

**MINUTES
VILLAGE OF LAKEPARK COUNCIL MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
REGULAR SEESION**

7:00 P.M.

OCTOBER 13, 2015

ATTENDING: Mayor David Cleveland
Council Members: Sandy Coughlin, John Barnes, Pam Jack, Mark Phillips
and Fabian Szarko.
Village Administrator Cheri Clark
Finance Officer Cheryl Bennett
Attorney Ken Swain

CALL TO ORDER: Mayor David Cleveland called the Regular Session October Council meeting to order.

INVOCATION: Pam Jack gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor David Cleveland led the Pledge of Allegiance.

PUBLIC COMMENT: Roxanna Massey – 6202 Trevor Simpson – stated that in her opinion there is too much drug and alcohol abuse in Union County and Matthews. Lake Park does not need beer and wine.

APPROVAL OF MINUTES: John Barnes made the motion to approve the September 8, 2015 Regular Session Council Meeting Minutes as presented. Mark Phillips seconded the motion. Vote – Unanimous.

CHANGES TO THE AGENDA: Sandy Coughlin made a motion to approve the Agenda as presented. Pam Jack seconded the motion. Vote – Unanimous.

SECURITY REPORT: Deputy Rucker shared that there were 69 calls for service during the month of September and 291 self-initiated calls during the month. We had 12 Alarm calls, 3 Burglary vehicle, 2 Disturbance or Nuisance, 3 Trespassing unwanted subject and 1 Animal control calls.

Fabian Szarko presented a survey of the existing alleyways in Lake Park per Council's request. Based upon the information provided by the presentation, Council is looking into potential changes to the existing Parking Ordinance including the use of tarps on parked cars on the public streets and alleys. Fabian Szarko also suggested installing street signs on all of the alleyways. Mayor David Cleveland asked Attorney Ken Swain about the merging all the parking ordinance amendments into one Parking Ordinance. Council expressed concerns about

legislating an anomaly – a car covered by a tarp but requested that Attorney Ken Swain look into this also since we are currently involved in potential changes to the Parking Ordinance.

PROCLAMATIONS: Mayor David Cleveland shared that the month of October is Breast Cancer Awareness Month and he thanked Vicki Cleveland for making the ribbons provided for Council. Mark Phillips made a motion to adopt the Breast Cancer Awareness Proclamation. Pam Jack seconded the motion. Vote – Unanimous.

Mayor David Cleveland also shared that October is Domestic Violence Awareness Month. Earlier today, Turning Point of Monroe released 47 purple balloons into the sky in recognition of the 47 individuals killed in North Carolina in the last year due to domestic violence. Fabian Szarko made a motion to adopt the Domestic Violence Awareness Proclamation. John Barnes seconded the motion. Vote - Unanimous

STORMWATER: Mayor David Cleveland shared in October 2014, Mr. Broome came to Council concerning the Hoover Channel. Since then the Town of Indian Trail has addressed the stormwater runoff from the ballfields upstream, Eagle Engineering has surveyed the channel, developed a plan to restore the channel and helped the Village develop a bid package. The Village sent out the bid package to six contractors and received two bids. Lucas Lawn and Landscaping provided the lowest bid - \$28,000. John Barnes made a motion to appropriate \$35,000 out of the Fund Balance reserved for Stormwater into Stormwater Engineering - \$5,000 and Stormwater Repair & Maintenance - \$30,000. Pam Jack seconded the motion. Vote – Unanimous. Sandy Coughlin made a motion to accept the Lucas Lawn and Landscaping bid of \$28,000 for the Hoover Channel Restoration. Mark Phillips seconded the motion. Vote – Unanimous.

FINANCE OFFICER’S REPORT: Cheryl Bennett stated that the Village received the quarterly payments of state shared revenues which came in higher than expected - \$6,000 more than was accrued for last year. We also received a one-time adjustment on the piped gas revenue - \$20,000 that will be applied to the 2014 – 2015 budget. The Water/sewer account is over budget. Sandy Coughlin made a motion to appropriate \$5,000 from Contingency into the Water/sewer account. Pam Jack seconded the motion. Vote – Unanimous.

