

**MINUTES**  
**VILLAGE OF LAKE PARK COUNCIL MEETING**  
**3801 LAKE PARK ROAD, LAKE PARK, NC**  
**REGULAR SESSION**

**7:00 P.M.**

**APRIL 9, 2013**

**ATTENDING:** Mayor Kendall Spence  
Council Members: David Cleveland, Sandy Coughlin, Royetta Trull, Mark Phillips and John Barnes.  
Finance Officer – Cheryl Bennett  
Village Clerk/Tax Collector – Cheri Clark  
Attorney Ken Swain

**CALL TO ORDER:** Mayor Kendall Spence called the Village of Lake Park April Regular Session Meeting to order.

**PLEDGE OF ALLEGIANCE:** Mayor Kendall Spence led the Pledge of Allegiance.

**APPROVAL OF MINUTES:** Sandy Coughlin made the motion to approve the March 12, 2013 Regular Session Council Meeting minutes. David Cleveland seconded the motion. Vote – Unanimous.

**PUBLIC COMMENT:** James Hazel – 6027 Creft Circle – expressed his concerns about the barking dogs at 6023 Creft Circle. The dogs are aggressive and try to come over the fence anytime anyone is outside. The dogs bark 8 to 10 hours a day. Mr. Hazel has spoken to the resident several times about the dogs. Hopefully we can get this situation resolved.

Jess McMullen – 6029 Creft Circle – lives three doors down from the barking dogs. The resident has 2 aggressive Pit-bulls and he is afraid to let his children play in his backyard. It is just a matter of time before something happens. Mr. McMullen has also spoken with the resident concerning the dogs. The homeowner next door to the dogs has moved out. Yesterday the two Pit-bulls got out and attacked a small dog. Deputy Brett will discuss the attack during Security.

**CHANGES TO THE AGENDA:** Sandy Coughlin made the motion to approve the agenda as presented. John Barnes seconded the motion. Vote – Unanimous.

**SECURITY REPORT:** Deputy Brett stated that there were 14 alarm calls during the month of March. There were a total of 138 total calls in Lake Park during the month of March. There were 9 improperly parked vehicles, 4 property damage vandalism mischief calls, 2 animal bite calls – (The bite was a cat scratch that broke the skin so 1 call was the response call and 1 call was the follow up to the scratch.) and 7 trespassing calls. Deputy Brett issued this afternoon 2 fishing without a permit citations one to a resident and one to a non-resident. There was a party of 8 – 16, 17 and 18 year olds. The citations were issued to the ones with fishing rods.

In reference to the two Pit-bulls, the Village has issued two civil citations to date. The first offense for barking dogs has been paid; the second offense for barking dogs has not been paid. The VOLP can issue the third barking dog citation and impound the dogs however the dogs were impounded last night after the two Pit-bulls attacked a small dog that a woman and child were walking on a leash at Creft Circle and Faith Church Road. Several people stopped to help the woman. The small dog was pinned down however he was not hurt; therefore it is not considered a bite. Animal Control tried to contact the owner however all of the numbers they had were not working. Animal Control left a note on the door and impounded the two Pit-bulls and 1 Labrador (due to the hole in the fence).

Deputy Brett met with Sergeant Yow concerning the situation today and since Council was meeting tonight, they decided to let Council decide how to proceed. Deputy Brett's recommendation is to issue two VOLP first offenses civil nuisance complaints – dogs off premise. Since the little dog was not bitten, a criminal complaint may not go through the court system. Sergeant Yow will write a warning letter stating that if there are any more incidences where the dogs commit any of the criteria for “potentially dangerous dogs” in the State of North Carolina, the dogs will be declared as “potentially dangerous dogs”. Once declared dangerous, the dogs living arrangements will change drastically.

David Cleveland asked what the penalty would be for each dog. Deputy Brett responded that each of the Pit-bulls would be issued a first time off – premise violation which carries a fine of \$25 in the Village. Royetta Trull and John Barnes expressed concerns about the dogs being aggressive and a child being involved. If the dogs are not picked up from Animal Control what happens? The animals are adopted, rescued or euthanized. Deputy Brett would also recommend issuing the third citation for barking dogs which carries a \$100 fine. Sergeant Yow has an appointment with Ms. Cunningham in the morning. Sandy Coughlin made a motion to issue the third violation for barking dogs - \$100 and two first violations for dogs off property \$25 each. John Barnes seconded the motion. Under discussion Council supported enforcement of any civil or criminal law violations regarding dangerous animals. Mark Phillips asked what the second offence was for an animal off property. Deputy Brett responded that the penalty is the same as a nuisance violation - \$50. Deputy Brett also recommended that Council add to the VOLP Animal Control Ordinance the following paragraph under Article 2B Restrictions and Prohibited Acts. The actions of an animal constitute a public nuisance when that animal disturbs the rights of, threatens the safety of, or damages a member of the general public or interferes with the ordinary use and enjoyment of their property. Vote – Unanimous.

