

MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
January 28, 2019

Commission Members Present: Fabian Szarko, Wil Ortiz, Kevin Pimentel and Julian Mercer.

Events Coordinator: Angie Figiel

Village Administrator: Cheri Clark

Call to Order: Fabian Szarko called the January 28, 2019 Parks and Recreation meeting to order.

James Record attended the meeting by telephone. Pursuant to Council policy, he was not counted as present for quorum purposes, nor did he vote on any matter before the Parks and Recreation Commission.

Public Comments: Judy Taul – 3801 Alden Street – shared that in 2010 the Garden Club requested that the Parks and Recreation Commission (P&R) take over the maintenance of Mack’s Garden including the mulch and pruning. Judy Taul wants to make sure that P&R, in the new contract is including the Garden.

Blair Cooper – 3907 Balsam – appreciates P&R’s efforts in going out to bid for a new landscaper. Blair Cooper would also like to volunteer to remove the dead Indian Hawthorne’s in the common areas in the Garden District.

Approval of Minutes: Wil Ortiz made the motion to approve the December 3, 2018 P&R minutes as presented. Kevin Pimentel seconded the motion. Vote – Unanimous.

Changes to the Agenda: There were no changes to the Agenda.

Council Actions: Council approved spending up to \$3,250 in additional funds to extend the current landscaping contract an additional two months. This would be an additional \$1624.76 per month to the \$10,833 that the Village already pays for landscaping services.

Budget Report: Fabian Szarko shared that P&R is on target with its budget.

Pool: Fabian Szarko shared that last year the pool generated revenues from Pool Memberships of \$57,935 and Daily Swim Fees of \$15,336 for a total revenue stream of \$73,271 for the season. Expenses for the pool were \$75,586 plus the cost of the Jr Olympic Pool Cover - \$9,200. Wil Ortiz made the motion to maintain the current rates for the 2019 pool season. Kevin Pimentel seconded the motion. Vote – Unanimous.

Facilities: Angie Figiel shared that the Community Center men’s stall wall needs to be replaced. We will need to get a bid from Handyman Direct.

The motor for the clock tower fountain closest to Indian Trail Unionville Road has a bad bearing. The cost of the motor will not exceed \$700. Kevin Pimentel made a motion to approve up to \$700 to replace the motor. Wil Ortiz seconded the motion. Vote – Unanimous.

Handyman Direct replaced the CC bathroom doors, the door closing controller on the CC rear door and reset the CC community room door. The work was completed on Friday Jan 25th and upon inspection of the work, they did a great job. James Record would like to have Handyman Direct quote to replace the Pool Bathroom doors on the white bathhouse. Last season, a broken door handle had to be replaced and the door hinges were loose. The hinges could not be tightened because they had already been replaced with longer and wider screws.

The Community Center bathroom toilets have been upgraded to ADA standards.

WaynCo Roofing has not addressed the Community Center damage to the ceiling inside the Community Center.

Landscaping: Tiffany Zamora sent an email concerning moss that is growing on the pavers between the clock tower and Mathisen Square. P&R will have the area pressure washed to remove the moss and eliminate the slick spot. P&R needs to look at a possible permanent solution for the drainage.

Someone dumped a pile of wood chips at the entrance of Lake Park Rd in the natural area. Lucas can spread the chips for \$75. Do we want to have Kiker Tree Service dump additional chips at the entrance and continue to develop a barrier from the tree line to the grass to control growth and then have Lucas spread them all at once? Does P&R want to have Lucas spread the chips that are there and then not add anymore chips? Wil Ortiz requested that we hold off on any additional chips and the spreading of them, to enable P&R to review the site.

Lucas Landscaping has provided a bid of \$325 to move the children's Christmas tree (Arizona Cypress) about 60 feet from its current location and to sod the current site. When P&R had the GGA planted, we knew that the Arizona Cypress would need to be moved. P&R discussed putting the tree to the right of the GGA, but does it go to the front or to the back of the GGA? Since the Garden Club donated the Arizona Cypress, P&R would like feedback on the two locations. P&R decided to meet a few minutes prior to the February meeting to review the location.

There was an accident on Queens in early Jan that involved a Crepe Myrtle. The tree was removed but has not been replaced. Before it is replaced, we need to know what color it is. James Record had the tree removed and received an estimate from Lucas to replace the tree. The insurance company was billed and the Village has already been compensated - \$620.00.

James Record met with Kiker Tree Service to discuss a couple of trees in Mathisen Square. After reviewing all of the trees, there are three that need to be removed. There are two trees in the common area on Mother Theresa (near Mimosa) that need to be removed along with a couple of large branches. There is also a tree on Logan Circle in the Common area walkway to Normandy Pond beside a manhole, which needs to be removed. All stumps will be ground to below grade. The bid for the work is \$1,000. Wil Ortiz shared that there is also a stump that needs to be ground on Eisenhower in the common area. Fabian Szarko shared that there is a dead Leland Cypress in the

common area beside 6511 Courtland Street that needs to be removed. There are two Cherry trees on Balsam that need removing along with an Oak tree that needs pruning at the corner of Balsam and Kenmore. James Record will request a new bid from Kiker to include the additional work. Wil Ortiz made a motion to approve the tree removal for up to \$2,500. Kevin Pimentel seconded the motion. Vote – Unanimous.

P&R reviewed the proposed revitalization of the Community Center front entrance bed and decided to discuss the project further next month.

Lucas Landscaping has provided a bid of \$3,200 for shrub and plant replacements. Wil Ortiz made the motion to approve the bid. Julian Mercer seconded the motion. Vote – Unanimous.

Lucas Landscaping is encouraging the Village to not further delay the fall mulching. Wil Ortiz made the motion to approve \$15,000 for mulch. Kevin Pimentel seconded the motion. Vote – Unanimous.

Ponds: James Record is still looking for a replacement fountain for the Russell Park Pond.

Events: James Record would like to see a P&R Commissioner involved in each event.

Angie Figiel provided the following Event Schedule.

Spring Clean – TBD – Do we have enough things for people to do to host the event. We will discuss further at the February meeting.

Memorial Day – May 27th.

Fourth of July and Twenty-fifth celebration – July 4th.

National Night Out – August 6th.

Chili Cook-off – Nov 2nd.

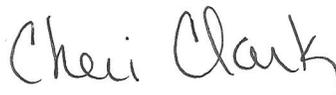
Tree Lighting – December 2nd.

Contract: Wil Ortiz updated P&R on the status of the RFP and contract.

The next P&R meeting is February 25, 2019 at 6:15.

Adjourn: Kevin Pimentel made the motion to adjourn. Julian Mercer seconded the motion. Vote – Unanimous.

Respectfully Submitted,



Cheri Clark
Village Administrator