In order to participate in the North Carolina Debt Set-Off Program the Village has to provide the Social Security numbers to the State in order to form liens against state tax refund checks. Sandy Coughlin made a motion to approve the LexisNexis contract. Pam Jack seconded the motion. Vote – Unanimous.

Cheri Clark requested funding for the Candidates Forum for equipment rental and signs - \$585. If it is the pleasure of the Council to have the Forum recorded in order to post it on the website for residents that cannot attend the event, a ballpark for recording the Forum is \$500 bringing the cost of the event to \$1,085. Sandy Coughlin made a motion to appropriate \$1,100 from Contingency into the Office Expense Account for the Candidates Forum. Pam Jack seconded the motion. Vote – Unanimous.

	<u>Sep 15</u>	<u>Jul - Sep 15</u>	<u>Budget</u>	<u>% of Budget</u>
General fund				
Income				
Property Taxes				
Ad valorem current year	36,956.08	48,926.40	542,765.00	9%
Utility ad valorem	0.00	0.00	6,500.00	0%
Motor vehicle tax	6,905.38	14,375.71	63,971.00	22%
Ad valorem prior years	66.06	2,932.18	1,800.00	163%
Prior years motor vehicle tax	0.00	10.47	500.00	2%
Penalties and interest	95.16	1,283.39	1,600.00	80%
Late List Fees	0.00	0.00	0.00	0%
	<u>44,022.68</u>			
Total Property Taxes	44,022.68	67,528.15	617,136.00	11%
Other Taxes				
Stormwater Fees- current year	3,685.00	5,025.00	42,830.00	12%
Stormwater fees - prior years	0.00	440.00	0.00	100%
Cable franchise-from Time Warner	0.00	0.00	0.00	0%
	<u>3,685.00</u>	<u>5,465.00</u>	<u>42,830.00</u>	<u>13%</u>
Total Other Taxes	3,685.00	5,465.00	42,830.00	13%
State Shared Revenues				
Sales and use tax	4,053.79	4,053.79	178,000.00	2%
Telecom. Franchise	-4.98	-4.98	2,500.00	0%
Elec. franchise tax	654.09	654.09	86,000.00	1%
Video Prog. (Cable from State)	155.34	155.34	21,000.00	1%
Piped Gas	1,536.32	1,536.32	7,800.00	20%
Solid Waste Disposal Tax	0.00	525.25	2,800.00	19%
	<u>6,394.56</u>	<u>6,919.81</u>	<u>298,100.00</u>	<u>2%</u>
Total State Shared Revenues	6,394.56	6,919.81	298,100.00	2%
Parks & Recreation Revenue				
Program Fees	74.00	565.75	1,300.00	44%
Facility Rentals	105.00	370.00	3,000.00	12%
Daily swim fees	163.00	6,874.25	12,000.00	57%
Season pass pool fees	-90.00	1,530.00	48,000.00	3%
	<u>252.00</u>	<u>9,340.00</u>	<u>64,300.00</u>	<u>15%</u>
Total Parks & Recreation Revenue	252.00	9,340.00	64,300.00	15%
Other revenues				
Zoning Permits	0.00	150.00	500.00	30%
Approp. Fund Bal. Stormwater	0.00	0.00	0.00	0%
Commercial Waste Coll. Extras	0.00	0.00	0.00	0%
Approp. Fund Balance	0.00	0.00	143,095.00	0%
Civil Penalties	10.00	20.00	500.00	4%
Investment revenue	62.34	207.58	700.00	30%

Miscellaneous	0.00	0.00	1,000.00	0%
Total Other revenues	<u>72.34</u>	<u>377.58</u>	<u>145,795.00</u>	<u>0%</u>
Total Income	<u>54,426.58</u>	<u>89,630.54</u>	<u>1,168,161.00</u>	<u>8%</u>

