

MINUTES
VILLAGE OF LAKE PARK COUNCIL MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
REGULAR SESSION

7:00 P.M.

May 20, 2014

ATTENDING: Mayor David Cleveland
Council Members: Sandy Coughlin, Mark Phillips, Fabian Szarko and John Barnes.
Village Administrator Cheri Clark
Attorney Ken Swain

CALL TO ORDER: Mayor David Cleveland called the Village of Lake Park May Regular Session Council Meeting to order.

PLEDGE OF ALLEGIANCE: Mayor David Cleveland led the Pledge of Allegiance.

APPROVAL OF MINUTES: Sandy Coughlin made the motion to approve the April 8, 2014 Regular Session Council Meeting Minutes, April 29, 2014 Budget Workshop Minutes and April 29, 2014 Budget Workshop Closed Session Minutes. Fabian Szarko seconded the motion. Vote – Unanimous.

CHANGES TO THE AGENDA: John Barnes made the motion to adopt the agenda as presented. Mark Phillips seconded the motion. Vote – Unanimous.

SECURITY REPORT: Sheriff Eddie Cathey, Captain Cody Luke and Deputy Leslie Brett from the Union County Sheriff's Office addressed Council and approximately 50 residents regarding the safety and security in the Village of Lake Park. Sheriff Eddie Cathey stated that crime in the Village is very low. He acknowledged that two arrests, one for possession of illegal substance, and the other for an assault between two teens, are each isolated incidents, and certain to have no connection to the death investigation of Mr. Mark Hudspeth. The Union County Medical Examiner has forwarded his analytical findings to the state forensics lab for further review regarding Mr Hudspeth's wounds. The Sheriff's Department will wait upon the results as they continue to follow every lead in the case. The Sheriff has added extra patrols to help address residential security concern and welcomes any additional information that citizens may be able to provide.

Sheriff Eddie Cathey encouraged residents to be both nosy neighbors and to establish Community Watch Programs. Several residents have already expressed interest in organizing a Community Watch Program which would be supported by Council and the Sheriff's office. Sheriff Eddie Cathey encouraged residents to be vigilant in watching out for their neighbors and in observing what goes on in their neighborhoods. Captain Cody Luke offered the phone numbers for the Narcotics tip line (704) 292-2724 and for Crime Stoppers (704) 283-5600.

Sheriff Eddie Cathey encouraged residents to sign up for Code Red notifications at <http://www.co.union.nc.us/Divisions/EmergencyCommunications.aspx>.

PUBLIC COMMENT: Laurie McBroom – 3906 Brittany Court – expressed her concerns about public safety in the VOLP.

1. As far as the current budget is concerned why did the Village decide to not install the camera equipment that was budgeted and when will we get those security features?
2. The shooting incident, everyone knows it was probably a drug deal gone bad since bars close at 2 am. and the fight occurred at 5 am. People do not stand around for 3 hours and the incident is being portrayed as a fight.
3. In reference to the death of Mr. Hudspeth, the Mayor, Mayor Pro Tem and the Sheriff would rather sit around quietly to the detriment of the widow to collect her husband's insurance because you guys refuse to call the death a murder. Other than to proclaim it, there seems to be no other reason not to call it what is, unless it is to promote a false sense of security in the VOLP. Laurie McBroom then handed out 20 copies of Mark Hudspeth's death certificate and stated that the report shows that the man had multiple knife wounds about his body and died of exsanguination. She sincerely doubts that the man committed suicide.
4. Sheriff Cathey has twice mentioned that these cases take time and cannot be completed in the time frame of a made for television movie and Mayor David Cleveland has repeated that phrase to at least three people. We find that both insulting and condescending.
5. Public Safety should be foremost in the minds of our public officials. Ronald Reagan said the government's first duty is to protect the people not run their lives. That is exactly what you are doing here by not allowing the citizens to know that there may be a murderer in our midst and comments to Pastor Pitman concerning whether it is appropriate to hold a prayer vigil in the town common area is all part of trying to run people's lives. You are using your power to keep us quiet and that is unconstitutional.

