

**MINUTES  
VILLAGE OF LAKE PARK  
PARK AND RECREATION COMMISSION MEETING  
3801 LAKE PARK ROAD, LAKE PARK, NC  
FEBRUARY 22, 2016**

**Commission Members Present:** David Cleveland, Fabian Szarko, Ashley Dance and Wil Ortiz.

**Clerk:** Cheri Clark

**Call to Order:** Mayor David Cleveland called the February 22, 2016 Parks and Recreation meeting to order.

**Public Comments:** There was no public comment.

**Approval of Minutes:** Wil Ortiz made the motion to adopt the January 25, 2016 minutes as presented. Fabian Szarko seconded the motion. Vote – Unanimous.

**Changes to the Agenda:** Add – 11.5 Parks and Recreation Commission Opening.

**Soccer Program Proposal:** Mr. Eddie Mitchell is proposing a soccer program for Lake Park that will bring top quality coaching to the area. Small numbers of players allow for more individual training. He would like to focus on the under 6 year olds and under 8 year old players both girls and boys. Each team would have six players on the squad, three playing and three substitutes. He is interested in renting Founder's Park for the program. Wil Ortiz suggested the open area at Faith United Methodist since there is plenty of parking. Wil Ortiz will check with the church about the availability of their facility. Mr. Mitchell would like to start his program in April.

**Council Actions:** Council approved up to \$3,000 to repair the Castle on Faith Church Road. Council also approved the \$5.00 increase for Pool Memberships.

**Budget Report:** Mayor David Cleveland shared that the water bill has decreased significantly with the irrigation turned off and not needing to fill the swimming pools. The HVAC has been paid - \$12,020.

**Facilities:** Fabian Szarko shared that the Pool Memberships will increase across the board by \$5.00. To complete the current renovation, new gates need to be installed at the pool. There are four interior gates and the main gate that need to be replaced with commercial grade gates. Currently the gates are residential and the welds are failing. Matthews Fence has provided a bid of \$3,755 to replace the gates and to install hydraulic hinges and an industrial lock on the main gate. Wil Ortiz made the motion to approve the quote for the new gates. Ashley Dance seconded the motion. Vote: Unanimous.

Fabian Szarko provided several different quotes for umbrellas for the pool. After discussing the different options and concerns over shipping, Fabian Szarko will check locally to see what is available.

Fabian Szarko has two quotes for the castle repair. Hawks Construction has the lowest bid. Hawks Construction has not done business with the Village, however they have provided the Certificate of Insurance and are registered with the BBB and Angie's List. It will be two to three weeks after the spire is ordered before Hawks Construction can replace the roof on the castle. Wil Ortiz made the motion to approve Hawks Construction doing the roof pending the reference check. Ashley Dance seconded the motion. Vote – Unanimous.

Fabian Szarko has reached out to three companies for bids on repairing the tennis courts. We should be receiving bids from the companies prior to P&R's budget meeting.

Mayor David Cleveland shared that the Village has purchased seven strands of 14", 25 foot long garland to start replacing some of the worn out garland used at the gazebo, clock tower and around the Community Center front door.

P&R requested that Cheri Clark provide quotes for new banners to be used on the existing light poles and to determine how many flags we currently have in inventory.

Mayor David Cleveland discussed placing a handicap picnic table on the empty pad in Russell Park. The pad is 9 feet wide and 18 feet long. Cheri Clark shared that any improvements in our parks would require permitting/approval from Union County. The permitting requirement is coming from the North Carolina Department of Insurance – Accessibility Act. P&R decided to table the discussion for the time being.

Cheri Clark requested P&R approval to change cleaning services. Our current service is not getting the job done. Coverall is \$199 a month. P&R was in agreement with the change.

**Landscaping:** Ashley Dance shared that the box woods at the street at the Hoover Street Park have been removed however the sod has not been installed behind the headwall.

Mayor David Cleveland shared that stormwater work has been completed on Meeting Street and that the plants along the sidewalk should be installed once it dries out.

The dead tree has been removed from Frost Island and the cleanup of the island is complete.

Kiker Tree Service has removed the two trees located on Peony Lane and Thistle Lane and beside 4009 Logan Circle.

Wil Ortiz shared that he was not happy with the tree installation at the Front Entrance. The Cherry trees need to be redressed. Wil Ortiz plans to follow up with Lucas this week.

Mayor David Cleveland shared that there needs to be more playground mulch in Founder's Park and Russell Park and that Lucas Landscaping needs to be raking the playground mulch

regularly. Ashley Dance made the motion to approve the purchase of playground mulch and hardwood mulch up to \$8,900. Wil Ortiz seconded the motion. Vote – Unanimous.

Ashley Dance made the motion to approve up to \$1,750 for spring flowers. Fabian Szarko seconded the motion. Vote – Unanimous.

Mayor David Cleveland shared that the Village received bids from 4 landscaping companies.

Company Name	Certificate of Insurance	Category A Landscaping	Category B Flower Maint.	Category C Annual Flowers	Category D Mulch	Summary Form	Supplemental Pricing
Lucas Landscaping	x	\$130,000.00	Included	\$ 3,250.00	\$15,300.00	\$148,550.00	x
Heaven & Earth Landscaping	x	\$212,915.00	Included	\$ 8,800.00	\$29,550.00	\$251,265.00	x
Smith Grounds Management	x	\$196,056.00	Included	\$ 7,600.00	\$94,900.00	\$295,556.00	x
Skyline Design & Landscape	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Fitzpatrick Lawn & Landscape	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Royal Landscape	x	\$160,412.00	Included	\$ 2,400.00	\$18,450.00	\$191,154.00	x

Mayor David Cleveland shared that Lucas Landscaping has the lowest bid. Wil Ortiz made the motion to approve Lucas Landscaping for the Landscaping Contract for the next three years. Ashley Dance seconded the motion. Vote – Unanimous.

**Ponds:** Mayor David Cleveland shared that Lucas Landscaping replaced the nozzle in Connie's Pond when they replaced the fountain.

**Events:** Ashley Dance shared that as long as Eddie Mitchell provided a Certificate of Insurance to the Village, the waiver for each child and passed a background check, she is in support of the program.

The Memorial Day Ceremony is coming together. The VFW, Pastor Faulkner and Piedmont ROTC are on board.

For The Litter Sweep, Ashley Dance wants to check out our existing supplies to make sure there are plenty of gloves and bags.

Ashley Dance will ask Council for the following Street Closings.

Memorial Day Ceremony May 30 11:00 AM – Noon  
Close Creft Circle from Queen Street to Logan Circle from 10:00 AM to 12:30 PM

July 4th Celebration July 4 11:00 AM – 2:00 PM  
Close Meeting Street from 7:00 AM to 11:00 AM for the Common Heart races.

National Night Out August 2 6:30 PM – 9:00 PM  
Close Meeting Street from 6:00 PM to 9:00 PM

Fall Festival October 15  
Close all of the streets around the Town Center Park from 7:00 AM to 5:00 PM

**Parks and Recreation Commission Opening:** Wayne Daniels has reluctantly stepped down from P&R. There are two years remaining on his term. Mayor David Cleveland has reached out to Kris Kirwan to see if he would be interested in serving on P&R again. Kris Kirwan would like the opportunity to be involved with P&R and he is more than willing to serve for the next two years. Fabian Szarko made the motion to recommend Kris Kirwan for the open position on P&R. Ashley Dance seconded the motion. Vote – Unanimous.

**Adjourn:** Ashley Dance made the motion to adjourn. Wil Ortiz seconded the motion. Vote – Unanimous.

Respectfully Submitted,



Cheri S. Clark  
Village Administrator