Mayor Kendall Spence has been doing some research on Ron Oxford's request to lower the Speed Limit to 15 mph between Balsam and Lake Park Road on Creft Circle and to install Stop Signs at Creft Circle and Balsam to create four way stops. He is a little concerned about going below 25 mph and the enforcement of a 15 mph speed limit. Deputy Brett shared that radar has a difficult time providing the correct speed when it is less than 20 mph. On the Town Center side, most people go 35 mph or less due to the parking on both sides of the road and the concern of being able to meet and clear oncoming traffic.

Due to on street parking, David Cleveland expressed sight concerns at the proposed four way stops. We may need to remove a couple of parking spaces to improve the line of sight. Mayor Kendall Spence will look at the sight of the proposed Stop Signs and bring it back to Council next month.

**UNIFIED DEVELOPMENT ORDINANCE (UDO):** David Cleveland shared that Attorney Ken Swain developed the Resolution Requesting Transfer of Land-Use Regulatory Authority from Union County for Council review. The resolution was emailed to everyone two weeks ago for feedback. David Cleveland made a motion to adopt the Resolution. Mark Phillips seconded the motion. Vote – Unanimous. Mayor Kendall Spence, Mayor Pro Tem David Cleveland and Greg Crosby Chairman of the Planning Board will represent the VOLP at the April 15, 2013 Union County Board of Commissioners meeting. Assuming that Union County approves a resolution that allows for the transfer of land use regulatory authority from Union County to the Village of Lake Park, the Village will need to decide if we are going to be proactive by having a Code Enforcement Officer looking for violations or be complaint driven. Most of the smaller municipalities in Union County are complaint driven.

David Cleveland asked Council if they plan to develop a nuisance ordinance to cover the height of grass, garbage cans and general property maintenance. Currently the HOA handles nuisances on a proactive basis. If the Village is going to develop a Nuisance Ordinance, then we will need a Code Enforcement Officer. Council will need to decide if we are going duplicate current HOA guidelines. For budget purposes, David Cleveland has budgeted \$10,000 for a Zoning Administrator and \$10,000 for a Code Enforcement Officer. Council has a copy of the Proposed Fee Schedule for the UDO that will need to be adopted with the budget.

On April 2<sup>nd</sup>, David Cleveland attended the HOA Board Meeting. The HOA Board has three new members. During Public Comment, David Cleveland discussed the functions of the UDO and the HOA and the overlap between the two entities. Sandy Coughlin asked for clarification of the new process assuming that the VOLP takes over zoning on July 1, 2013. For residential approval, a resident would apply first to the HOA for approval, then to the VOLP and if necessary to Union County for building permits. For commercial approval, the business would apply to the VOLP and then to Union County.

David Cleveland requested that we advertise the Planning Board position in the April newsletter. The term of office is three years. The next Planning Board meeting is April 17<sup>th</sup> at 7 p.m. The Planning Board will be discussing forms, policies and procedures.

**STATE OF EMERGENCY ORDINANCE:** Attorney Ken Swain inquired if Council had any further questions concerning the State of Emergency Ordinance and the templates to use in the event of an emergency. Sandy Coughlin made a motion to adopt the State of Emergency Ordinance. David Cleveland seconded the motion. It is Mark Phillips understanding from a resident that is involved in a State of Emergency Ordinance in Mecklenburg County that even though you have a plan in place, funding request must fall within the strict guidelines to be reimbursed. Mark Phillips wants to talk to the resident and gather additional information. Vote – Four to One with Mark Phillips voting No.

**FINANCE OFFICER'S MONTHLY REPORT:** As of March 31<sup>st</sup>, we have \$1,150,300 in the bank. Cheryl Bennett moved \$50 within Parks and Rec from Janitorial/Cleaning Supplies to Food/Provisions Events. Cheryl Bennett also requested a motion to increase Revenue – misc. \$175 and increase Parks & Rec Services – Seasonal Decorations \$175. David Cleveland made the motion to appropriate the Miscellaneous Revenue to Seasonal Decorations. Royetta Trull seconded the motion. Vote – Unanimous.