Sheriff Eddie Cathey responded that death certificates are public information and is accurate. Exsanguination describes what the result of wounds was. It does not describe how the wounds were inflicted, nor does it indicate suicide. There have been cases where deadly wounds were self inflicted but that is not a conclusion that can be drawn at this time. Laurie McBroom stated that her learning that there were "stab wounds" led her to conclude that the Sheriff's Office and Council officials wanted to keep this quiet, rather than make the village "look bad" or "discourage business or new residents" from moving here. Sheriff Eddie Cathey stated that it is his business to investigate and produce the facts not to make public suppositions while the investigation is in process..

Mayor David Cleveland also addressed Ms. Laurie McBroom's statement. Regarding security cameras, \$4,000 was allocated for the Community Center and the Clocktower without any "fight". Upon further investigation, Council decided against installation in 2012 due to the tree canopy and the quality of images available from those sites. The funds were restored in the 2013 budget but not proposed in 2014. Neither location would have caught the activity in the wooded area behind Faith United Methodist Church. Council is currently looking into costs, placement and newer technology with Mark Phillips researching this.

As to the Memorial Service, Mayor David Cleveland received an e-mail from Pastor Pittman asking if Mayor David Cleveland thought it would be appropriate to have a Memorial Service at the Christmas tree on Meeting Street. Mayor David Cleveland left a message for Pastor Pittman that said that Mayor David Cleveland had some concerns about the timing. Pastor Pittman then e-mailed that he also had some concerns about the timing and that Faith United Methodist had decided to not have a service yet. Laurie McBroom asked what the concerns were. Mayor David Cleveland stated that the concerns were out of respect for the family. Later, Faith United Methodist Church sent an email through their church distribution list announcing a Memorial Service May 18. Fourteen people attended.

Mayor David Cleveland addressed the comment concerning keeping things quiet. The Village has a responsibility to provide facts, not propagate rumors, and has publicized the information as it became available from the Sheriff's Office on the Lake Park website. Laurie McBroom stated that "the only way we are going to have facts and not rumors is if the police actually are going to show up and do something".

Donna Gorton – 3910 Grace Court - expressed concerns about the activities at 6910 Conifer Circle. How often does the Sheriff's Office have to come out to the house? We are seeing Deputies at the home at least once a week and yet the call volume is not reflecting the activity. The residents need to be more aware of our neighbors and get to know each other. What are we going to do about 6910 Conifer Circle?

Mayor David Cleveland stated that there are two issues at 6910 Conifer Circle. 1. The HOA issues are the POD in the driveway, cutting of the grass and the siding. There is not a municipal ordinance against a POD in the driveway. 2. If there is activity that breaks the law, such as crime or parking violations, the Village consistently addresses these to their resolution.

Kathy Lemery – 6613 Creft Circle – discussed her concerns about the crowd from 6910 Conifer Circle moving over into Russell Park and the shooting in the park. She does not see the Deputies at the park as frequently. Sheriff Cathey reminded that the shooter was arrested that same evening. The parks are patrolled many times a week.

Blair Cooper – 3907 Balsam - expressed his sympathy to the Hudspeth family and has spoken with Captain Cody Luke in regards to establishing a neighborhood watch again in the Village. Mr. Cooper also suggested the installation of Community Watch signs at the entrances to Lake Park. David Cleveland stated that several residents have expressed interest in participating in a Community Watch Program and suggested using National Night Out as the launch for the Community Watch Program. National Night Out is August 5th. Captain Luke stated that the Sheriff's department would be glad to assist the residents in setting up neighborhood Community Watch groups.

Mark Simon – 3607 Alden Street – stated that recently he called the local Sheriff's Office number three times concerning suspicious vehicles and the deputies have responded within 5 to 10 minutes. Mr. Simon does not want the Village to install cameras and Lake Park to become a police state. Some additional street lights might help deter some of the activities. Lake Park is a safe place to live.

Joyce Sterling – stated that she is a noisy neighbor and has worked to get to know the kids that come into Lake Park in her area. There has been an occasion when she has shared something with a neighbor about the negative activities she has observed when the parents are away.