Expense

General Government

Other Expenditures

Economic Development	0.00	0.00	5,500.00	0%
Contingency	0.00	0.00	9,700.00	0%
Stormwater Expense				
Advertising	0.00	0.00	100.00	0%
Dues and Permits	0.00	0.00	250.00	0%
Prof. Fees - Engineering	3,187.50	6,757.50	10,000.00	68%
Repairs & Maint. Services	0.00	607.93	32,480.00	2%
Cap.Outlay- Pet Waste Stations	0.00	0.00	0.00	0%
Total Stormwater Expense	<u>3,187.50</u>	<u>7,365.43</u>	<u>42,830.00</u>	<u>17%</u>

Total Other Expenditures	3,187.50	7,365.43	58,030.00	13%
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Planning and Zoning

Pers. Serv. Office	0.00	0.00	0.00	0%
Zoning Admin. Services	892.66	2,677.99	10,712.00	25%
Code Enforcement Services	0.00	0.00	1,500.00	0%
Consulting Fees	442.00	442.00	1,500.00	29%
Legal Services	0.00	0.00	3,000.00	0%
Advertising	0.00	0.00	200.00	0%
Office Expense	0.00	0.00		
Postage	0.00	0.00	150.00	0%
Supplies	75.49	75.49	500.00	15%
Training	0.00	0.00	500.00	0%

Total Planning and Zoning	<u>1,410.15</u>	<u>3,195.48</u>	<u>18,062.00</u>	<u>18%</u>
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Gen. Govt. Personal Services

Adm Assistant	0.00	0.00	5,000.00	0%
Clerk/Tax Collector	5,195.34	15,586.02	62,344.00	25%
Council	3,047.25	3,047.25	12,189.00	25%
Finance Officer	1,346.17	4,038.51	16,154.00	25%
Mayor	1,250.00	1,250.00	5,000.00	25%
Payroll Expenses	897.43	2,062.40	8,886.00	23%

Total Gen. Govt. Personal Services	<u>11,736.19</u>	<u>25,984.18</u>	<u>109,573.00</u>	<u>24%</u>
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Professional Fees

Engineering Fees	0.00	0.00	400.00	0%
Auditing Services	0.00	0.00	5,200.00	0%
Legal Services	0.00	0.00	15,000.00	0%
Total Professional Fees	0.00	0.00	20,600.00	0%
Supplies and Materials				
Office	163.95	316.13	4,300.00	7%
Total Supplies and Materials	163.95	316.13	4,300.00	7%
Services				
Advertising	0.00	113.78	200.00	57%
Membership and dues	0.00	4,391.00	4,467.00	98%
Bank charges	61.85	210.63	820.00	26%
Elections	0.00	0.00	2,825.00	0%
Insurance/bonds	0.00	7,351.49	7,500.00	98%
Miscellaneous oper. exp.	0.00	0.00	700.00	0%
Newsletter/website/flyers	70.20	140.40	1,500.00	9%
Printing & Delivery Newsletter	110.00	330.00	2,300.00	14%
Postage	0.00	4.11	500.00	1%
Property Tax	59.34	285.08	1,100.00	26%
Tax collection	170.49	377.94	2,800.00	13%
Telephone	442.09	1,325.71	4,320.00	31%
Training	240.00	240.00	800.00	30%
Travel	51.78	103.50	1,200.00	9%
Total Services	1,205.75	14,873.64	31,032.00	48%
Capital Outlay				
Community Center HVAC	0.00	0.00	12,000.00	0%
Sidewalk repairs	0.00	33,400.00	33,400.00	100%
Clock Tower Repairs Reserve for Capital Replacement	0.00	0.00	0.00	0%
	0.00	0.00	10,000.00	0%
Total Capital Outlay	0.00	33,400.00	55,400.00	60%
Total General Government	17,703.54	85,134.86	296,997.00	29%
Parks & Recreation				
Parks/Rec. Supplies & Materials				
Flags	0.00	0.00	2,500.00	0%
Janitorial /Cleaning Supplies	0.00	0.00	400.00	0%
Food/Provisions - events	0.00	814.41	2,500.00	33%
NNO Food/Supplies	0.00	0.00	0.00	0%
Pool Supplies	0.00	38.48	3,000.00	1%