Cheryl Bennett is working on the new budget and still need numbers from a few of you. In looking at this year's budget, I think we are not going to need any of the money we appropriated out of Fund Balance - \$87,855.

	<u>Mar 13</u>	<u>Jul '12 - Mar 13</u>	<u>Budget</u>	<u>% of Budget</u>
<b>General Fund</b>				
<b>Revenues</b>				
<b>Property Taxes</b>				
Ad valorem current year	7,105.49	534,039.29	531,902.00	100.4%
Ad valorem prior years	195.64	2,428.57	4,000.00	60.71%
Utility ad valorem	0.00	7,948.29	7,800.00	101.9%
Motor vehicle tax	4,296.38	42,765.50	51,347.00	83.29%
Penalties and interest	310.17	1,331.35	2,200.00	60.52%
Late List Fees	196.12	378.14		
<b>Total Property Taxes</b>	<b>12,103.80</b>	<b>588,891.14</b>	<b>597,249.00</b>	<b>98.6%</b>
<b>Other Taxes</b>				
Stormwater Fees- current year	845.00	43,530.00	43,130.00	100.93%
Stormwater fees - prior years	0.00	120.00		
Cable franchise-from Time Warner	0.00	1,925.00	2,800.00	68.75%
<b>Total Other Taxes</b>	<b>845.00</b>	<b>45,575.00</b>	<b>45,930.00</b>	<b>99.23%</b>
<b>State Shared Revenues</b>				
Sales and use tax	13,539.07	76,124.58	147,000.00	51.79%
Telecom. Franchise	311.42	552.42	2,400.00	23.02%
Elec. franchise tax	13,268.00	37,047.14	70,000.00	52.92%
Video Prog. (Cable from State)	5,255.24	10,565.93	22,000.00	48.03%
Piped Gas	2,945.00	3,277.00	8,800.00	37.24%
Solid Waste Disposal Tax	0.00	1,842.94	2,400.00	76.79%
<b>Total State Shared Revenues</b>	<b>35,318.73</b>	<b>129,410.01</b>	<b>252,600.00</b>	<b>51.23%</b>
<b>Parks &amp; Recreation Revenue</b>				
Program Fees	150.00	1,016.00	1,800.00	56.44%
Facility Rentals	350.00	3,105.00	3,000.00	103.5%
Daily swim fees	0.00	5,141.00	7,000.00	73.44%

Season pass pool fees	0.00	617.00	48,000.00	1.29%
<b>Total Parks &amp; Recreation Revenue</b>	<b>500.00</b>	<b>9,879.00</b>	<b>59,800.00</b>	<b>16.52%</b>
<b>Other revenues</b>				
Commercial Waste Coll. Extras	300.00	1,200.00	1,800.00	66.67%
Approp. Fund Balance	0.00	0.00	87,855.00	0.0%
Civil Penalties	0.00	475.00	700.00	67.86%
Investment revenue	165.97	504.17	700.00	72.02%
Miscellaneous	185.80	363.00	2,500.00	14.52%
<b>Total Other revenues</b>	<b>651.77</b>	<b>2,542.17</b>	<b>93,555.00</b>	<b>2.72%</b>
<b>Total Revenues</b>	<b>49,419.30</b>	<b>776,297.32</b>	<b>1,049,134.00</b>	<b>73.99%</b>
<b>Gross Profit</b>	<b>49,419.30</b>	<b>776,297.32</b>	<b>1,049,134.00</b>	<b>73.99%</b>
<b>Expense</b>				
<b>General Government</b>				
<b>Other Expenditures</b>				
Economic Development	0.00	516.65	5,000.00	10.33%
Contingency	0.00	0.00	10,000.00	0.0%
<b>Stormwater Expense</b>				
Advertising	0.00	77.11	100.00	77.11%
Dues and Permits	175.00	175.00	1,100.00	15.91%
Prof. Fees - Engineering	465.00	7,216.50	10,000.00	72.17%
Repairs & Maint. Services	390.00	9,881.93	28,930.00	34.16%
Cap.Outlay- Pet Waste Stations	0.00	0.00	3,000.00	0.0%
<b>Total Stormwater Expense</b>	<b>1,030.00</b>	<b>17,350.54</b>	<b>43,130.00</b>	<b>40.23%</b>
<b>Total Other Expenditures</b>	<b>1,030.00</b>	<b>17,867.19</b>	<b>58,130.00</b>	<b>30.74%</b>
<b>Planning and Zoning</b>				
Zoning Admin. Services	0.00	0.00	12,715.00	0.0%
Code Enforcement Services	0.00	0.00	10,000.00	0.0%
Legal Services	0.00	2,018.75	2,500.00	80.75%
Advertising	0.00	169.16	200.00	84.58%
Postage	0.00	585.00	585.00	100.0%
Supplies	0.00	1,832.10	2,000.00	91.61%
Training	0.00	0.00	500.00	0.0%
<b>Total Planning and Zoning</b>	<b>0.00</b>	<b>4,605.01</b>	<b>28,500.00</b>	<b>16.16%</b>
<b>Gen. Govt. Personal Services</b>				
Adm Assistant	0.00	96.00	500.00	19.2%
Clerk/Tax Collector	4,683.34	42,812.56	56,200.00	76.18%