Claudia Flagg – 5309 Creft Circle – shared that she has a corner house and she is very aware of the cars coming up and down the streets. Sandy Coughlin stated that when you see suspicious behavior call and report the incident.

David Cleveland thanked everyone for coming out this evening. Council takes the safety and security of Lake Park seriously.

Sheriff Eddie Cathy stated that beside the two contract deputies assigned to Lake Park, there are zone cars that work this area 24 hours a day. Based on the volume of calls within Lake Park, the activity does not warrant any additional deputies.

FIRE SUPPRESSION CONTRACT: Council received a proposed contract to continue fire service with the Hemby Bridge Fire Department. Chief Johnny Blythe is here to address any questions that Council may have concerning the contract. Sandy Coughlin made a motion to approve the contract. John Barnes seconded the motion. Vote – Unanimous.

VACANT COUNCIL SEAT: Mayor David Cleveland thanked the four candidates for attending the Council meeting. Council considered whether to proceed by either nomination or appointment. In the past, Council has used the nomination process. Sandy Coughlin made the motion to use the nomination process to select the new Council person. Mark Phillips seconded the motion. Vote – Unanimous.

The candidates were asked if they wanted to share anything with Council prior to the nomination. Janey Doerner expressed an interest in being involved in Community Watch and expressed her love for the Village. Guy Eboh expressed his interest in being involved with the Parks and Recreation Commission and the children in Lake Park.

Sandy Coughlin nominated all four candidates for Council to vote their choice: Wayne Daniels, Janey Doerner, Guy Eboh and Pam Jack. Council then marked their ballots and passed them to Cheri Clark. Sandy Coughlin, John Barnes and Fabian Szarko voted for Pam Jack. Mark Phillips voted for Janey Doerner. By majority, Pam Jack will be the VOLP new Council member. David Cleveland encouraged all the candidates to get involved in the community.

PLANNING BOARD: Mark Phillips shared that there are two open positions on the Planning Board starting July 1, 2014. The open positions will be advertised in the newsletter and posted on the website.

FINANCE OFFICER'S REPORT: Cheryl Bennett has provided copies of the proposed 2014 – 2015 Budget and Budget Message for Council review and a Budget Hearing date will need to

be set. Mark Phillips made the motion to have the Budget Hearing prior to the June 10th Council meeting at 7 pm. John Barnes seconded the motion. Vote – Unanimous.

Mayor David Cleveland requested a motion for the approval of the July 1, 2013 – June 30, 2014 Audit Contract with Robert M. Burns. Mark Phillips made the motion to approve the Audit Contract. Fabian Szarko seconded the motion. Vote – Unanimous.

Mayor David Cleveland shared that the Village needs an updated computer system since Microsoft is no longer supporting the XP system. Cheri Clark and Cheryl Bennett have priced a new computer using the government Dell contract and Mayor David Cleveland has priced a new Dell computer from Costco. The Village should be able to purchase a new computer for \$1,030 and update both the operating system and memory on the laptop for about \$50. Mark Phillips made the motion to purchase the new computer. John Barnes seconded the motion. Vote – Unanimous.

	Apr 14	Jul '13 - Apr 14	YTD Budget	% of Budget
General Fund				
Income				
Property Taxes				
Ad valorem current year	2,888.90	531,878.42	535,510.00	99.32%
Utility ad valorem	0.00	7,035.88	7,800.00	90.2%
Motor vehicle tax	5,934.02	63,094.59	53,878.00	117.11%
Ad valorem prior years	0.00	789.26	2,000.00	39.46%
Prior years motor vehicle tax	0.00	4,322.73		
Penalties and interest	141.57	1,757.94	1,202.00	146.25%
Total Property Taxes	8,964.49	608,878.82	600,390.00	101.41%
Other Taxes				
Stormwater Fees- current year	150.00	43,070.00	43,130.00	99.86%
Stormwater fees - prior years	0.00	60.00		
Cable franchise-from Time Warne	0.00	1,781.00	2,800.00	63.61%
Total Other Taxes	150.00	44,911.00	45,930.00	97.78%
State Shared Revenues				
Sales and use tax	11,189.30	93,595.53	150,000.00	62.4%
Telecom. Franchise	0.00	1,340.00	2,400.00	55.83%
Elec. franchise tax	0.00	35,107.80	70,000.00	50.15%
Video Prog. (Cable from State)	0.00	10,463.26	20,850.00	50.18%
Piped Gas	0.00	4,406.00	8,500.00	51.84%
Solid Waste Disposal Tax	0.00	1,438.10	2,400.00	59.92%
Total State Shared Revenues	11,189.30	146,350.69	254,150.00	57.58%
Parks & Recreation Revenue				

