

MINUTES
VILLAGE OF LAKE PARK COMMUNICATIONS COMMISSION
3801 LAKE PARK ROAD, LAKE PARK, NC
7 PM

August 12, 2019

ATTENDING: Pam Jack, Sharon Williams, Tiffany Zamora
Village Administrator: Cheri Clark

CALL TO ORDER: Pam Jack called the Communication Commission to order at 7:00pm

PLEDGE OF ALLEGIANCE: Pam Jack led Pledge of Allegiance

PUBLIC COMMENT: N/A

APPROVAL OF MINUTES: Tiffany Zamora made the motion to approve June 19, 2019 minutes as presented. Sharon Williams seconded the motion. Vote – Unanimous.

CHANGES TO THE AGENDA: Sharon Williams made the motion to adopt the Agenda as presented. Tiffany Zamora seconded the motion. Vote – Unanimous.

COUNCIL ACTIONS: There were no Council Actions pertaining to the Communication Commission.

FOURTH OF JULY E-NOTIFY FEEDBACK: Pam Jack shared that they had 25 people sign up for e-notify. Tiffany Zamora shared that she was surprised at the low turnout for the event. Tiffany Zamora suggested that the Commission put out the e-notify signs a week before the Fall Festival and to sell the Lake Park t-shirts at the Communication Booth.

NEW RESIDENTS' MIXER: The last New Residents' Mixer was held February 10, 2019. Pam Jack has reached out to Claudia Flagg for a list of new residents since February. The mixer is on Sunday, September 22nd from 2:30 to 4:00 pm. Pam Jack is working on the postcard inviting the new residents to the event. Pam Jack will e-mail the Commissioners the postcard for feedback before printing. The Communication Commission members need to be at the Community Center at 2:00 pm to help set up. Cookies, fruit, water and coffee will be served. Pam Jack will also reach out to the Council Candidates and invite them to the Mixer.

Welcome totes will need to be assembled for the New Resident Mixer. The Commission decided to move their September meeting to September 19th at 6:30 to assemble the totes.

OLD BUSINESS: Pam Jack shared that she did not receive any responses from the newsletter article concerning open positions on the Communication Commission. She reached out to

Mark Richards, who had expressed interest in serving on the founding commission and Nicole Bell, who actively serves on the Swim Team. Both of them were excited to serve on the Communication Commission. Sharon Williams made a motion to recommend Mark Richards and Nicole Bell to serve on the Communication Commission. Tiffany Zamora seconded the motion. Vote – Unanimous. Pam Jack will submit their names for Council approval at the August Council meeting.

The Communication Commission is storing all of the items for the Welcome Totes in the garage and we need to purchase a storage bin to consolidate the items. Tiffany Zamora made a motion to purchase the storage bin. Sharon Williams seconded the motion. Vote – Unanimous.

Due to scheduling conflicts, the decision was made to change the October meeting to Monday, October 7th, November meeting to Monday, November 4th and the December meeting to Monday, December 2nd. The meetings will be at 7 pm.

MEETING AJOURNED: Sharon Williams made the motion to adjourn. Tiffany Zamora seconded the motion. Vote – Unanimous.

Respectfully submitted,
Cheri Clark
Cheri Clark
Village Administrator

Pam Jack
Pam Jack
Councilwoman