<b>Council</b>	2,925.00	8,775.00	11,700.00	75.0%
<b>Finance Officer</b>	1,225.83	11,032.47	14,710.00	75.0%
<b>Mayor</b>	1,062.50	3,187.50	4,250.00	75.0%
<b>Payroll Expenses</b>	<u>757.09</u>	<u>5,041.59</u>	<u>6,300.00</u>	<u>80.03%</u>
<b>Total Gen. Govt. Personal Services</b>	10,653.76	70,945.12	93,660.00	75.75%
<b>Professional Fees</b>				
<b>Auditing Services</b>	0.00	4,700.00	4,700.00	100.0%
<b>Legal Services</b>	<u>0.00</u>	<u>7,561.77</u>	<u>15,500.00</u>	<u>48.79%</u>
<b>Total Professional Fees</b>	0.00	12,261.77	20,200.00	60.7%
<b>Supplies and Materials</b>				
<b>Office</b>	<u>520.91</u>	<u>1,604.30</u>	<u>3,000.00</u>	<u>53.48%</u>
<b>Total Supplies and Materials</b>	520.91	1,604.30	3,000.00	53.48%
<b>Services</b>				
<b>Advertising</b>	42.00	42.00	500.00	8.4%
<b>Membership and dues</b>	0.00	3,571.00	3,750.00	95.23%
<b>Bank charges</b>	34.68	577.73	600.00	96.29%
<b>Elections</b>	0.00	629.25	700.00	89.89%
<b>Insurance/bonds</b>	0.00	7,246.49	7,300.00	99.27%
<b>Miscellaneous oper. exp.</b>	0.00	120.00	400.00	30.0%
<b>Newsletter/website/flyers</b>	125.00	180.12	350.00	51.46%
<b>Printing &amp; Delivery Newsletter</b>	280.00	1,901.14	2,600.00	73.12%
<b>Postage</b>	32.09	282.01	500.00	56.4%
<b>Tax collection</b>	66.50	1,351.68	1,600.00	84.48%
<b>Telephone</b>	233.47	2,149.83	3,000.00	71.66%
<b>Training</b>	0.00	240.00	800.00	30.0%
<b>Travel</b>	<u>37.32</u>	<u>831.58</u>	<u>1,000.00</u>	<u>83.16%</u>
<b>Total Services</b>	851.06	19,122.83	23,100.00	82.78%
<b>Capital Outlay</b>				
<b>Website Software Package</b>	0.00	0.00	4,000.00	0.0%
<b>Reserve for Capital Replacement</b>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.0%</u>
<b>Total Capital Outlay</b>	<u>0.00</u>	<u>0.00</u>	<u>14,000.00</u>	<u>0.0%</u>
<b>Total General Government</b>	13,055.73	126,406.22	240,590.00	52.54%
<b>Parks &amp; Recreation</b>				
<b>Parks/Rec. Supplies &amp; Materials</b>				
<b>Janitorial /Cleaning Supplies</b>	35.22	263.02	1,950.00	13.49%
<b>Food/Provisions - events</b>	0.00	961.08	967.00	99.39%

