

**MINUTES  
VILLAGE OF LAKE PARK  
PARK AND RECREATION COMMISSION MEETING  
3801 LAKE PARK ROAD, LAKE PARK, NC  
MAY 28, 2013**

**Commission Members Present:** David Cleveland, Royetta Trull, Wayne Daniels, Cathy MacArthur and Kris Kirwan

**Clerk:** Cheri Clark

**Call to Order:** Royetta Trull called the May 28, 2013 Parks and Recreation meeting to order.

**Public Comments:** Sean Lowther provided a photograph of the overgrown common area on Lake Charles off of Fennell Street. The trees and bushes need to be pruned and mulch installed in the area. Sean Lowther also shared that the wall and fence on Sages Pond looks very nice.

**Approval of Minutes:** David Cleveland made the motion to approve the April 22, 2013 Regular Session minutes as presented. Cathy MacArthur seconded the motion. Vote – Unanimous.

**Changes to the Agenda:** No changes to the agenda.

**Council Actions:** David Cleveland updated Council on the status of Parks and Rec projects. Sages Pond is complete; all of the pool work is complete for the season; Girls on the Run was successful; National Night Out is August 6<sup>th</sup>; the schedule for the “Make Noise for the Dilbar’s boys” has not been confirmed; Veterans Pond hollies have been mulched; and Balsam Pond plantings are complete.

**Budget Report:** David Cleveland stated that we have paid the deposit on the one bench that Parks and Rec is purchasing. Additional slats for the Charleston style benches have been purchased in order to have some on hand should the need arise. We have committed but have not paid for pool umbrellas - \$214 – funds to come out of Pool Operations. The DJ for Fourth of July has been paid - \$350 – funds to come out of Event Services. Sages Pond retention wall and fence were paid out of Stormwater; therefore a large portion of the Pond Maintenance line item funds was not used. Fourth of July prizes have been purchased - \$44.84 and the banners for National Night Out have been ordered - \$184.00.

## Park &amp; Recreation Budget Report - May 2013

	2012 -2013	As of 4/30/12	Committed	As of 5/28/13 Available
	Budget	Spent		
<b>Parks &amp; Recreation</b>				
<b>Supplies and Materials</b>				
Janitorial/Cleaning Supplies	\$1,950.00	\$263.02		\$1,686.98
Food / Provisions (events)	\$967.00	\$961.08		\$5.92
NNO Food/supplies	\$1,000.00			\$1,000.00
Pool Supplies	\$1,000.00			\$1,000.00
Park Materials and Supplies	\$1,000.00	\$182.90		\$817.10
<b>Benches, Tables, Etc.</b>				
Bench for Clock Tower Area		\$225.00	\$225.00	
Total Benches, Tables, Etc.	\$6,000.00	\$5,693.00	\$225.00	\$82.00
<b>Total Supplies and Materials</b>	<b>\$11,917.00</b>	<b>\$7,100.00</b>	<b>\$225.00</b>	<b>\$4,592.00</b>
<b>Services</b>				
<b>Landscaping</b>				
Lucas General Contract	\$126,300.00	\$105,250.00	\$21,050.00	
Mulch	\$9,000.00	\$4,462.00	\$4,500.00	
Spring & Fall Flowers	\$2,400.00	\$1,200.00	\$1,200.00	
<b>Total Landscaping</b>	<b>\$137,700.00</b>	<b>\$110,912.00</b>	<b>\$26,750.00</b>	<b>\$38.00</b>
<b>Park maintenance</b>				
Fountain Maintenance (CPM)			\$500.00	
Balsam Pond Bank Landscaping			\$2,248.00	
Additional Mulch for Veterans Pond			\$900.00	
Remove Limbs in Areas 15 & 16			\$205.00	
Pressure Washing			\$1,500.00	
<b>Total Park Maintenance</b>	<b>\$39,000.00</b>	<b>\$28,125.75</b>	<b>\$5,353.00</b>	<b>\$5,521.25</b>
<b>Pond maintenance</b>				
Pond Treatments			\$3,000.00	
<b>Total Pond Maintenance</b>	<b>\$43,300.00</b>	<b>\$3,256.00</b>	<b>\$3,000.00</b>	<b>\$37,044.00</b>
<b>Electric Maintenance</b>				
Repair of GFCI at Gazebo			\$85.00	
Clock Tower Lights			\$605.25	
<b>Total Electrical Maintenance</b>	<b>\$5,000.00</b>	<b>\$2,251.93</b>	<b>\$690.25</b>	<b>\$2,057.82</b>
<b>Repairs of Common Areas</b>				
Bench Slats			\$205.00	

