

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
JUNE 24, 2013**

Commission Members Present: David Cleveland, Royetta Trull, Wayne Daniels, Cathy MacArthur and Kris Kirwan

Clerk: Cheri Clark - absent

Call to Order: David Cleveland called the June 24, 2013 Parks and Recreation meeting to order.

Public Comments: There was no public comment.

Approval of Minutes: Royetta Trull made the motion to approve the May 28, 2013 Regular Session minutes as presented. Wayne Daniels seconded the motion. Vote – Unanimous.

Changes to the Agenda: David Cleveland made the motion to move 10a. Eagle Scout Project above Council Actions. Cathy MacArthur seconded the motion. Vote – Unanimous.

Parks & Rec Project – Eagle Scout Project: Nick Hawes would like to install artificial Swallow nests at four or five ponds in the VOLP. Artificial houses are neater and discourage nesting in other places. The money has been raised and he would like to start installing the nests the end of August. Royetta Trull made the motion to present the artificial Swallow nests project to Council in July. Cathy MacArthur seconded the motion. Vote – Unanimous.

Council Actions: David Cleveland updated Council on the Fourth of July, National Night Out and the erosion at Veterans Pond. Council approved \$2,880 to address the erosion between the sidewalk and the pond. Bermuda Sod will be installed to help stabilize the soil. Council also approved the date for the Girls on the Run – April 26, 2014.

Budget Report: David Cleveland stated that the Budget Report has been updated and is accurate as of June 24th. The Finance Officer will move funds from Supplies to Pool Operations.

Park & Recreation Budget Report - June 2013

	2012 -2013	As of 6/24/13	As of 6/24/13
	Budget	Spent	Committed Available
Parks & Recreation			
Supplies and Materials			
Janitorial/Cleaning Supplies	\$1,725.00	\$263.02	\$1,461.98

Food / Provisions (events)	\$967.00	\$961.08		\$5.92
NNO Food/supplies				
Hand Fans for NNO			\$184.00	
Total NNO Food/Supplies	\$1,000.00		\$184.00	\$816.00
Pool Supplies	\$1,000.00	\$214.45		\$785.55
Park Materials and Supplies	\$1,000.00	\$304.53		\$695.47
Benches, Tables, Etc.	\$6,000.00	\$5,693.00		\$307.00
Total Supplies and Materials	\$11,692.00	\$6,996.63	\$184.00	\$4,511.37
Services				
Landscaping				
Lucas General Contract	\$126,300.00	\$126,300.00	\$0.00	
Mulch	\$9,000.00	\$8,962.00		
Spring & Fall Flowers	\$2,400.00	\$2,400.00		
Total Landscaping	\$137,700.00	\$137,662.00	\$0.00	\$38.00
Park maintenance				
Fountain Maintenance (CPM)			\$0.00	
Cleanup from Storm			\$3,080.00	
Repair Lights in Fountains			\$400.00	
Sand for Volleyball Court			\$900.00	
Total Park Maintenance	\$39,000.00	\$33,970.50	\$4,380.00	\$649.50
Pond maintenance				
Pond Treatments			\$1,488.00	
Repair Erosion at Veterans Pond			\$2,880.00	
Remove Vegetation Russell Park Pond			\$300.00	
Cleanup from Storm			\$1,000.00	
Total Pond Maintenance	\$43,300.00	\$4,744.00	\$5,668.00	\$32,888.00
Electric Maintenance	\$5,000.00	\$3,042.55		\$1,957.45
Repairs of Common Areas	\$2,000.00	\$1,095.71		\$904.29
Water/Sewer	\$4,400.00	\$4,390.05		\$9.95
Natural Gas	\$750.00	\$742.25		\$7.75
Comm. center maintenance				
Cleaning Service			\$0.00	
Black Pest Control			\$0.00	
Security System			\$22.00	
Total Comm. Center Maintenance	\$6,500.00	\$4,918.23	\$22.00	\$1,559.77
Pool management fee	\$48,570.00	\$48,234.00	\$0.00	\$336.00
Pool Operations				
Seal on Baby Pool			\$125.00	
Total Pool Operations	\$11,500.00	\$11,744.46	\$125.00	-\$369.46
Seasonal Decorations	\$10,750.00	\$10,750.00		\$0.00
Events Services	\$583.00	\$394.84		\$188.16
Total Services	\$310,053.00	\$261,688.59	\$10,195.00	\$38,169.41

Capital Outlay				
Pool Renovations	\$22,000.00	\$21,800.00		\$200.00
Security/Camera Systems	\$700.00	\$549.00		\$151.00
Flags and Banners	\$4,500.00	\$4,443.00		\$57.00
Total Capital Outlay	\$27,200.00	\$26,792.00	\$0.00	\$408.00
Total Park & Recreation	\$348,945.00	\$295,477.22	\$10,379.00	\$43,088.78

Ponds: David Cleveland stated that the Primrose in Russell Pond has been removed by Aquatic Resources - \$300. The third chemical treatment of the ponds was completed by Aquatic Resources on June 21st. The fountain in Connie's Pond will not run on a consistent basis and we will need to consider replacing the fountain.

Pool: Royetta Trull shared that the seal on the baby pool had to be replaced by CPM - \$125.00. Cathy MacArthur advised that there is cracking in the Jr. Olympic pool of the coping under the ridge especially in the corners. The shrubs have been trimmed between the pool and the tennis courts.

Events: Royetta Trull provided updates on the Fourth of July and National Night Out. Margaret Phillips is working with Chick fil a to see if they will help sponsor the event. The Document shredding event will be held in the fall. David Cleveland made a motion to nominate Greg and Lisa Crosby for Hometown Hero. Royetta Trull seconded the motion. Vote – Unanimous.

Landscaping: David Cleveland shared that Parks and Rec and Stormwater will be working to get bid packages ready for the Russell Pond dredging that needs to be done in August.

The cost of the Storm cleanup by Lucas Landscaping was \$4,080. They removed debris and fallen trees. Lucas Landscaping had 79 man-hours and 29 dump trunk hours. Park Maintenance was charged \$3,080 and Pond Maintenance was charged \$1,000.

Lucas Landscaping will be installing two loads of fill dirt and sod at Veterans Pond to address the erosion - \$2,880.

Lucas Landscaping will supply, install and spread 15 yards of sand at the Volleyball Court - \$950. The edges of the court will need to be squared up in the fall.

Community Center: Royetta Trull stated that a new vacuum cleaner was purchased for the Community Center - \$103. The carpet in the rental room is already stained. When we replace the carpet we should consider tile.

David Cleveland stated that Council has received several complaints from residents concerning the inability to hear what is being said during public meetings. In the 2013-14

budget, we planned for a video system not an audio system however; we need to see if we can find the funds to install both systems.

Adjourn: Royetta Trull made the motion to adjourn. Wayne Daniels seconded the motion.
Vote – Unanimous.

Respectfully Submitted,

Cheri S. Clark
Clerk