<b>NNO Food/Supplies</b>	0.00	0.00	1,000.00	0.0%
<b>Pool Supplies</b>	0.00	0.00	1,000.00	0.0%
<b>Park Materials &amp; Supplies</b>	0.00	182.90	1,000.00	18.29%
<b>Benches, Tables, Etc.</b>	<u>1,000.00</u>	<u>5,468.00</u>	<u>6,000.00</u>	<u>91.13%</u>
<b>Total Parks/Rec. Supplies &amp; Materials</b>	1,035.22	6,875.00	11,917.00	57.69%
<b>Parks/Rec Services</b>				
<b>Water/Sewer</b>	78.62	3,331.53	4,250.00	78.39%
<b>Natural Gas</b>	120.87	545.90	1,000.00	54.59%
<b>Comm. center maintenance</b>	369.00	3,156.00	6,500.00	48.55%
<b>Pool management fee</b>	0.00	16,663.50	48,570.00	34.31%
<b>Pool Operations</b>	2,555.00	3,915.00	11,500.00	34.04%
<b>Seasonal Decorations</b>	0.00	10,402.00	10,250.00	101.48%
<b>Events Services</b>	<u>0.00</u>	<u>0.00</u>	<u>583.00</u>	<u>0.0%</u>
<b>Total Parks/Rec Services</b>	3,123.49	38,013.93	82,653.00	45.99%
<b>Maintenance of Common Areas</b>				
<b>Landscaping</b>	10,525.00	100,387.00	137,700.00	72.9%
<b>Park maintenance</b>	4,618.00	15,485.75	39,000.00	39.71%
<b>Pond maintenance</b>	0.00	1,768.00	43,300.00	4.08%
<b>Electric Maintenance</b>	0.00	2,151.93	5,000.00	43.04%
<b>Repairs of Common Areas</b>	<u>15.00</u>	<u>644.61</u>	<u>2,000.00</u>	<u>32.23%</u>
<b>Total Maintenance of Common Areas</b>	15,158.00	120,437.29	227,000.00	53.06%
<b>Parks/Rec Capital Outlay</b>				
<b>Pool Renovations</b>	0.00	9,800.00	22,000.00	44.55%
<b>Flags and Banners</b>	0.00	4,443.00	4,500.00	98.73%
<b>Security System/Camera System</b>	<u>0.00</u>	<u>549.00</u>	<u>700.00</u>	<u>78.43%</u>
<b>Total Parks/Rec Capital Outlay</b>	<u>0.00</u>	<u>14,792.00</u>	<u>27,200.00</u>	<u>54.38%</u>
<b>Total Parks &amp; Recreation</b>	19,316.71	180,118.22	348,770.00	51.64%
<b>Public Services/Safety</b>				
<b>Electric bills</b>	7,482.78	72,262.05	100,000.00	72.26%
<b>Street Signs</b>	0.00	0.00	2,000.00	0.0%
<b>Waste Collection</b>	16,834.00	134,672.00	203,000.00	66.34%
<b>Law enforcement</b>	<u>0.00</u>	<u>116,080.50</u>	<u>154,774.00</u>	<u>75.0%</u>
<b>Total Public Services/Safety</b>	<u>24,316.78</u>	<u>323,014.55</u>	<u>459,774.00</u>	<u>70.26%</u>
<b>Total Expense</b>	<u>56,689.22</u>	<u>629,538.99</u>	<u>1,049,134.00</u>	<u>60.01%</u>
<b>Net General Fund</b>	-7,269.92	146,758.33	0.00	100.0%

<b>Powell Bill</b>				
<b>Powell Bill Income</b>				
Interest - Powell Funds	7.88	57.02	200.00	28.51%
Powell Bill Revenue	<u>0.00</u>	<u>94,456.36</u>	<u>90,000.00</u>	<u>104.95%</u>
<b>Total Other Income</b>	7.88	94,513.38	90,200.00	104.78%
<b>Powell Bill Expense</b>				
Street Exp. - Powell Bill	<u>1,825.00</u>	<u>14,979.00</u>	<u>90,200.00</u>	<u>16.61%</u>
<b>Total Other Expense</b>	<u>1,825.00</u>	<u>14,979.00</u>	<u>90,200.00</u>	<u>16.61%</u>
<b>Net Powell Bill</b>	<u>-1,817.12</u>	<u>79,534.38</u>	<u>0.00</u>	<u>100.0%</u>
<b>Net Excess of Rev. over Exp.</b>	<u><u>-9,087.04</u></u>	<u><u>226,292.71</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

**STORMWATER:** Cheri Clark informed Council that we have a stormwater issue at Veterans Pond between the street and the pond. There is also a stormwater issue on the corner of St Joseph and Conifer that we are in the process of addressing. Orange fencing has been installed around both holes.