Install Basketball Net & Hoop			\$110.00	
Basketball Nets			\$103.96	
Total for Repairs of Common				
Areas	\$2,000.00	\$758.73	\$418.96	\$822.31
Water/Sewer	\$4,250.00	\$3,412.84	\$837.16	\$0.00
Natural Gas	\$1,000.00	\$657.67	\$342.33	\$0.00
Comm. center maintenance				
Cleaning Service			\$400.00	
Black Pest Control			\$147.00	
Security System			\$66.00	
Total Comm. Center				
Maintenance	\$6,500.00	\$3,378.00	\$613.00	\$2,509.00
Pool management fee	\$48,570.00	\$23,949.00	\$24,621.00	\$0.00
Pool Operations				
Feature Pool Pump			\$720.56	
Chemical Room Doors & Trim			\$1,650.00	
Feature Pool Coping Repairs			\$1,850.00	
Swim Tags			\$500.00	
Pool Attendant			\$500.00	
Ladder for Adult Pool			\$350.00	
Two Backwash Valves			\$190.00	
Pressure Washing of Pool Deck			\$650.00	
Pool Gate Repairs			\$150.00	
Total Pool Operations	\$11,500.00	\$4,662.27	\$6,560.56	\$277.17
Seasonal Decorations	\$10,250.00	\$10,402.00	-\$175.00	\$23.00
Events Services				
July Fourth DJ			\$350.00	
Total Event Services	\$583.00		\$350.00	\$233.00
Total Services	\$309,653.00	\$191,766.19	\$65,077.05	\$48,525.55
Capital Outlay				
Pool Renovations	\$22,000.00	\$21,800.00		\$200.00
Security/Camera Systems	\$700.00	\$549.00		\$151.00
Flags and Banners	\$4,500.00	\$4,443.00		\$57.00
Total Capital Outlay	\$27,200.00	\$26,792.00	\$0.00	\$408.00
<b>Total Park &amp; Recreation</b>	<b>\$348,770.00</b>	<b>\$225,658.19</b>	<b>\$65,302.05</b>	<b>\$53,525.55</b>

**Ponds:** David Cleveland stated that the Sages Pond project has been completed. Aquatic Resources has completed the second chemical treatment on the ponds within the last ten days. The Garden Pond and Sages Pond look pretty good, however; Russell Pond is almost covered in vegetation. Parks and Rec may want to consider having Russell Pond hand harvested.

After reviewing the proposed Fishing Regulation changes, David Cleveland made the motion to adopt the changes. Wayne Daniels seconded the motion. Vote – Unanimous.

The aerator in Connie's Pond from all appearances seems to be upside down. The breaker is not tripped. Wayne Daniels and Kris Kirwan will check out the fountain over the weekend.

Someone has released a Peking duck (white duck) in Lake Charles. Cheri Clark will call Carolina Waterfowl Rescue and request that they rescue the duck and remove it from Lake Park since it cannot fly.

**Pool:** Royetta Trull shared that 174 pool memberships have been sold - \$36,502. We also have two refund requests from Swim Team. The key tags and free passes were turned in before the pool opened. Council will have to approve the refunds at the June Council meeting.

Parks and Rec has had a request from Cub Scout Troop 151 to have a Rain Gutter Regatta pool party and cookout in Russell Park. After talking with John Laurents about the event, the troop is going to hold the Regatta in Russell Park and they just need an open flame permit for the gas grills. David Cleveland made a motion to allow Cub Scout Troop 151 to hold their Rain Gutter Regatta and cookout in Russell Park. Wayne Daniels seconded the motion. Vote – Unanimous.

**Events:** Royetta Trull has been talking to a document shredding company and she will be getting back to Parks and Rec concerning the event.

The Dilbar's Boys Fundraiser date did not work out with the main band scheduled for the event. Currently the event has been rescheduled for August 10<sup>th</sup>; however concerns have been expressed about the fact that you cannot limit access to the park.

Cathy MacArthur and Royetta Trull are working on the Fourth of July event. Wayne Daniels volunteered to help cook. Please be thinking about suggestions for the Hometown Hero. The Hometown Hero is someone that stands out in the community.

Royetta Trull is working on National Night Out August 6th.

**Parks & Rec Projects:** At this point, it is a little late in the season to try and plan a Community Garden.

**Landscaping:** Parks and Rec discussed the quote that Lucas Landscaping provided last month of \$4500 to redo the shrubbery and plants at the front entrance. Parks and Rec will need to revisit this in September/October. Kris Kirwan and David Cleveland rode around with Scott from Lucas Landscaping on Thursday. Veterans Pond has erosion along the bank between the sidewalk and the water. Lucas Landscaping has provided two quotes to address the problem.

1. Spread 2 loads of fill dirt and install sod (6 pallets) and 34 flats of Liriope at the pond's edge - \$4,580. If we do not want the Liriope along the pond - \$2,880.

2. Spread 2.5 loads of 67 stone in front of the sidewalk. Install rip-rap (1 ton) where there are signs of wash outs and install 10 pink Muhly grasses and 10 drift roses - \$4,750. David Cleveland made a motion to recommend to Council the installation of rip-rap and 67 stone at Veterans Pond - \$4,750. Kris Kirwan seconded the motion. David Cleveland stated that the work will have to be done by hand since a front end loader cannot get down into the area. The work to be done is along 350 feet of shoreline. Vote – Unanimous.

**Community Center:** Dale Similton, Athletic Director of Central Academy at Lake Park has requested the use of the VOLP tennis courts for January – April, 2014. They will start practicing in late January on Mondays, Tuesdays, and Thursdays (3:15 until 6:00) and the season ends May 1<sup>st</sup>.

The air conditioning unit is not working and Lovin's Heating and Air Conditioning is coming tomorrow. Cathy MacArthur has noticed what appears to be rotten wood at the top of the Gazebo. Royetta Trull will ask John Laurents to look at the roof and evaluate.

**Adjourn:** Cathy MacArthur made the motion to adjourn. Kris Kirwan seconded the motion. Vote – Unanimous.

Respectfully Submitted,

Cheri S. Clark  
Clerk