Park Materials & Supplies	0.00	0.00	0.00	0%
Benches, Tables, Etc.	0.00	0.00	0.00	0%
Total Parks/Rec. Supplies & Materials	0.00	852.89	8,400.00	10%
Parks/Rec Services				
Pool Attendant Salaries	0.00	90.00	750.00	12%
Pool Resurfacing	16,656.00	16,656.00	60,000.00	28%
Pool management fee	2,542.50	12,712.50	51,290.00	25%
Pool Operations	266.88	280.84	11,100.00	3%
Comm. center maintenance	348.41	1,329.66	7,300.00	18%
Seasonal Decorations	0.00	0.00	13,400.00	0%
Events Services	0.00	320.00	1,200.00	27%
Water/Sewer	1,090.45	2,774.99	4,600.00	60%
Natural Gas	25.79	81.01	1,000.00	8%
Total Parks/Rec Services	20,930.00	34,245.00	150,640.00	23%
Maintenance of Common Areas				
Landscaping	10,850.00	32,550.00	148,000.00	22%
Park maintenance	5,723.00	10,091.52	48,400.00	21%
Pond maintenance	3,070.00	6,140.00	24,420.00	25%
Electric Maintenance	524.91	1,997.97	5,000.00	40%
Repairs of Common Areas	0.00	145.40	2,000.00	7%
Total Maintenance of Common Areas	20,167.90	50,924.89	227,820.00	22%
Parks/Rec Capital Outlay				
Council chambers video system	0.00	0.00	0.00	0%
Reserve for pool re-plastering	0.00	0.00	20,000.00	0%
Benches, Tables etc.	0.00	441.89	4,000.00	11%
Pool Renovations	0.00	0.00	0.00	0%
Total Parks/Rec Capital Outlay	0.00	441.89	24,000.00	2%
Total Parks & Recreation	41,097.90	86,464.67	410,860.00	21%
Public Services/Safety				
Electric bills	9,197.58	28,058.66	109,600.00	26%
Street Signs	0.00	0.00	2,000.00	0%
Waste Collection	15,227.30	30,454.64	184,000.00	17%
Law enforcement	0.00	41,176.00	164,704.00	25%
Total Public Services/Safety	24,424.90	99,689.30	460,304.00	22%
Total Expense	83,226.30	271,288.80	1,168,161.00	23%

Net General fund	28,799.8 0	181,658.2 9	0.00	100%
Powell bill				
Powell bill Income				
Fund Bal. from Powell Bill	0.00	0.00	0.00	0%
Interest - Powell Funds	0.97	1.95	0.00	100%
Powell Bill Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Powell bill Income	0.97	1.95	0.00	100%
Powell bill Expense				
Street Exp. - Powell Bill	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>	<u>100%</u>
Total Powell bill Expense	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>	<u>100%</u>
Net Other Income	<u>-99.03</u>	<u>-98.05</u>	<u>0.00</u>	<u>100%</u>
Net Excess of Rev. over Exp.	<u>28,898.8</u> <u>3</u>	<u>181,756.3</u> <u>4</u>	<u>0.00</u>	<u>100%</u>

PLANNING BOARD: Mark Phillips shared that Planning Board's new Chairman is Jonathan McDaniel and Vice-Chairman is Heather Rodney. Planning Board will not meet in October and will hold a Special Meeting on November 12th at 7:00 pm.

PARK AND RECREATION BUSINESS: Mayor David Cleveland shared that the castle at the corner of Faith Church Road and Creft Circle has been repaired and repainted and an anti-graffiti coating has been applied to the interior.

Union Power has removed approximately eight trees to the left of the main entrance on Lake Park Road. The stumps were ground and the area was graded and seeded. These trees had previously been pruned away from the power lines on the back side and were leaning toward Unionville Indian Trail Road. Removing the trees opened up the main entrance, making it safer and more visible.

Lucas Landscaping has completed the planting of shrubs and flowers at the front entrance water feature.