**PARK AND RECREATION BUSINESS:** Royetta Trull shared that the Pool Repairs are almost completed. We have run into a problem in the water feature pool. The loose and broken tiles will have to be replaced and the coping repaired. The coping will be base coated and re-textured to match the other pools - \$1,850. Royetta Trull made a motion to repair the feature pool. David Cleveland seconded the motion. Vote – Unanimous.

Royetta Trull requested \$2,000 to replace the rotten wooden pool house pump room doors with fiberglass doors on the Jr. Olympic Pool House. Sandy Coughlin seconded the motion. Vote – Unanimous. The funds will come out of the Pool Operations line item.

Girls on the Run 5K will be held on April 27, 2013. Creft Circle will be closed from Lake Park Road to Meeting Street from 7 a.m. to 10 a.m.

Fourth of July will start at 11 a.m. with a 5K and 10K race prior to the event.

Royetta Trull needs to meet with the Lake Park officers to discuss National Night Out. National Night Out is August 6<sup>th</sup> for the entire country.

The sidewalks have been completed at Alden Pond and Veterans Pond.

Lucas Landscaping has received the Building Permit from Union County for the Sages Pond Retaining Wall. Construction should start toward the end of April. The Village will be

installing a fence behind the retaining wall similar to the one at the Founder's Park playground for \$2,500.

Aquatic Resources completed their first pond treatment for algae on April 1<sup>st</sup>. They will do a follow-up treatment toward the end of April.

Three benches have been donated to the Village: two from the Garden Club and one from Girls on the Run. Volodko Architectural Metals has quoted us a price of \$450 for a smaller decorative bench that will fit on the bench pads at the clock tower. P&R approved the purchase of a fourth bench to complete the clock tower renovations.

David Cleveland made a motion to approve \$4500 to Lucas Landscaping for refreshing hardwood mulch around the Village and \$1200 to Lucas Landscaping for spring flowers. These funds are included in the Landscaping Contract but require Council approval. Sandy Coughlin seconded the motion. Vote – Unanimous.

David Cleveland made a motion to approve \$2248 to Lucas Landscaping to plant shrubs and ground cover on the west bank of Balsam Pond to control erosion where Corkscrew Willows were removed last fall. These funds will come out of Pond Maintenance. Royetta Trull seconded the motion. Vote – Unanimous.

David Cleveland made a motion to approve \$1500 to Byrum Pressure Washing to pressure wash the Gazebo, the Community Center front steps and sidewalks, the signs at Conifer and Faith Church Road, the Alden and Versailles signs, the playground equipment, the "Castle" at Creft and Faith Church Road, and the Pier at Lake Charles. These funds would come out of Park Maintenance. Royetta Trull seconded the motion. Vote – Unanimous.

**PUBLIC SERVICES (Waste Collection & Street Lighting):** Sandy Coughlin shared that the Covenant Waste Contract expires on March 31, 2015.

John Barnes has reported five street lights that are not working to Union Power.

John Barnes has been working on the clock repairs at the Clock Tower. White's Clock and Carillon Service has modified the contract per the Village request to remove the transportation and shipping fees. John Barnes provided Council with a summation of the repairs and improvements to the clocks. David Cleveland made a motion to appropriate \$7,000 from the Zoning Administrator's line item to Capital Outlay: Clock Tower Repairs. Mark Phillips seconded the motion. Vote – Unanimous. John Barnes made a motion to accept the bid for the clock tower repairs from White's Clock and Carillon Service. Sandy Coughlin seconded the motion. During the clocks repairs, we will need to block Lake Park Road between Creft and Creft. Vote – Unanimous.

## Budget for Clock Tower Repair

1. Accept the bid form **White's Clock and Carillon Service** for the amount of **\$3950.00** with 1/2 deposit of **\$1975.00** deposit to White's to secure contract.
  
2. Rental of 60 foot articulating lift from Sunbelt rentals for the amount of **\$1643.18** as required by White's contract.
  
3. Removal and clean up of existing lights, (no longer in service) installation of electrical outlet as per White's contract and replacement of photo cell to control lights for **\$660**.
  
4. Purchase of 3/4 inch plywood to protect brick pavers surrounding clock tower area. 12 - (4x8) sheets approx. \$27.99 each. Total cost of **\$361.07**.