Program Fees	254.00	1,205.25	1,700.00	70.9%
Facility Rentals	220.00	4,880.00	3,000.00	162.67%
Daily swim fees	0.00	4,906.00	8,000.00	61.33%
Season pass pool fees	9,800.00	10,580.00	48,000.00	22.04%
Total Parks & Recreation Revenue	10,274.00	21,571.25	60,700.00	35.54%
Other revenues				
Commercial Waste Coll. Extras	0.00	900.00	1,800.00	50.0%
Approp. Fund Balance	0.00	0.00	92,461.00	0.0%
Civil Penalties	0.00	180.00	600.00	30.0%
Investment revenue	224.84	564.48	9,000.00	6.27%
Miscellaneous	270.00	1,134.60	1,000.00	113.46%
Total Other revenues	494.84	2,779.08	104,861.00	2.65%
Total Income	31,072.63	824,490.84	1,066,031.00	77.34%
Gross Profit	31,072.63	824,490.84	1,066,031.00	77.34%
Expense				
Office Expense	0.00	0.00		
General Government				
Other Expenditures				
Economic Development	150.00	1,231.94	5,000.00	24.64%
Contingency	0.00	0.00	5,000.00	0.0%
Stormwater Expense				
Advertising	0.00	0.00	100.00	0.0%
Dues and Permits	0.00	175.00	1,100.00	15.91%
Prof. Fees - Engineering	113.75	951.25	10,000.00	9.51%
Repairs & Maint. Services	24,705.76	30,406.69	28,930.00	105.1%
Cap.Outlay- Pet Waste Stations	0.00	0.00	3,000.00	0.0%
Total Stormwater Expense	24,819.51	31,532.94	43,130.00	73.11%
Total Other Expenditures	24,969.51	32,764.88	53,130.00	61.67%
Planning and Zoning				
Zoning Admin. Services	833.32	8,333.32	10,000.00	83.33%
Code Enforcement Services	0.00	0.00	10,000.00	0.0%
Consulting Fees	0.00	727.50	2,000.00	36.38%
Legal Services	0.00	0.00	3,500.00	0.0%
Advertising	0.00	79.60	200.00	39.8%
Office Expense	15.43	15.43		
Postage	0.00	29.93	300.00	9.98%
Supplies	0.00	427.62	1,000.00	42.76%

Training	116.53	116.53	500.00	23.31%
Total Planning and Zoning	965.28	9,729.93	27,500.00	35.38%
Gen. Govt. Personal Services				
Adm Assistant	0.00	430.00	500.00	86.0%
Clerk/Tax Collector	4,850.00	48,500.00	58,200.00	83.33%
Council	0.00	8,165.83	11,950.00	68.33%
Finance Officer	1,256.67	12,566.70	15,080.00	83.33%
Mayor	0.00	3,255.00	4,340.00	75.0%
Payroll Expenses	735.10	6,499.56	6,835.00	95.09%
Total Gen. Govt. Personal Services	6,841.77	79,417.09	96,905.00	81.95%
Professional Fees				
Auditing Services	0.00	5,000.00	5,000.00	100.0%
Legal Services	8,701.96	14,973.96	20,000.00	74.87%
Total Professional Fees	8,701.96	19,973.96	25,000.00	79.9%
Supplies and Materials				
Office	116.08	2,220.77	3,300.00	67.3%
Total Supplies and Materials	116.08	2,220.77	3,300.00	67.3%
Services				
Advertising	0.00	59.70	200.00	29.85%
Membership and dues	0.00	3,886.00	4,036.00	96.28%
Bank charges	41.69	680.95	800.00	85.12%
Elections	0.00	2,506.32	3,710.00	67.56%
Insurance/bonds	0.00	7,641.74	7,650.00	99.89%
Miscellaneous oper. exp.	0.00	240.00	400.00	60.0%
Newsletter/website/flyers	424.26	882.29	750.00	117.64%
Printing & Delivery Newsletter	110.00	1,100.00	2,600.00	42.31%
Postage	0.00	42.36	500.00	8.47%
Tax collection	0.00	1,776.16	1,808.00	98.24%
Telephone	235.51	2,418.71	3,000.00	80.62%
Training	0.00	434.00	800.00	54.25%
Travel	229.60	944.09	1,200.00	78.67%
Total Services	1,041.06	22,612.32	27,454.00	82.36%
Capital Outlay				
Reserve for Capital Replacement	0.00	0.00	10,000.00	0.0%
Total Capital Outlay	0.00	0.00	10,000.00	0.0%
Total General Government	42,635.66	166,718.95	243,289.00	68.53%

