

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
MARCH 23, 2015**

Commission Members Present: David Cleveland, Fabian Szarko, Ashley Dance and Wil Ortiz

Clerk: Cheri Clark

Call to Order: Mayor David Cleveland called the March 23, 2015 Parks and Recreation meeting to order. Mayor David Cleveland welcomed P&R's newest member Wil Ortiz.

Public Comments: Mark Phillips read into the minutes the following email that was sent to Mayor David Cleveland and Co-Chairman Fabian Szarko.

David Cleveland, P&R Chairman,
Fabian Szarko, P&R Co-Chairman,

As you know from past budget meetings, I have a concern about the amount of funds that Council requires from Fund Balance to balance the Village's budget. I also recognize and commend Council over the past four years in their efforts in not requisitioning funds from Fund Balance.

As you know, we may also have some upcoming, potentially large expenditures, such as storm-water around Hoover, pool resurfacing, and road repair. Although the pool resurfacing has been budgeted for, and road repair is funded by Powell bill, still unforeseen costs can be high.

In our current uncertain economic times, many of our citizens are facing personal economic difficulties. I believe it is prudent for us to set an even more responsible fiscal example through a reduction in our Village's spending plan for the upcoming year.

By presenting the above information to the Planning Board, and the Economic Development Commission, they agreed to a 10% and 8% reduction in their proposed budgets, respectively. In my own area of Website/Newsletter/Flyers I am proposing a reduction of at least 10%.

Our Parks & Recreation budget constitutes the majority of the Village's discretionary spending. I would like to request that the Parks & Recreation Board consider reducing their discretionary spending by 2%, approximately \$3000. Obviously, fixed costs like the landscaping contract cannot be reduced. Funds, however, can always be appropriated as needed on a case by case basis. A team effort showing an overall reduced spending plan demonstrates our financial commitment to the Village taxpayers.

Respectfully,
Mark Phillips, Councilman

Approval of Minutes: Fabian Szarko made the motion to approve the February 23, 2015 Regular Session minutes as presented. Wil Ortiz seconded the motion. Vote – Unanimous.

Changes to the Agenda: Ashley Dance made a motion to approve the agenda as presented. Fabian Szarko seconded the motion. Vote – Unanimous.

Council Actions: Council approved Wil Ortiz's appointment to a three year term starting in March 2015. Lucas Landscaping has replenished the mulch in the Russell Park playground.

Budget Report: Mayor David Cleveland shared that the fescue sod has been installed along Conifer Circle - \$1,600 and the Security Cameras have also been installed.

2015 – 2016 Budget: Mayor David Cleveland discussed the proposed 2015 – 2016 budget line by line. Changes to the proposed budget include Revenue: Program Fees - \$1,300; Expenses – Foods/Provisions Events - \$2,500 which includes Memorial Day, Fourth of July and National Night Out. Landscaping Contract – 5% increase since the current Lucas Landscaping contract expires March 1, 2016. Under Park Maintenance – new line item – Playground mulch - \$2,000, Sidewalk additions & repairs – includes a quote to complete the sidewalk behind Ms. DeeDee's - \$7500. Under Capital Outlay - \$12,000 for Community Center HVAC. Total proposed budget - \$363,660.

Jo Waybright asked if P&R was budgeting money for a Community Center expansion. Mayor David Cleveland shared that funding for a Community Center expansion would come under Council and the Capital Outlay Budget.

Ponds: P&R discussed the ponds and the bids and or information that has been received from Foster Lakes & Ponds, Aquatic Resources, Southern Ponds and Lucas Landscaping. Lucas Landscaping did not know how to bid the maintenance of the aquatic vegetation within the VOLP. Lucas Landscaping shared that they have a licensed person on staff to treat the ponds and will be glad to do so on an as needed basis, no pricing was supplied. Aquatic Resources charges about \$9,000 a year for one treatment a month from April – September. We call Aquatic Resources when treatments are needed. Southern Ponds provided a quote of \$8,750 which is more in line with Aquatic Resources.

Foster Lakes & Ponds is a full service pond management company - \$18,420. Their services include year around aquatic management, aquatic vegetation management, monitoring, lake appearance enhancements, water quality, fountain maintenance, fish stocking and monitoring reports. Wil Ortiz made a motion to present to Council the Foster Lakes & Ponds contact. Fabian Szarko seconded the motion. Under discussion the contract should include an escape clause. Mayor David Cleveland will check on the fish stocking and if the VOLP will incur an extra expense if we don't start until April 15th. Vote – Unanimous.

