since the tops can slide off the bases. To replace the six tables P&R is looking at about \$1,500. P&R has money in the Pool Furniture line item to fund the tables. P&R will look at the furniture needs in January.

Fabian Szarko discussed renovations to the old pool bathrooms including replacement of the 3 toilets, create new door vents in the bathroom doors, install non-skid floor tile, replace sink faucets, install new exhaust fans and mirrors - \$5,100. P&R did not budget for the renovations and before committing the funds, Cheri Clark will check with CPM on the needed pool maintenance before the 2017 season.

Landscaping: Mayor David Cleveland asked if P&R would like to tour the common areas and evaluate the vegetation in August. P&R decided to go Saturday, August 13th at 9 am. Everyone will meet at the Community Center.

Mayor David Cleveland will get a quote for the 2016 Christmas Lights before the next meeting. Mike Wienecke will no longer be handling the lighting. Henry, who has worked with Mike for the last couple of years will be taking over the lighting.

Ponds: Mayor David Cleveland shared that Foster Lake & Ponds continues to do a good job.

Events: Ashley Dance was unable to attend the meeting but sent the following information.

The 4th of July Parade consisted of many of our creative Lake Park children and parents alike. The Parade Marshal, Mr. Willie Caldwell rode his motorcycle that was patriotically decorated to honor Independence Day. Mr. Ed George delivered the invocation and Mayor Cleveland presented the Hometown Hero award to Mr. Willie Caldwell just after the parade. Awards and prizes were given to the parade winners and patriotic hats contestants for the most creative designs in three categories.

Our DJ, DJ Dizzle entertained with both music and games. Many games were played this year, including: Potato Sack Races, Water Balloon Toss, Constitution Trivia, and The Limbo. Two games sets were purchased by P&R for \$170.14, Cornhole Toss and Kam Jam, both of which were enjoyed by both adults and children alike.

A new contest was introduced this year, the Colony Cake Walk. This games is very much like musical chairs, however, the history of the 13 original colonies were used instead of chairs. This contest was enjoyed by both children and adults and the prizes were SWEET... Cookies, Pies and Cakes! Many residents are interested in donating baked goods next year. I think this is a contest worth keeping in the program for several years to come.

Over 100 pounds of BBQ was sold at \$6.00 per plate, which included Baked Beans, Coleslaw, BBQ Sauce, Bun and Drink. 120 Hotdogs were sold as a meal that included chips and a drink at \$2.00. There were approximately 300+ in attendance and YES we ran out of Hotdogs, however, most residents were understanding and patient as additional Hotdogs were purchased and cooked. As I have said all along, it's better to sell all of the food that we have on hand rather than to have leftovers. The bottom line... we sold \$973.75 worth of food, and in the end, this event cost the Village of Lake Park a total of \$101.51. This does not include the \$170. to purchase the games sets, as these will be used at many events throughout the year.

Furthermore, I would like to thank those that stepped up in my necessary absence... Mayor Cleveland, tasked with overseeing event setup and breakdown, Mr. Szarko, tasked with overseeing the parade and games and Mr. Shannon Dance, tasked with overseeing the food. Although these gentlemen oversaw certain event aspects, we must not forget our P&R Commissioners Mr. Kris Kirwan and Mr. Wil Ortiz and ALL of the resident volunteers for their efforts, as well as, all of the residents in attendance. All members of this community is what made Lake Park's 4th of July Picnic Successful and I am truly grateful to all. Thank you.

Mayor David Cleveland thanked everyone that volunteered for helping make the Fourth of July a fun and family event.

The Community Blood Center of the Carolinas was on site at Meeting Street on July 23rd from 9am - 12pm for our residents to donate much needed blood that saves lives. Although this event was not sponsored by P&R, there was much support from our Village members to help promote and make this a positive opportunity to help others throughout our community.

National Night Out is on August 2nd from 6:30 – 9:00pm and planning is still underway. The banners arrived and were placed this past weekend.

o The following has been confirmed:

- DJ Henry McGee
- Mobile Command
- Explorers Post and the mascot McGruff
- Animal services and possibly an adoption animal
- A Sniper Display
- A member from the SAFE unit (The new DWI Task Force in Union County)
- Hemby Bridge Fire Department
- Smoke House Demonstration
- Texas Roadhouse Donation of salad and bread
- Pastor Paige Ann Miller to provide invocation

o The following has been requested but NOT confirmed as of yet:

- K9 Demonstration
- Jail Van and Personnel

If you are available on Tuesday evening August 2nd, we are looking for volunteers for event setup and breakdown, food servers and replenishers, game leaders and other duties as needed.

Adjourn: Wil Ortiz made the motion to adjourn. Kris Kirwan seconded the motion. Vote – Unanimous.

Respectfully Submitted,



Cheri Clark
Village Administrator