Parks & Recreation**Parks/Rec. Supplies & Materials**

Janitorial /Cleaning Supplies	35.00	128.64	500.00	25.73%
Food/Provisions - events	0.00	549.95	2,260.00	24.33%
NNO Food/Supplies	168.00	897.82	0.00	100.0%
Pool Supplies	0.00	0.00	3,000.00	0.0%
Total Parks/Rec. Supplies & Materials	203.00	1,576.41	5,760.00	27.37%

Parks/Rec Services

Pool Attendant Salaries	0.00	0.00	750.00	0.0%
Water/Sewer	89.33	2,524.70	4,400.00	57.38%
Natural Gas	127.07	775.31	1,000.00	77.53%
Comm. center maintenance	716.00	6,616.50	12,400.00	53.36%
Pool management fee	7,366.50	24,420.00	48,570.00	50.28%
Pool Operations	3,450.00	7,696.46	11,100.00	69.34%
Seasonal Decorations	0.00	11,259.60	12,200.00	92.29%
Events Services	0.00	140.00	140.00	100.0%
Total Parks/Rec Services	11,748.90	53,432.57	90,560.00	59.0%

Maintenance of Common Areas

Landscaping	4,940.00	105,365.00	140,700.00	74.89%
Park maintenance	1,954.43	23,515.71	35,750.00	65.78%
Pond maintenance	0.00	6,235.00	43,380.00	14.37%
Electric Maintenance	590.00	4,419.22	5,000.00	88.38%
Repairs of Common Areas	0.00	1,658.82	2,000.00	82.94%
Total Maintenance of Common Areas	7,484.43	141,193.75	226,830.00	62.25%

Parks/Rec Capital Outlay

Council chambers video system	0.00	0.00	4,000.00	0.0%
Reserve for pool re-plastering	0.00	0.00	20,000.00	0.0%
Benches, Tables etc.	1,250.00	1,250.00	4,000.00	31.25%
Security System/Camera System	0.00	0.00	4,000.00	0.0%
Total Parks/Rec Capital Outlay	1,250.00	1,250.00	32,000.00	3.91%

Total Parks & Recreation 20,686.33 197,452.73 355,150.00 55.6%

Public Services/Safety

Electric bills	7,513.04	79,738.88	103,000.00	77.42%
Street Signs	0.00	1,111.52	2,000.00	55.58%
Waste Collection	18,034.00	154,956.00	203,000.00	76.33%
Law enforcement	0.00	159,592.00	159,592.00	100.0%

Total Public Services/Safety	<u>25,547.04</u>	<u>395,398.40</u>	<u>467,592.00</u>	<u>84.56%</u>
Total Expense	<u>88,869.03</u>	<u>759,570.08</u>	<u>1,066,031.00</u>	<u>71.25%</u>
Net General Fund	-57,796.40	64,920.76	0.00	100.0%
Powell Bill				
Other Income				
Interest - Powell Funds	36.74	254.04	100.00	254.04%
Powell Bill Revenue	<u>0.00</u>	<u>95,533.79</u>	<u>90,000.00</u>	<u>106.15%</u>
Total Other Income	36.74	95,787.83	90,100.00	106.31%
Other Expense				
Street Exp. - Powell Bill	<u>6,050.00</u>	<u>11,268.00</u>	<u>90,100.00</u>	<u>12.51%</u>
Total Other Expense	<u>6,050.00</u>	<u>11,268.00</u>	<u>90,100.00</u>	<u>12.51%</u>
Net Powell Bill	<u>-6,013.26</u>	<u>84,519.83</u>	<u>0.00</u>	<u>100.0%</u>
Net Excess of Rev. over Exp.	<u><u>-63,809.66</u></u>	<u><u>149,440.59</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