The barley straw has not been delivered. P&R decided to try and cancel the delivery since Foster Lakes and Ponds will be handling the ponds. Mayor David Cleveland will reach out to the supplier.

The discussion concerning an aerator for Sages Pond was tabled.

Community Center: In the past, P&R has discussed purchasing a large screen to use during the Council and P&R meetings to project images for the public. Flat screens have come down significantly and it is now possible to purchase a 55" to 65" for under \$700. P&R has also experimented with Bluetooth speakers and an amplifier - \$400. Fabian Szarko made the motion to purchase a flat screen television and bracket for less than \$1,000. Ashley Dance seconded the motion. Vote – Unanimous.

Landscaping: Mayor David Cleveland shared that P&R has received three proposals for the Front Entrance Pond – Outdoor Living Design Company, Royal Landscape and Lucas Landscaping. Outdoor Living Design cannot meet the Village's deadline of June 30th. The proposal does not include a breakdown for materials and labor - \$19,896. Royal Landscape has a pump that is oversized for the pond and it would move too much water - \$20,000. Lucas Landscaping provided two options. Option 1 is \$20,857 however it does include shrubbery and plants. Option 2 is \$19,719 and also includes the shrubbery and plants. Lucas would be responsible for watering the plants until they were established. Lucas's proposals were detailed and discussed the type of plants and shrubs that would enhance the waterfall. Lucas also provided a rendering of what the proposed water feature would look like when completed. Wil Ortiz asked about the low voltage lighting for the project. Fabian Szarko made a motion to move ahead with the cascading water feature Option 1. Wil Ortiz seconded the motion. Vote – Unanimous. Mayor David Cleveland will present Option 1 to Council in their April meeting.

The Garden Club has voted to approve a sprinkler system for Mack's Garden. Two sprinkler heads and one zone will be attached to the irrigation meter. P&R gave the approval for the sprinkler system to be installed in Mack's Garden.

Spring flowers need to be planted - \$1,200. Ashley Dance made a motion to approve the spring flowers. Wil Ortiz seconded the motion. Vote – Unanimous.

Mulch needs to be replaced and refreshed throughout the Village - \$6,000. Fabian Szarko made a motion to approve the spring mulch. Wil Ortiz seconded the motion. Vote – Unanimous.

Girls on the Run wanted to donate something for a park. P&R decided to get a decorative bench that will be installed on Creft Circle at one of the sidewalk pads - \$600.

P&R has received a quote from Cardinal Construction for the walkway behind Ms. DeeDee's. The walkway would complete the pedestrian walkway from Faith Church Road to Meeting Street - \$7,150.00. The discussion was tabled until next month.

The Founder's Park Gazebo needs to be renovated. Southend Painting provided a quote to surface prep the gazebo, repair concrete columns and cracked areas and paint - \$2,350. The Town Center cupola also needs repairing. Southend Painting provided a quote to clean, sand,

prime and paint 4 vents, and replace 2 fascia boards - \$625. Ashley Dance made a motion to have the Founder's Park Gazebo and the Town Center cupola renovated. Fabian Szarko seconded the motion. Vote – Unanimous.

Cheri Clark requested permission from P&R to install two Pet Waste Stations – one in Veterans Park and the other in the park behind Ms. DeeDee's. The one at Veterans Pond would be installed on the right as you face the wall and the other one will be installed at an easy access point. P&R approved the two locations.

Pool: There are a couple of items that need to be done before the pools open – shower valve replacement, chemical sign, replace two full flow assemblies, replace two broken no diving signs and one 20" ring buoy - \$800. Wil Ortiz made the motion to approve the pool repairs. Ashley Dance seconded the motion. Vote – Unanimous. P&R requested that Carolina Pool provide a quote for table replacements.

Events: Spring Clean-up is scheduled for May 2nd from 9:00 to 11:00.
Memorial Day – Ashley Dance has the music, announcer and color guards for the event.
Fourth of July – The DJ has been lined up and Food Lion is going to sponsor the event.

Adjourn: Fabian Szarko made the motion to adjourn. Ashley Dance seconded the motion. Vote – Unanimous.

Respectfully Submitted,



Cheri S. Clark
Village Administrator