Swim Specialties has begun work to replaster the pools and repair the coping on the main pool.

ABC Professional Tree Service removed five trees and their stumps and encroaching roots at Barnett Park. Lucas Landscaping also installed 25 yards of playground mulch for Barnett Park.

Cardinal Construction has completed the sidewalk connecting Faith Church Road to Meeting Street. Cardinal gave us a \$1550 discount for contracting the work in September which allowed us to add an ADA mat and to connect to the Town Center sidewalk.

The Park & Recreation Commission approved Central Academy at Lake Park's request to use the tennis courts for the spring season. Practices will begin in January on Mondays, Tuesdays and Thursdays from 3:15 until 6 pm. The season will end April 30, 2016. Matches will be scheduled in March and April on those same days, and they will try to use the same time schedule.

The Park & Recreation Commission approved \$1200 for fall flowers and \$6000 for hardwood mulch replenishment in the common areas. These expenses are part of Lucas Landscaping's contract previously approved by Council.

The Park & Recreation Commission approved a quote from Lucas Landscaping for \$4000 to repair the ten pier caps and miscellaneous brick work at the Queens and Hoover Park. The quote also includes replacing all of the shrubs in front of and behind the wall. This project is included in P&R's budget for this year, and P&R would like to request Council approval for this project which will be funded out of Park Maintenance. Fabian Szarko made a motion to approve the renovations at the Queens and Hoover Park. John Barnes seconded the motion. Vote – Unanimous.

The Park & Recreation Commission approved a quote from Michael Wienecke for \$11, 225 for installing and removing Christmas decorations and changing the seasonal flags. P&R would like to request Council approval for this project which will be funded out of the Seasonal Decorations line item. Fabian Szarko made the motion to approve the Christmas decorations and the changing of the seasonal flags. John Barnes seconded the motion. Vote – Unanimous.

Fabian Szarko shared that the annual Chili Cook-off will be held Saturday, November 14th from 6:00 PM to 8:00 PM at the Community Center. Residents who are interested in entering their favorite Chili recipe should contact Cheri Clark or Event Coordinator Wayne Daniels.

The annual Christmas tree lighting will be held on Sunday, December 6th from 5:30 PM to 6:30 PM in the Town Center Park. Music will be provided by the Union Academy Band Octet and the Union Academy Choir. Scriptures will be read by Pastor Lonnie Pittman of Faith United Methodist Church. The Hometown Hero will light the tree.

ECONOMIC DEVELOPMENT: Sandy Coughlin shared that responses to the Decorative Directional Signs RFP deadline is tomorrow at noon. The next EDC meeting is on Thursday, October 15th.

PUBLIC SERVICES (Sidewalks, Waste Collection & Street Lighting): Sandy Coughlin shared that the manual vs automated waste collection service seems to be going well. Manual pick up has meant less damage to the carts than when Waste Pro utilized trucks with the automatic side pickup and dropped items aren't as likely to be overlooked with the crew walking.

John Barnes shared that that he has met with a lighting contractor to discuss lighting the interior of the Castle on Faith Church Road using LED lights and the Founders Park Gazebo.

CLOSED SESSION – GS: 143-318.11 – Legal Advice: Council did not go into Closed Session.

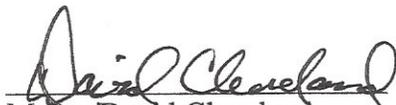
COMMUNICATION: The deadline for articles and information for the October newsletter is Friday, October 16, 2015 at 5 p.m. Topics to be included: P&R items, Chili Cook-Off, Waste Collection, Voting, Proclamations, Hoover Channel, Time change and Gordo's Mexican restaurant.

COUNCIL COMMENTS: Mark Phillips encouraged everyone to get out and vote on November 3, 2015.

Sandy Coughlin thanked the candidates that are running for public office.

ADJOURN: Fabian Szarko made the motion to adjourn the meeting. John Barnes seconded the motion. Vote – Unanimous.

Respectfully submitted,


Mayor David Cleveland


Village Administrator, Cheri Clark