STORMWATER: Cheri Clark stated that all of the stormwater repairs that were approved last month have been completed and the repairs came in under budget. It has been brought to our attention that there is an issue on Sybil Court. We have met with the engineers and will redefine a ditch in the common area between private property and the pond to increase drainage in the area.

PARK AND RECREATION BUSINESS: Mayor David Cleveland shared that the six new decorative benches have been installed in the Village – two in front of the Community Center, two at Veterans Pond, and two by the Garden District ponds. One of the benches at Veterans Pond was donated by the Sages.

Lucas Landscaping has refreshed the mulch in the Russell Park playground at a cost of \$1200 for 20 cubic yards of mulch. This was funded by Park Maintenance.

The first chemical treatment of the ponds was completed April 21st, and the next treatment is scheduled for later in May.

P&R approved a quote from Lowes Home Improvement for new carpeting for the Community Center Rental Room. The price for the new commercial grade carpet is \$1,145.42 to be funded by Community Center Maintenance. P & R would like to request a motion to approve this new carpeting. Sandy Coughlin made the motion to approve the new carpeting in the Community Center. Fabian Szarko seconded the motion. Vote – Unanimous.

P&R approved a quote for \$2427.50 from Southend Painting to pressure wash, caulk and paint the exterior of the Community Center. Southend is the company that recently painted the interior of the Community Center. Funding for this project would come out of Community Center Maintenance. P & R would like to request a motion to approve this project. Fabian Szarko made a motion to have the Community Center painted. Mark Phillips seconded the motion. Vote – Unanimous.

P&R approved a quote for \$1200 from Byrum Pressure Cleaning to pressure wash the Russell Park playground equipment and sidewalks around the Community Center, Clock Tower, and Gazebo area. Funding for this project would come out of Park Maintenance. P&R would like to request a motion to approve this project. Sandy Coughlin made a motion to approve the pressure washing. John Barnes seconded the motion. Vote – Unanimous.

P&R approved up to \$2500 which was budgeted for new pool umbrellas and chairs. This will come out of Pool Supplies. P&R would like to request a motion to approve the purchase of umbrellas and chairs. Fabian Szarko made the motion to approve the purchase of umbrellas and chairs. John Barnes seconded the motion. Vote – Unanimous.

P&R approved a quote from Banner Signs for \$4200 for 18” X 24” identification signs at each of our ponds. The signs would also indicate whether or not fishing is allowed in the ponds and that permits are required. Funding for the signs would come out of Pond Maintenance. P&R would like to request a motion to approve the pond signs. Mayor David Cleveland would also like to recommend that we add another sign at a cost of about \$300 to be located in the front of the Community Center that reads “Town Hall”. Sandy Coughlin made a motion to purchase pond signs and a Town Hall sign. John Barnes seconded the motion. Vote – Unanimous.

P&R approved up to \$7500 for two lighted fountains to replace the two aerators that used to be in the Russell Park pond. We have received a quote from Lucas Landscaping for the fountains for \$6200 including installation. Aquatic Resources declined to bid stating that they could not compete with Lucas’s price. Funding for this project would come out of Pond Maintenance. P&R would like to request a motion to approve up to \$7500 for the Russell Park fountains. Sandy Coughlin made a motion to approve the purchase of the Russell Park fountains. John Barnes seconded the motion. Under discussion, Council talked about the warranty for the fountains and expressed concerns about vegetation affecting the functionality of the fountains. Vote – Unanimous.