	Description	Cost
Whites	New lens & backlights	\$3950.00
Sunbelt	60 feet articulating arm lift	\$1643.18
Baucom's Electric	Clean up and add electric line/photocell	\$660.00
Lowes	Plywood	\$361.07
Total		\$6614.25

Sandy Coughlin requested information concerning the letter that the VOLP received from the MUMPO Chairman Roger Cook.

The Village of Lake Park is in the planning area of the Mecklenburg-Union Metropolitan Planning Organization (MUMPO); however, it is not currently a voting member of the MPO's

governing body due to an existing requirement limiting voting privileges to jurisdictions having a population greater than 5,000. A subcommittee of the MPO charged with rewriting its governing document has recommended that the population minimum be eliminated. The subcommittee has also recommended the retention of another existing requirement that limits voting privileges to jurisdictions who participate in the MPO's funding. The purpose of this email is to determine if Lake Park will participate in the MPO since it is directly affected by the proposed change.

*The following issue is being presented to all jurisdictions within the MPO's current and future planning area:*

The MPO's activities are supported primarily through federal funds, and the City of Charlotte has historically been the sole source of the local match required for the use of such funds. One of the issues currently being debated by the MOU Subcommittee is sharing the local match among all jurisdictions. At its March meeting, the Subcommittee directed staff to reach out to current and future MPO members to determine how, or if, the methods being proposed for match sharing would affect future participation in the MPO.

Attached you will find a document listing every potential member jurisdiction and its projected FY 2014 share of the local match based upon two allocation methods: population and number of MPO votes. Please review the attached information and contact me to let me know if either of the two allocation methods would affect Lake Park's willingness or ability to participate as a full member of the MPO. The process you use to make that determination is entirely up to you; however, I believe the involvement of the town council is crucial.

Please let me know if you need additional information.

**Robert W. Cook, AICP**

Transportation Program Manager  
Charlotte-Mecklenburg Planning Department  
600 E. 4th Street  
Charlotte, North Carolina 28202

Council preference is allocate cost by Population which would cost the Village of Lake Park \$1,146 as opposed to by Vote which would cost the Village \$6,119 is they chose to participate in the Mecklenburg-Union Metropolitan Planning Organization.

**ECONOMIC DEVELOPMENT:** Sandy Coughlin discussed a couple of changes to the minutes – Under mylakepark.com website, we have been tracking the number of hits to the site each month and in Feb 2013 the number of hits -26 and March 2013 the number of hits – 30.

The businesses in Lake Park did a pilot program of business lunches last year. This year, they would like to have speakers in conjunction with business lunches and breakfasts. Ira Bass will be speaking on “LinkedIN or Left Out!” April 23<sup>rd</sup> at noon at the Community Center. The June speaker will be Harvey Smith.

The Village has a new catering business – Bonserra LLC. They have leased the Domenico’s Restaurant space for a prep kitchen and office.

The blade signs have been updated at both of the signs. The EDC would like to install four benches on Meeting Street and Creft Circle sidewalks. Sandy Coughlin made the motion to spend \$1,800 for the benches. Royetta Trull seconded the motion. Vote – Unanimous.

Doug Lucas has researched solar LED lighting and landscaping for the Lake Park commercial sign at the Children’s Lighthouse corner and the Creft/Townhomes corner - \$1,792. This includes 6’ arborvitae, Kaleidoscope abelias, pixie lorapedliums and loriop. The EDC does not think the signs are really being noticed. Sandy Coughlin would like to make a motion that we accept the bid for \$1,792. David Cleveland seconded the motion. Under discussion, Cheryl Bennett expressed her concern about Doug Lucas being on the EDC board and voting to have his company do the work. Sandy Coughlin stated that Doug Lucas recused himself from the vote. Vote – Unanimous.

**COMMUNICATION:** The deadline for articles and information for the April newsletter is Friday, April 12<sup>th</sup> at 5 p.m. Topics to be included: Vacancy on the Planning Board and BOA, UDO update, Stop signs, Budget Workshop, Fishing permits, locations of pet stations and the UDO.

**COUNCIL COMMENTS:** Council did not have any comments.

**ADJOURN:** David Cleveland made the motion to adjourn the meeting. Sandy Coughlin seconded the motion. Vote – Unanimous.

Respectfully submitted,

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Mayor Kendall Spence

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Village Clerk, Cheri Clark