P&R presented outgoing Commissioner Cathy MacArthur a certificate of appreciation at our last meeting. Ms. Ashley Dance is the only applicant for the vacant P&R Commissioner seat, and we would like to recommend her appointment to a two year term on the Commission. Ms. Dance is an active member in the Lake Park Garden Club and has organized the Memorial Day Service scheduled for May 26th at 11:00 AM in Veterans Park. Fabian Szarko made a motion to appoint Ashley Dance to the P&R Commission. Sandy Coughlin seconded the motion. Vote – Unanimous.

Fabian Szarko shared that approximately 1300 runners participated in The Girls on the Run 5K race on Saturday, April 26th. Girls on the Run has requested approval from Council to hold

their 2015 5K race in Lake Park on April 25, 2015. Fabian Szarko made a motion to approve the April 25, 2015 5K Girls on the Run event. John Barnes seconded the motion. Feedback from the 2014 event included signage at all entrances to help advertise the event. Vote – Unanimous.

The P&R Commission sponsored a Spring Litter Sweep on Saturday, May 3rd from 9:00 to 11:00 AM. Approximately 35 residents participated in cleaning up our parks, common areas and ponds. Thanks to outgoing P&R Commissioner, Cathy MacArthur for organizing this very successful event.

P&R would like to request Council approval to close Creft Circle from Queens to Logan from 10 am to 12:30 pm for the Memorial Day Ceremony. Fabian Szarko made the motion to close Creft Circle for the Memorial Day event. Sandy Coughlin seconded the motion. Vote – Unanimous.

The July 4th celebration will be held in Russell Park from 11:00 AM to 2:00 PM. Common Heart will kick off the day's events with a 10K race at 7:30 AM followed by a 5K race, a 1K race and a kid's firecracker dash at 10:00 AM. The annual children's parade will begin at 11:00 at the Community Center. Hotdogs, chips and drinks will be available in the park along with free watermelon. A DJ will entertain and games will be held for the children. Common Heart has requested approval for street closure on Meeting Street between Creft and Creft during the races. Fabian Szarko made the motion to close Meeting Street for the Fourth of July event. Sandy Coughlin seconded the motion. Vote – Unanimous.

STREETS: Mayor David Cleveland shared that the Village has several streets that need to be repaired. We will be reviewing all of the streets and alleys and prioritize the repairs.

WEBSITE: Mark Phillips shared that he is continuously updating the website.

PUBLIC SERVICES (Street Lighting): John Barnes shared that one of the ballast at the front entrance has gone bad and will need to be replaced.

Sandy Coughlin stated that there is a meeting with Waste Pro on June 4th to discuss the waste collection within the Village and to review the emergency amendment. Anytime there is a vendor change there is going to be a few bumps during transition.

ECONOMIC DEVELOPMENT: Sandy Coughlin shared that there is an EDC meeting on Thursday, May 22nd. Once the encroachment agreement is on file with the Register of Deeds Office, installation can begin on the planters and the benches can be relocated at the Town Center.

OATH OF OFFICE: Mayor David Cleveland administered the Oath of Office to Pam Jack.

COMMUNICATION: The deadline for articles and information for the May newsletter is Friday, May 23rd at 5 p.m. Topics to be included: Council Appointment, Fourth of July, Sheriff Eddie Cathey's visit, Planning Board openings, Swim Meets and P&R information.

COUNCIL COMMENTS: Mark Phillips encouraged Council to keep the Hudspeth family in our thoughts and prayers. It sounds like Community Watch needs to be pursued.

Fabian Szarko congratulated Pam Jack and Ashley Dance on their appointments.

John Barnes and Sandy Coughlin congratulated Pam Jack and Ashley Dance and expressed their condolences to the Hudspeth family.

David Cleveland expressed his condolences to the Hudspeth family and congratulated Pam Jack and Ashley Dance on their appointments.

Pam Jack shared that she is looking forward to working with everyone on Council and to please be patient with her during the learning curve.

ADJOURN: Fabian Szarko made the motion to adjourn the meeting. John Barnes seconded the motion. Vote – Unanimous.

Respectfully submitted,

Mayor David Cleveland

Village Clerk, Cheri Clark